



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

Tuesday, September 20, 2022

6:30 PM

Council Chambers, City Hall

1. Roll Call

Ald. C. Payne arrived after Roll Call at 6:34 p.m.

Present: 15 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

2. Pledge of Allegiance

3. Public Comment

4. Approval of Minutes

A. [ID#22-4841](#) Minutes from September 6, 2022

Attachments: [ccmn220906 draft.pdf](#)

A motion was made by Ald. Manion, seconded by Ald. E. Payne, to approve the Minutes from September 6, 2022. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Absent: 1 - Cory C. Payne

Consent Agenda

Consent Agenda passed unanimously with no items removed.

1. Other Boards and Commissions

A. [ID#22-4848](#) Review and act on (recommendation to Common Council) proposed vendor agreement with Wandering Cow Mobile Food LLC to sell non-competing food items at 2022 Oktoberfest event.

Attachments: [Cover Sheet Oktoberfest 9.2022](#)
[2022 Oktoberfest Wandering Cow Mobile Food Agreement](#)

B. [ID#22-4837](#) Review and act on (recommendation to Common Council) proposed vendor agreement with Robert Younger, Younger's Woodery to participate

as a woodcarving performer at 2022 Oktoberfest event.

Attachments: [Cover Sheet Oktoberfest 9.2022](#)
[2022 Oktoberfest Younger's Woodery Agreement](#)

- C. [ID#22-4838](#) Review and act on (recommendation to Common Council) proposed Fox Tale Preschool Program 2022-23 contract with the School District of Waukesha.

Attachments: [Cover Sheet Fox Tale Agreement 2022-23](#)
[Fox Tale 4k 22-23 Agreement](#)

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

- A. [ID#22-4829](#) Invited Bartenders

Attachments: [OL 9-12-22 Invited Bartenders](#)

- B. [ID#22-4830](#) Invited Other Applications

Attachments: [OL 9-12-22 Invited Other Applications](#)

- C. [ID#22-4831](#) Other Applications

Attachments: [OL 9-12-22 Other Applications](#)

D. Human Resources - Ald. Rodriguez

E. Board of Public Works - Alex Damien

- A. [ID#22-4747](#) Review and act on Contract Change Order No. 1 with Century Fence Company for the 2022 Centerline and Miscellaneous Marking – City Wide project.

Sponsors: Public Works

Attachments: [22-4747_BPW Agenda Cvr-CCO1-Century Fence-Centerline Marking](#)
[22-4747_CCO1 Century Fence-2022 Centerline Marking](#)

- B. [ID#22-4775](#) Review and act on the Temporary Easement for Area 7 Flood Mitigation Project with East Sutton Condominium Association, Inc.

Sponsors: Public Works

Attachments: [22-4775 BPW Agenda Cvr-Easement East Sutton Lake Condos](#)
[Temporary Easement East Sutton Condo Assoc WAKC 1314 117 through 163](#)

- C. [ID#22-4776](#) Review and act on the potential policy change regarding assessment of sidewalk maintenance costs to adjacent homeowners as depicted in the comprehensive study completed by DPW/Engineering staff.

Sponsors: Public Works

Attachments: [22-4776 BPW Agenda Cvr-Sidewalk Maintenance Assessment Study](#)
[2022 Sidewalk Maintenance Assessment Study - 20220901](#)

End of Consent Agenda

5. New Business

- A. [ID#22-4852](#) Resolution certifying Library tax levy for fiscal year 2023

Attachments: [2023 Municipal Library spending cover sheet](#)
[2023 Tax Resolution](#)
[2023 County Library Tax Exemption Letter to Municipalities signed council resolution 9-21-21](#)

Resolution #2022-28

A motion was made by Ald. Moltzan, seconded by Ald. Johnson, to approve Resolution certifying Library tax levy for fiscal year 2023. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Nay: 1 - Cory C. Payne

Reports

6. Other Boards and Commissions

A. Transit Commission Report - Alex Damien

B. Water Utility Commission - Ald. Bartels

- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Rodriguez
- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Halvensleben
- H. Cemetery Commission Report - Ald. C. Payne
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan
- 7. Plan Commission - Jennifer Andrews
- 8. Standing Committees
 - A. Finance Committee Report - Ald. Pieper
 - B. Building & Grounds Committee Report - Ald. E. Payne
 - C. Ordinance & License Committee Report - Ald. Johnson
 - D. Human Resources Committee Report - Ald. Rodriguez
- 9. Board of Public Works Report - Alex Damien

- A. [ID#22-4745](#) Bids Received: Friday, September 2, 2022, at 11:00 a.m.
E.B. Shurts Building Exterior Patio - 810 W. College Ave.

The Board of Public Works recommends that the low bid from Hunzinger Construction Company in the amount of \$94,790.00 be awarded.

Sponsors: Public Works

Attachments: [Bid_EB Shurts_Patio Replacement](#)

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the low bid from Hunzinger Construction Company in the amount of \$94,790.00 for E.B. Shurts Building Exterior Patio - 810 W. College Ave. The motion carried by the following vote:

Aye: 15 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

10. Director of Public Works Report

11. City Attorney's Report

12. City Administrator's Report

A. [ID#22-4853](#) Report from the City Administrator

Attachments: [Admin Report September 16 2022](#)

13. Mayor's Report & Referrals

14. Referrals

Ald. Chrisien to Park Rec, check for installing light poles or adding lighting from tennis courts at Banting Park north lot.

15. Adjournment

The meeting adjourned at 6:45 p.m.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.