



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final-revised

City Council

Tuesday, August 17, 2021

6:30 PM

Council Chambers, City Hall

1. Roll Call
2. Pledge of Allegiance
3. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.

4. Approval of Minutes

- A. [ID#21-2707](#) Minutes from August 3, 2021

Attachments: [ccmn 210803 draft](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

- A. [ID#21-2642](#) Review and Act on Approving the Contract with Revize to redesign and host the City's website

Attachments: [Cover Sheet - Revise Contract](#)
[Revize Website Sales and Service Level Agreement for The City of Waukesha \](#)

Legislative History

8/4/21 Information Technology Board approved

- B. [ID#21-2689](#) Review and act on Cemetery Administration/Chapel Building hours to be Monday - Friday, 8:00 am - 4:30 pm.

Sponsors: Rodriguez

Legislative History

8/9/21 Cemetery Commission approved

- C. [ID#21-2694](#) Review and act on Cemetery overtime fee.

Attachments: [Overtime Fee Proposal 2021](#)

Legislative History

8/9/21 Cemetery Commission approved

2. Plan Commission

- A. [PC21-0026](#) 438 Springdale Road, Certified Survey Map – A one lot CSM to combine to two parcels into one 4.015 acres lot along the east side of Springdale Rd.

Attachments: [Certified Survey Map](#)
[438 Springdale Road CSM Cover Sheet](#)
[438 Springdale Road Dept. Comments](#)

Legislative History

4/28/21 Plan Commission recommended for Council Agenda to the City Council

3. Standing Committees

A. Finance Committee - Ald. Pieper

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

- A. [ID#21-2711](#) Other Applications – Invited

Attachments: [Other Applications 8-17-21](#)

D. Human Resources - Ald. Manion

E. Board of Public Works - Alex Damien

- A. [ID#21-2669](#) Review and act on the Developer’s Agreement between the City of Waukesha and Bielinski Homes, Inc., for the Skyline Subdivision for the property located north of the intersection of Summit Avenue and Oakmont Drive.

Sponsors: Public Works

Attachments: [21-2669 BPW Agenda Cvr-Bielinski Homes-Skyline Subdivision Developer Ag](#)
[20210727 Bielinski Homes, Inc. - Skyline Subdivision Developers Agreement](#)

Legislative History

8/5/21 Board of Public Works recommended for Council Consent to the City Council

- B.** [ID#21-2670](#) Review and act on the expenditure of Clean Water Plant Equipment Replacement Funds for an emergency rebuild of an aeration blower.

Sponsors: Public Works

Attachments: [21-2670_BPW_Agenda_Cvr_Equipment_Replace_Fund](#)
[AM-2021-0600A Core repair](#)
[Sole Source Letter - July 2021](#)

Legislative History

8/5/21 Board of Public Works recommended for Council Consent to the City Council

- C.** [ID#21-2671](#) Review and act on the alternative for the South Side Pump Station Consolidation project.

Sponsors: Public Works

Attachments: [21-2671_BPW_Agenda_Cvr-South Side PS Consolidation Alt Analysis](#)
[Revised Eng Estimate Interceptor Option 7 19 20](#)
[Revised Pricing - Hybrid Option](#)

Legislative History

8/5/21 Board of Public Works recommended for Council Consent to the City Council

- D.** [ID#21-2682](#) Review and act on an offer prepared by Single Source Inc. for the 2022 STP St Paul Avenue Project, WisDOT ID: 2718-04-71.

Sponsors: Public Works

Attachments: [21-2682_BPW_Agenda_Cvr-Offers-St Paul STP](#)
[Doc891492](#)
[21-2682_Binder Parcel No. 3 Revised August 4 2021](#)

Legislative History

8/5/21 Board of Public Works recommended for Council Consent to the City Council

End of Consent Agenda

5. New Business

Format - Introduction by Professional Staff/Hearing/Comments by Council/Official

- A.** [ID#21-2623](#) Review and act on grant of Easement to Everstream GLC Holding Company LLC for installation of fiber optic attachments within city property.

Attachments: [Council Cover Sheet - 2021 Everstream Pole Permission Private Property](#)

Legislative History

7/26/21 Parks, Recreation and Forestry Board approved

8/3/21 City Council Removed from Consent
 8/3/21 City Council no action taken

- B.** [ID#21-2730](#) Approve a contract for recruitment of the Cemetery Director and Public Works Director positions with GovHR.

Attachments: [Recruitment for DPW Director and Cemetery Director Cover Sheet](#)
[Waukesha WI - Cemetery Dir. Limited and DPW Full Scope 2021 \(003\)](#)

6. Public Hearing

- A.** [PC21-0072](#) Cardinal Ridge Park, Rezoning – A request to rezone approximately 40 acres of land east of Milky Way Road from Rs-3 Single Family Residential to P-1 Parks zoning for the development of a new City Park.

Attachments: [Cardinal Ridge Park Cover Sheet](#)
[Rezoning Request-Application & Petition-Cardinal Ridge Pk](#)
[Re-Zoning Ordinance - Cardinal Ridge Park](#)

Legislative History

7/28/21 Plan Commission approved

- B.** [PC21-0073](#) River Hills Park, Rezoning – A request to rezone approximately 4.89 acres of land south of Parkton Dr. extended, from T-1 Temporary zoning to P-1 Parks zoning for a City Park.

Attachments: [River Hills Park Cover Sheet](#)
[Rezoning Request-Application & Petition-River Hills Pk](#)
[Re-Zoning Ordinance - River Hills Park](#)

Legislative History

7/28/21 Plan Commission approved

- C.** [PC21-0074](#) Oaks Park, Rezoning – A request to rezone approximately 0.58 acres of land at 3600 Madison Street from Rs-3 Single Family Residential to P-1 Parks zoning for the development of a new City Park.

Attachments: [Oaks Park \(rezoning\) Cover Sheet](#)
[Rezoning Request-Application & Petition-Oaks Pk](#)
[Re-Zoning Ordinance - Oaks Park](#)

Legislative History

7/28/21 Plan Commission approved

- D.** [ID#21-2537](#) Zoning Code Amendment – Staff recommends an amendment to Sections 22.43(6)a. and b. of the zoning code regarding setbacks for structures in parks.

Attachments: [Zoning Code Amendment Cover Sheet](#)
[22.430 Parks - proposed setbacks for small park sites](#)

Legislative History

7/28/21 Plan Commission approved

7. Action on Public Hearing

- A. [PC21-0072](#) Cardinal Ridge Park, Rezoning – A request to rezone approximately 40 acres of land east of Milky Way Road from Rs-3 Single Family Residential to P-1 Parks zoning for the development of a new City Park.

Attachments: [Cardinal Ridge Park Cover Sheet](#)
[Rezoning Request-Application & Petition-Cardinal Ridge Pk](#)
[Re-Zoning Ordinance - Cardinal Ridge Park](#)

Legislative History

7/28/21 Plan Commission approved

- B. [PC21-0073](#) River Hills Park, Rezoning – A request to rezone approximately 4.89 acres of land south of Parkton Dr. extended, from T-1 Temporary zoning to P-1 Parks zoning for a City Park.

Attachments: [River Hills Park Cover Sheet](#)
[Rezoning Request-Application & Petition-River Hills Pk](#)
[Re-Zoning Ordinance - River Hills Park](#)

Legislative History

7/28/21 Plan Commission approved

- C. [PC21-0074](#) Oaks Park, Rezoning – A request to rezone approximately 0.58 acres of land at 3600 Madison Street from Rs-3 Single Family Residential to P-1 Parks zoning for the development of a new City Park.

Attachments: [Oaks Park \(rezoning\) Cover Sheet](#)
[Rezoning Request-Application & Petition-Oaks Pk](#)
[Re-Zoning Ordinance - Oaks Park](#)

Legislative History

7/28/21 Plan Commission approved

- D. [ID#21-2537](#) Zoning Code Amendment – Staff recommends an amendment to Sections 22.43(6)a. and b. of the zoning code regarding setbacks for structures in parks.

Attachments: [Zoning Code Amendment Cover Sheet](#)
[22.430 Parks - proposed setbacks for small park sites](#)

Legislative History

7/28/21 Plan Commission approved

Reports

8. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Moltzan
- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Miller
- H. Cemetery Commission Report - Ald. McElderry
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan
- 9. Plan Commission - Jennifer Andrews
- 10. Standing Committees
 - A. Finance Committee Report - Ald. Pieper
 - A. [ID#21-2680](#) Review and Act on Acceptance of the Assistance to Firefighters Grant
 - Sponsors:** Fire Department
 - Indexes:** grant
 - Attachments:** [Cover Sheet- 2021 Accept Fire Act Grant](#)
[Fema Grant Award Letter](#)
 - B. Building & Grounds Committee Report - Ald. E. Payne
 - C. Ordinance & License Committee Report - Ald. Johnson
 - D. Human Resources Committee Report - Ald. Manion
- 11. Board of Public Works Report - Alex Damien

12. Director of Public Works Report
13. City Attorney's Report
14. City Administrator's Report
 - A. [ID#21-2709](#) Report from the City Administrator

Attachments: [Admin Report 8-13-21](#)
15. Mayor's Report & Referrals
 - A. [ID#21-2710](#) Board and Committee Appointments

Attachments: [Council Letter 8.17.21](#)
16. Referrals
17. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Engineering Department 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.