



CITY OF WAUKESHA

Administration

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Common Council Item Number: 17-0636	Date: 4/17/2017
Submitted By: Ron Grall, Director of Parks, Recreation & Forestry Mary Berg, Recreation Services Manager	City Administrator Approval: Kevin Lahner, City Administrator
Finance Department Review: Rich Abbott, Finance Director	City Attorney's Office Review: Brian Running, City Attorney
Subject: Approval and authorization of contracts between City of Waukesha Parks, Recreation & Forestry Department and various specialized service providers.	

Details:
 Waukesha Parks, Recreation & Forestry Department (WPRF) is working collaboratively with various Independent Contractual Services to provide recreation programs for the Waukesha community. In the past, when WPRF used a contractual service, a written agreement was created and approved between WPRF and the instructor/contractual provider. Fees and charges are negotiated using the Fees and Charges guidelines approved by the Park and Recreation Board. The new Recreation Service contracts will make language and expectations consistent while following the established fees and charges policy.

Options & Alternatives:
 Staffs' recommendation is to continue to work cooperatively with the 14 providers to meet the Recreation needs of the Waukesha Community.

Financial Remarks:
 WPRF receives 25% of the all the resident fees with the exception of Kellar Dance in which WPRF receives 20% of all the resident fees and Waukesha County Park and Land Use (Archery) in which WPRF receives 12% of all the resident fees. Kellar Dance and Waukesha County Park and Land Use (Archery) conduct classes at their facilities reducing indirect costs. Yearly Revenue: 5310.45810.59700 Tae Kwon Do, Dave Galewski \$18,600; 5310.45810.59700 Clutter Class, Kathi Miller \$243; 5310.45810.59700 Archery, Waukesha County \$1,250; 5310.45810.57800 Dance, Sandy Keller \$3,469; 5310.45810.57000 Yoga, Marie Coakley \$8,796; 5310.45810.51000 Music Makers \$5,121; 5310.45810.52500 The National Basketball Academy \$500; 5310.45810.52500 Hoopers Hands Basketball LLC \$7,000; 5310.45810.52500 Challenger Sports Corp. \$4,800; 5310.45810.52500 Youth Elite Soccer (YESoccer) \$1,000; 5310.45810.55900 Waukesha County Department of Park and Land Use – Golf \$4,600; 5310.45810.51500 Waukesha County Department of Park and Land Use – Learn to Skate \$3,350; 5310.45810.52500 Waukesha LaCrosse Club, Inc. \$2,100; 5310.45810.52200 Stiks Academy \$200

Executive Action:
 Recommend approval of the contract between City of Waukesha and the 14 service providers and authorize the Mayor to enter into these contracts.

Committee Recommendation:
 The Parks, Recreation & Forestry Board unanimously recommended approval on April 17, 2017.



