



**CITY OF WAUKESHA**

**Administration**

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<b>Committee:</b> Finance	<b>Date:</b> 5/11/2021
<b>Common Council Item Number:</b> ID#21-2159	<b>Date:</b> 5/18/2021
<b>Submitted By:</b> Bridget Souffrant & Rich Abbott, Finance	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator KML
<b>Finance Department Review:</b> Bridget Souffrant, Finance Director BMS	<b>City Attorney's Office Review:</b> Brian Running, City Attorney BER
<b>Subject:</b> Review and Act on a recommendation to carryover \$56,317 from 2020 to 2021 in the General Fund 100.	

**Details:**  
According to Financial Policy 2.3.3 all budgeted appropriations, except continuing appropriations, lapse at the end of the fiscal year unless encumbered during the fiscal year. This recommendation is requesting that the Council consider non-lapsing the funds as presented. What that means is that we would allow the spending of 2020 appropriations in 2021. All of the requests were either based on donations, grants, programs or had reasons for the delays.

**Options & Alternatives:**  
Option 1 – Carryover the funds as presented from 2020 to 2021. (Recommended by the Finance Director)  
Option 2 – don't allow the carryover and put departments in a compromised position within their 2021 budget.  
Note: An option to remove the donated/grant funds was not presented, as that would mean returning the funds.

**Financial Remarks:**  
See the attached worksheet for amounts and reasons.

**Executive Recommendation:**  
The City Administrator recommends the carryover of funds.

