



## FIRE DEPARTMENT

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May 5, 2016

Mr. Joe Pieper, Chairman  
Finance Committee  
1011 W. Glenn Drive  
Waukesha, WI 53188

**SUBJECT: THE CREATION OF A SPECIAL REVENUE FUND TO PROMOTE  
HISTORIC PRESERVATION OF THE CITY OF WAUKESHA FIRE  
DEPARTMENT'S HISTORY AND HERITAGE**

Dear Chairman Pieper:

The Department was recently approached by a former firefighter and amateur historian wishing to gradually donate his collection of historical items from the City of Waukesha Fire Department. His archives include documents, hand held fire equipment and a 1931 Pirsch fire engine.

If these items are to be accepted in the future, the Department will need a means of funding their preservation, display and maintenance. By creating a special revenue fund, the Department will be able to accept donations so we can responsibly preserve our history without creating an additional tax burden.

The Department is requesting this fund be created to allow the Fire Chief and City Administrator to approve expenditures under \$5,000. For larger expenditures, such as the full restoration of a fire truck, approval would need to be obtained through the Finance Committee and Common Council. A number of individuals have already committed to making donations to establish this fund. A retired firefighter, who is also a local business owner, has volunteered to organize some fundraising activities.

Over the past several years, the Fire Department has placed an emphasis on preserving its history. The creation of this fund will provide a means to ensure our history is properly preserved without impacting the Fire Department's operational budget.

I will be present the night of the meeting to address any additional questions or concerns regarding this request.

Sincerely,

Steve Howard, Acting Chief

