



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Cemetery Commission

Pat Grulke, President

Monday, April 12, 2021

5:30 PM

Virtual Meeting

Public can view the meeting live online:
<https://waukesha.legistar.com/Calendar.aspx> or
by calling 1-877-853-5247

Webinar ID: 994 5845 4013 Passcode: 096989

1. Call to Order

Present 4 - Andrews, Grulke, Cummings, and D. Lemke

Absent 1 - Raether

2. Public Comment

Comments will be limited to 2 minutes and the Commission will take all comments under advisement at our next meeting. The link to register to speak is https://waukesha-wi.zoom.us/webinar/register/WN_DiurRxxeT8K2DNTJwPNIZw

Christine Bauman, 1840 Tallgrass Circle, spoke regarding her mom's contract with the cemetery which includes use of the chapel. She is concerned they were not made aware of the building closure.

3. Approval of Minutes

[ID#21-1767](#)

Attachments: [MeetingMinutes 12.21.2020](#)

A motion was made by Ald. Cummings, seconded by Ald. D. Lemke, to approve the Minutes from December 21, 2020. The motion carried by the following vote:

Aye: 4 - Andrews, Grulke, Cummings and D. Lemke

Absent: 1 - Raether

4. New Business

[ID#21-2062](#)

Attachments: [ID#21-2062 Cover Sheet](#)
[2021 Cemetery Capital Repair Projects](#)

A motion was made by Curt Andrews, seconded by Ald. D. Lemke, to approve the capital repair objects as presented and amend the 2021 CIP budget line item 7800.68220 Buildings Capital Account for use of \$28,476.40 of capital carryover funds and to amend the 2021 Budget line item 7800.49990 Appropriated Fund balance for \$4,627.60. The motion carried by the following vote:

Aye: 3 - Andrews, Grulke and D. Lemke

Nay: 1 - Cummings

Absent: 1 - Raether

[ID#21-2063](#)

Attachments: [ID# 21-2063 Cover Sheet](#)
[2021 Cemetery Building Infestation Cleanup](#)

A motion was made by Ald. Cummings, seconded by Ald. D. Lemke, to approve the cemetery building sanitation needs as presented and amend the 2021 Budget line item 7800.49990 Appropriated Fund balance for \$8,376.21. The motion carried by the following vote:

Aye: 4 - Andrews, Grulke, Cummings and D. Lemke

Absent: 1 - Raether

5. Reports

a. Cemetery Manager's Report

For 2021, 40 services to date, March had 18 burials and April has 8 burials by end of this week. Sales are above average with 28 total. We are meeting with families on site or at City Hall. The sooner the better we can open, there are logistical challenges with the building closed. Praise the cemetery staff. Will send total of sales out to Commission.

b. Cemetery Commission President's Report

Citizen called asking when chapel will open, will get back to them after this meeting. Suggest getting as much information out as possible.

c. Alderman's Report

Reported to Council that last meeting did not have quorum so it was suspended. Has received calls of concern from the public about not being able to use restrooms. Stressed as an awareness, we need to get this going as this is the busiest time of year for the cemetery.

6. Referrals

New Business items will go to City Council.

7. Set Next Meeting Date

Last year the plan was every other month. Due to activity we need to have a May meeting. Will confirm with Commission that May 10th will have quorum as Curt Andrews will not be available and Ed Raether was unavailable tonight. Meeting will be virtual. Alderman assignments to commissions will happen at City Council meeting on April 20. We need additional members on Cemetery Commission.

8. Adjournment

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Aye: 4 - Andrews, Grulke, Cummings and D. Lemke

Absent: 1 - Raether

Please Note: There may be a majority of Council Members attending this meeting.
Notice: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Cemetery Office, 48 hours prior to the meeting, at 262-524-3540 or TDD at (800) 947-3529 so that arrangements may be made to accommodate the request.