



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final Building and Grounds

Monday, August 3, 2020

5:30 PM

Virtual Meeting

Public can view the meeting live online:
<https://waukesha.legistar.com/Calendar.aspx> or
by calling 1-888-788-0099 and using Webinar ID: 981 5658 9347

PW: 973381

1. Call to Order

Present 4 - E. Payne, Cummings, Rodriguez, and Moltzan

Absent 1 - C. Payne

3. Approval of Minutes

A. [ID#20-0944](#) Approve the July 6, 2020, Building and Grounds meeting Minutes.

Attachments: [Minutes July 6 2020-Final](#)

A motion was made by Cassandra Rodriguez, seconded by Kathleen Cummings, that the Minutes of July 6, 2020, be approved. The motion carried by the following vote:

Aye: 4 - E. Payne, Cummings, Rodriguez and Moltzan

Absent: 1 - C. Payne

4. Discussion and Recommendation re:

A. [ID#20-0796](#) Please remove 1 parking stall located north of the new garbage corral and adjacent to the southeast corner of the Couri Insurance building. Revised to keep the stall and convert it to motorcycle parking only.

Sponsors: Miller and Public Works

Attachments: [B and G Resolution RTC for the 8-18-20 CC Meeting CONSENT AGENDA 20-0796 Remove 1 Parking Space N of SE Corner of Couri Insurance Consent](#)

Michael Grulke, PE, PTOE, presented the item and reported that the Police Department recommends against creating a compact car only stall due to the potential to cause more issues, as well as the City Attorney is not in favor of the proposal. Furthermore, it will not stop the issue of encroaching in the traffic lane. Overall responses that it be recommended against it.

Ald. Rodriguez asked if it could only be a motorcycle parking spot. Ald. Cummings agreed that would be a compromise to do have motorcycle only parking spot. Ald. Cummings is not in favor of removing a parking spot all together.

Ald. Payne agrees with motorcycle parking because it serves the purpose for snow plowing.

Ald. Miller attended and agreed with a motorcycle parking.

The motion was amended.

An amended motion was made by Kathleen Cummings, seconded by Cassandra Rodriguez, that the parking space near the Couri Insurance building has been identified and has been changed to motorcycle parking only be approved. The motion carried by the following vote:

Aye: 4 - E. Payne, Cummings, Rodriguez and Moltzan

Absent: 1 - C. Payne

- B.** [ID#20-0951](#) Original Title: Approve the installation of street name signs at E. Racine Avenue and Garden Prairie Road. Revised to be paid for by the City at \$50 for the Racine Ave. sign and installation and the Condo Association at \$349 for the Garden Prairie sign and post installation with perpetual maintenance of the sign.

Sponsors: Cummings

Attachments: [B and G Resolution RTC for the 8-18-20 CC Meeting REPORT AGENDA 20-0951 Install street sign E Racine Ave and Garden Prairie Ave Report](#)

Ald. Rick Lemke joined.

Michael Grulke, PE, PTOE, presented the item. The sign is proposed to be installed on a private drive and the cost and maintenance to be paid by the condominium association.

Ald. Cummings asked to forgo the cost and have it be like any other street sign.

Ald. Payne asked who is bringing this forward since most condominiums understand that it would be their cost. He is concerned about setting a precedent to do signs for a private development.

Ald. Rodriguez agrees the sign should be paid by the developer.

Ald. Rick Lemke stated his district has a lot of PUDs. He is in favor of the City paying for the street sign.

Ald. Leonard Miller asked how many units are in the development which was then responded by Ald. Cummings: estimated the association taxes generated are \$85000 for 14 units.

Bill from Garden Homes Condominium Association telephoned into Ald. Cummings and questioned why they would potentially have to pay for the sign. He hasn't brought up to the association if they are willing to pay for it but will do that at their next meeting. If they don't pay for the sign it won't be installed.

Ald. Payne doesn't know of any other instances where the City pays for private signs but agreed to pay the cost of the sign on the City street for \$50.

A motion was made by Kathleen Cummings, seconded by Cassandra Rodriguez, for the City to pay for the additional sign for Racine Avenue, approx. \$50, and the condominium association would pay the difference for the cost of the Prairie Garden sign, approx. \$349 based on approval of their condo association.

Aye: 3 - E. Payne, Cummings and Rodriguez

Nay: 1 - Moltzan

Absent: 1 - C. Payne

- C.** [ID#20-0952](#) Approve 2 Hour Parking, 7am – 7pm, Except Sundays and Holidays on the west side of N. Barstow Street from 225 feet to 375 feet north of South Street centerline.

Sponsors: Public Works

Attachments: [B and G Resolution RTC for the 8-18-20 CC Meeting CONSENT AGENDA 20-0952 approve 2 Hour Parking on W-side of N Barstow St Consent](#)

Michael Grulke, PE, PTOE, presented this item. He stated, items C, D, E, F and G on this agenda are all related to this same area. Members are looking for uniformity with the hours of parking in the downtown area.

2 hours parking 7am-7pm except Sundays and Holidays, for item G, as well.

A motion was made by Elizabeth Moltzan, seconded by Cassandra Rodriguez, to approve 2 hour Parking, 7am - 7pm, Except Sundays and Holidays on the west side of N. Barstow Street from 225 feet to 375 feet north of South Street centerline as proposed, be approved. The motion carried by the following vote:

Aye: 4 - E. Payne, Cummings, Rodriguez and Moltzan

Absent: 1 - C. Payne

- D.** [ID#20-0953](#) Please approve 2 Hour Parking, 7am – 7pm, Except Sundays and Holidays on the east side of N. Barstow Street from 75 feet to 350 feet north of South Street centerline.

Sponsors: Public Works

Attachments: [B and G Resolution RTC for the 8-18-20 CC Meeting CONSENT AGENDA 20-0953 Approve 2 Hour Parking on E-side of N Barstow St Consent](#)

A motion was made by Cassandra Rodriguez, seconded by Elizabeth Moltzan, to approve 2 hour Parking, 7am - 7pm, Except Sundays and Holidays on the east side of N. Barstow Street from 75 feet to 350 feet north of South Street centerline, be approved. The motion carried by the following vote:

Aye: 4 - E. Payne, Cummings, Rodriguez and Moltzan

Absent: 1 - C. Payne

- E.** [ID#20-0954](#) Please approve 30 Minute Parking on the east side of N. Barstow Street from 160 feet to 60 feet south of Corrina Blvd. centerline. Item Amended to: Approve 2 Hour Parking, 7am - 7pm, Except Sundays and Holidays on the east side of N. Barstow Street from 160 feet to 60 feet south of Corrina Blvd. centerline.

Sponsors: Public Works

Attachments: [B and G Resolution RTC for the 8-18-20 CC Meeting REPORT](#)
[AGENDA](#)
[20-0954 Approve 30 minute Parking on E-side of N Barstow St Report](#)

*Ald. Moltzan asked for consistency of the rules in this area. Motion for 2 hr parking instead of 30 minute parking. Ald. Miller is not opposed to extended parking.
Ald. Cummings questioned whether this was going to be a loading zone.
Ald. Payne not opposed to making it uniform all the way down from South Street to St. Paul.
Agreed to amend the rules in this area.*

Motion was made by Elizabeth Moltzan, seconded by Cassandra Rodriguez to approve 2 Hour Parking, 7am - 7pm, Except Sundays and Holidays on the east side of N. Barstow Street from 160 feet to 60 feet south of Corrina Blvd. centerline.

Aye: 3 - E. Payne, Rodriguez and Moltzan

Nay: 1 - Cummings

Absent: 1 - C. Payne

- F. [ID#20-0955](#) Please approve 2 Hour Parking, 7am – 7pm, Except Sundays and Holidays on the west side of N.W. Barstow Street from 320 feet to 100 feet south of E. St. Paul Avenue centerline.

Sponsors: Public Works

Attachments: [B and G Resolution RTC for the 8-18-20 CC Meeting CONSENT](#)
[AGENDA](#)
[20-0955 Approve 2 Hour Parking on W-side NW Barstow S of E St Paul Ave Consent](#)

Motion by Cassandra Rodriguez, seconded by Elizabeth Moltzan to approve 2 Hour Parking, 7am - 7pm, Except Sundays and Holidays on the west side of N.W. Barstow Street from 320 feet to 100 feet south of E. St. Paul Avenue centerline.

Aye: 4 - E. Payne, Cummings, Rodriguez and Moltzan

Absent: 1 - C. Payne

- G. [ID#20-0956](#) Please approve 2 Hour Parking, 7am – 4pm, Except Saturdays, Sundays and Holidays on the west side of N.W. Barstow Street from 400 feet to 100 feet south of E. North Street centerline. Item Amended to: 2 Hour Parking, 7am-7pm, Except Sundays and Holidays on the west side of N.W. Barstow Street from 400 feet to 100 feet south of E. North Street Centerline.

Attachments: [B and G Resolution RTC for the 8-18-20 CC Meeting CONSENT](#)
[AGENDA](#)
[20-0956 Approve 2 Hour Parking on W-side of NW Barstow S of E North St Consent](#)

Motion by Cassandra Rodriguez, seconded by Elizabeth Moltzan to approve 2 Hour Parking, 7am - 7pm, Except Sundays and Holidays on the west side of N.W. Barstow Street from 400 feet to 100 feet south of E. North Street centerline.

Aye: 4 - E. Payne, Cummings, Rodriguez and Moltzan

Absent: 1 - C. Payne

5. Communications and Referrals

- A.** [ID#20-0801](#) Please study the intersection of Prairie Song Drive and Madison Street, the neighbors have concerns about traffic and pedestrians and the safety of that intersection.

Sponsors: R. Lemke

Attachments: [20-0801 Authorize study at Prairie Song and Madison](#)

Michael Grulke, P.E., showed intersection of Prairie Song Dr. and shared the history. Nothing to vote on, just a please study or look at the intersection. Ald. Lemke's constituents thought the intersection was unsafe. If the City feels it is managed properly at the current speed he's looking for some feedback from the City so he can respond to the constituents.

Ald. Payne. suggested waiting for the road to be reconstructed and see how it is after the work is done.

Ald. Lemke agreed.

Ald. Cummings added on if it is a reconstruction the signs should be added on.

Mike Grulke responded the Water Utility bid out the work and staff could request the signage to be added.

Ald. Moltzan it hasn't been established that the sign is needed. Wait until its actually needed.

- B.** [ID#20-0804](#) Please consider assigning the three angled parking spots located on Martin Street to be used exclusively by the apartments in the old courthouse.

Sponsors: Miller

Attachments: [20-0804 Signing 3-angle parking spots on Martin](#)

This item was brought back from the previous meeting for further discussion.

Recommending that the item be withdrawn because it's in the City Attorney's office for action.

Developer posted the sign as private parking, however, it's still on the books as 2hr parking.

Correspondence from the Attorney's office was shared. This project clearly requires public parking.

Put on hold until the report from the City Attorney's office. Ald. Payne requested this item stay on the agenda a communication item.

- C.** [ID#20-0957](#) Current Building and Grounds Budget.

6. Adjournment

Meeting was adjourned.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.