



**CITY OF WAUKESHA**

Administration

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Committee: Board of Public Works	<b>Date:</b> 1/6/2022
Common Council Item Number: ID #22-0007	<b>Date:</b> 1/18/2022
Submitted By: Alex Damien, Interim Director of Public Works	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator
Finance Department Review: Bridget Souffrant, Finance Director	<b>City Attorney's Office Review:</b> Brian Running, City Attorney
<b>Subject:</b> Review and act on Contract Amendment 3 for Operational Assistance Services with Strand Associates for on-going assistance of services related to the recent improvements at the Clean Water Plant.	

**Details:**  
 This agreement was a service that was originally offered in Strand's post design contract to provide process optimization and SCADA control assistance along with warranty claims related to the new equipment. This amendment renews the previous contract as approved last year. Strand will provide the services on an as needed basis to be billed hourly and will only be performed as requested by the City. In 2021 Strand provided programming assistance for SCADA and emergency dialer software, updated the 20-year Facility Plan table, made revisions to the bio-gas study, reviewed the annual switchgear inspection, prepared thickened sludge pump replacement layouts, and assisted with a manufacturer's warranty claim for the gas storage membrane.

**Options & Alternatives:**  
 The City may choose to not have a contract for these services, however not having the engineering expertise available could result in operational difficulties. The City could otherwise choose to solicit proposals from other firms, however, this may result in greater expense due to inefficiencies from lack of knowledge of the project and related technical upgrades.

**Financial Remarks:**  
 The contract is not to exceed \$20,000. The City will be billed monthly only for hours requested by the City for that period. This would be paid for from the Consulting Budget (7380 52135) which has a budget of \$100,000 for 2022.

**Executive Recommendation:**  
 Recommend approval of Contract Amendment 3 for Operational Assistance Services with Strand Associates not to exceed \$20,000 for on-going assistance of services related to the recent improvements at the Clean Water Plant.

