



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Roger Patton
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland
Dist. 14 - Ald. Joan Francoeur, Dist. 15 - Ald. Cory Payne*

Tuesday, September 2, 2014

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call

Present: 14 - Pieper, Bartels, Skinner, Cummings, Patton, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson and Jankowski
Absent: 1 - Hernandez

2. Pledge of Allegiance

3. Public Comment

4. Approval of Minutes

Ald. Hernandez arrived at 6:35 p.m.

A motion was made by Ald. Johnson, seconded by Ald. Thieme, that the minutes of August 19th, 2014 be approved. The motion carried by the following vote:

Aye: 15 - Pieper, Bartels, Skinner, Cummings, Patton, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

A. ID#14-0987 Approval of Minutes for August 19, 2014

5. New Business

A. ID#14-0955 Appointment of Ald. Aaron Perry to Finance Committee to replace Ald. Terry Thieme

A motion was made by Ald. Pieper, seconded by Ald. Reiland, that the appointment of Ald. Perry to the Finance Committee be approved. The motion carried by the following vote:

Aye: 15 - Pieper, Bartels, Skinner, Cummings, Patton, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

Consent Agenda

A motion was made by Ald. Pieper, seconded by Ald. Johnson, that the Consent Agenda be approved with the following changes: removal of Items A & B under Ordinance & Licenses and C, D & E under Cemetery Commission (all handled under Committee reports below). The motion carried by the following vote:

Aye: 15 - Pieper, Bartels, Skinner, Cummings, Patton, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

1. Other Boards and Commissions

- A. **ID#14-1002** Approve Water Main Replacement for S. East Ave - STH 164 Bypass to Rivera Drive

- B. **ID#14-0840** Approval to Decommission Buses 135 and 2103
Bus 135 has a cracked frame that can not be repaired and bus 2103 would need extensive costly work to make servicable. For these reasons, Transit staff recommends selling both buses for scrap.

- C. **ID#14-0953** Approve Annual Pet Walk Fundraising Event

- D. **ID#14-0954** Approve Annual Pet Walk Raffle

- E. **ID#14-0990** Approve making a request to the Common Council to authorize the Cemetery Commission to send out an RFP to retain a professional cemetery management consultant to conduct a study of Cemetery operations. The Cemetery would pay for the study. When the study is completed, the Cemetery Commission would then report and make recommendations to the Council.

2. Plan Commission - Jennifer Andrews

- A. **PC14 -0091** Howell Oaks Addition No. 1 - Final Plat Review

- B. **PC14 -0093** Carroll University, Maxon & Lowry Hall - Certified Survey Map

3. Standing Committees

A. Building & Grounds Committee - Ald. E. Payne

1. **ID#14-0469** Discuss and recommend either on tonnage sign, or no truck route/No Commercial Trucks sign on Guthrie Rd. on the "Right side" just as you enter to the north of Sunset Dr. on Guthrie Rd.

Discuss and recommend either a tonnage sign, or no truck route/No Commercial Truck sign "Right Side" as you enter Guthrie Rd. south of Racine Ave. (Referral by Ald. Cummings 05/20/14)
2. **ID#14-0742** Allow Hadfield Elementary School to restrict westbound traffic on Linden Street on school days between 3:00 to 4:00 pm
3. **ID#14-0810** Amend existing short term parking restriction at 740 N. Grand Ave in front of Alterations Unlimited from 15 minutes to 30 minutes.

B. Ordinance & License Committee - Ald. Johnson

1. Licenses

- A. **ID#14-0882** Bartender Applications
- B. **ID#14-0883** INVITED Applications for licenses ending June 30, 2015, considered by Ordinance and License Committee on August 25, 2014.
- C. **ID#14-0885** Applications for licenses ending June 30, 2015, considered by Ordinance and License Committee on August 25, 2014.

2. Ordinances

- A. **ID#14-0741** Review and act on proposed amendment to Chapter 2.01, 3.06, and 3.08 of the Municipal Code to change the appointing authority of Directors and Managers from the Mayor to the City Administrator
First Reading 9-2-14
Second Reading 9-16-14
Third Reading 10-7-14
- B. **ID#14-0829** Review and act on job description for City Administrator
First Reading 9-2-14
Second Reading 9-16-14
Third Reading 10-7-14

Suggested motion; That the Common Council approves of a job description to be prepared by Gov HR USA in conjunction with the City's Human Resources Department which shall incorporate the necessary pertinent information as well as the content of the City Administrator related ordinances as decided by the Common Council under ID#14-0741 and #14-0756 (see items 1 & 2 under Ordinance & License above)

E. Board of Public Works - Dr. Fred Abadi

1. **ID#14-0726** Disposition of the city sidewalk beneath public sidewalks at 722 N. Grand Ave associated with future downtown street reconstruction projects.

 a. Rescind the order by the Board of Public Works given at the July 17, 2014 meeting to remove the existing vault in the City Right-of-way. It has been field verified that the vault does not extend into the City Right-of-Way.

2. **ID#14-0727** Disposition of the city sidewalk beneath public sidewalks at 244 W. Main St. associated with future downtown street reconstruction projects.

 a. Rescind the order by the Board of Public Works given at the July 17, 2014 meeting to remove the existing vault in the City Right-of-way. It has been field verified that the vault does not extend into the City Right-of-Way.

3. **ID#14-0845** U.S.H. 18 Jurisdictional Transfer Amendment

4. **ID#14-0872** Approve Contract Change Order No. 1 with Sealcoating Inc. for 2014 Crackfilling.

End of Consent**Reports**

6. Other Boards and Commissions
 - A. Transit Commission Report - Dr. Fred Abadi
 - B. Water Utility Commission - Ald. Thieme
 - C. Information Technology Board Report - Ald. Jankowski/Ald. Manion
 - D. Landmarks Commission Report - Ald. Francoeur
 - E. Redevelopment Authority Report - Jennifer Andrews
 - F. Parks, Recreation & Forestry Board Report - Ald. Johnson
 - G. Library Board Report - Ald. Reiland

H. Cemetery Commission Report - Ald. Jankowski

A motion was made by Ald. Jankowski, seconded by Ald. Francoeur, that the Annual Pet Walk Fundraising Event be approved. The motion carried by the following vote:

Aye: 15 - Pieper, Bartels, Skinner, Cummings, Patton, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

A motion was made by Ald. Jankowski, seconded by Ald. Francoeur, that the Annual Pet Walk Raffle be approved. The motion carried by the following vote:

Aye: 15 - Pieper, Bartels, Skinner, Cummings, Patton, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

A motion made by Ald. Jankowski, seconded by Ald. Bartels to authorize the Cemetery Commission to send out an RFP to retain a professional cemetery management consultant to conduct a study of Cemetery operations. The Cemetery would pay for the study. When the study is completed, the Cemetery Commission would then report and make recommendations to Council.

Alderman called to speak: Ald. Pieper, Ald. E. Payne, Ald. Johnson, Ald. Cummings, Ald. Reiland, Ald. Perry, Ald. Thieme, Ald. Francoeur, Ald. Skinner, Ald. Pieper, Ald. Bartels, Ald. C. Payne, Ald. Francoeur, Ald. Cummings, Ald. C. Payne, Ald. Patton

A motion was made by Ald. Patton, seconded by Ald. Francoeur, to Call the Question and end discussion. The motion to Call the Question was carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Patton, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

Nay: 1 - Cummings

Voting on the original motion to authorize the Cemetery Commission to send out an RFP to retain a professional cemetery management consultant to conduct a study of Cemetery operations. The Cemetery would pay for the study. When the study is completed, the Cemetery Commission would then report and make recommendations to Council. The motion was approved with the following vote:

Aye: 8 - Pieper, Bartels, Skinner, Francoeur, Reiland, Manion, Hernandez and Jankowski

Nay: 6 - Cummings, Perry, C. Payne, E. Payne, Thieme and Johnson

Abstain: 1 - Patton

I. Waukesha Housing Authority Report - Ald. Hernandez

- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Cummings
- 7. Plan Commission - Jennifer Andrews
- 8. Standing Committees
 - A. Finance Committee Report - Ald. Pieper
 - B. Building & Grounds Committee Report - Ald. E. Payne
 - C. Ordinance & License Committee Report - Ald. Johnson

Items A & B under Ordinances were removed from Consent because the Committee did not receive the information on those items.

- D. Human Resources Committee Report - Ald. Francoeur
- 9. Board of Public Works Report - Dr. Fred Abadi
 - A. **ID#14-0711** Approve Bids Received: Friday, July 11, 2014 at 11:00 a.m.

a) Heyer Park Tennis Court Addition

The Board of Public Works recommends that all bids be rejected.

A motion was made by Council President E. Payne, seconded by Ald. Pieper, that the Heyer Park tennis court addition bids be denied. The motion to reject the bids carried with the following vote:

Aye: 15 - Pieper, Bartels, Skinner, Cummings, Patton, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

- B. **ID#14-0790** Award Contract for the Residential Refuse and Recycling Collection Program to Advanced Disposal contingent on review by the City Attorney.

A motion was made by Ald. Pieper, seconded by Council President E. Payne, that the contract be awarded for the Residential Refuse and Recycling Collection Program to Advanced Disposal contingent on review by the City Attorney. The motion carried by the following vote:

Aye: 15 - Pieper, Bartels, Skinner, Cummings, Patton, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

- C. **ID#14-0876** Bids Received: Wednesday, August 14, 2014 at 10:00 a.m. by Waukesha Water Utility
a. Heyer Drive Water Main Replacement - Larchmont Drive to Lynne Drive

The Board of Public Works recommends that the Common Council concur with the Waukesha Water Utility Commission on their award to Advance Construction Inc. on their low bid of \$303,705

A motion was made by Council President E. Payne, seconded by Ald. Pieper, that this bid be awarded to Advance Construction, Inc, on their low bid of \$303,705 for the Heyer Drive Water Main Replacement (Larchmont Drive to Lynne Drive). The motion carried by the following vote:

Aye: 15 - Pieper, Bartels, Skinner, Cummings, Patton, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

10. Director of Public Works Report
11. City Attorney's Report
12. City Administrator's Report
13. Mayor's Report & Referrals
14. Referrals

By Ald. Johnson to Building & Grounds: Please consider placing signs (Slow Down Autistic Child) in the 300 block of Baird St.

By Ald. C. Payne to Mayor: To make a meeting "soon" of everyone in the location near or around the City of Waukesha to discuss the City Cemetery.

15. Adjournment

A motion was made by Ald. Cummings, seconded by Ald. Perry, that this be approved. The motion carried by the following vote:

Aye: 15 - Pieper, Bartels, Skinner, Cummings, Patton, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.

