



**City of Waukesha**  
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<b>Committee:</b> Information Technology Board	<b>Date:</b>
<b>Common Council Item Number:</b> #25-00533	<b>Date:</b> 2025-04-02
<b>Submitted By:</b> Chris Pofahl	<b>City Administrator Approval:</b> Rebecca Pederson
<b>Finance Department Review:</b> Joseph P. Ciarro	<b>City Attorney's Office Review:</b> Brian Running
<b>Subject:</b> IT Acceptable Use Policy	

**Details:**

The CIS Critical Security Controls recommends several policies that an organization should have in place as foundational elements of its cybersecurity program. The specific content of an Acceptable Use Policy varies widely. With that said, it's often considered best practice to include what a user is permitted to do with enterprise data, how the enterprise assets can be used, and how enterprise data can be transmitted to other parties.

Acceptable Use Policies often act as a terms and conditions document for employees. They are a cornerstone of an information security policy suite. Users will typically be required to read the document, confirm their understanding, and sign before they are given access to enterprise assets, data, and other resources

**Options & Alternatives:**

N/A

**Financial Remarks:**

N/A

**Executive Recommendation:**

Approve the IT Acceptable Use Policy