



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final-revised

City Council

Tuesday, September 17, 2024

6:00 PM

Council Chambers, City Hall

1. Roll Call
2. Announcement of Closed Session pursuant to Wisconsin Statutes §19.85(1)(g) to consider an offer to purchase WAKC 1000071, .15 acres of City owned land at the corner of Pewaukee Rd. and Buena Vista Ave
3. Pledge of Allegiance
4. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 6:30 p.m.

5. Approval of Minutes

- A. [ID#24-10695](#) Minutes from September 3, 2024

Attachments: [ccmn240903 draft](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

- A. [ID#24-10598](#) Review and Act on Proposed Transit Management Services Agreement with TransDev, Inc.

Attachments: [Transit ManagementContract](#)
[Transit Management Contract 2024-2029 v2](#)

Legislative History

9/5/24	Transit Commission Meeting	approved
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- B.** [ID#24-10599](#) Waukesha County Business Item-Review and Act on Proposed Amendment 1 to Purchase Service Agreement with Wisconsin Coach Lines, Inc. for Operation of Routes 901, 904, 905
- Attachments:** [Wisconsin Coach Lines Amendment](#)
[Transit-Wisconsin Coach Lines Agmt-Amendment1 2024](#)
- Legislative History**
- | | | |
|--------|----------------------------|----------|
| 9/5/24 | Transit Commission Meeting | approved |
|--------|----------------------------|----------|
- C.** [ID#24-10584](#) Review and approve the purchase First Due Fire Prevention and Community Risk Reduction Software.
- Attachments:** [Waukesha City FD First Due SSA Contract Package 29JUL2024 v4 clean for](#)
- Legislative History**
- | | | |
|--------|------------------------------|----------|
| 9/4/24 | Information Technology Board | approved |
|--------|------------------------------|----------|
- D.** [ID#24-10667](#) Review and act on (recommendation to Common Council) proposed easement with MetalTek International, Inc. for a sanitary sewer lateral in Frame Park.
- Attachments:** [Common Council Cover Sheet - Park Easement - Frame Park Metaltek Sept 20](#)
[Proposed Easement - Frame Park - Metaltek International, Inc. with Exhibit 202](#)
- Legislative History**
- | | | |
|--------|--------------------------------------|----------|
| 9/9/24 | Parks, Recreation and Forestry Board | approved |
|--------|--------------------------------------|----------|
- E.** [ID#24-10669](#) Review and act on (recommendation to Common Council) proposed underground distribution easement with WE Energies associated with Prairie Park.
- Attachments:** [Common Council Cover Sheet - Park Easement - Prairie Park We Energies 202](#)
[Proposed Easement - Prairie Park - We Energies Rev 81624 2024](#)
- Legislative History**
- | | | |
|--------|--------------------------------------|----------|
| 9/9/24 | Parks, Recreation and Forestry Board | approved |
|--------|--------------------------------------|----------|
- F.** [ID#24-10670](#) Review and act on (recommendation to Common Council) proposed grant agreement associated with the Public Health CHIP Funding Healthy Aging Program through Waukesha County.
- Attachments:** [2024 Program Description - Ballroom Basics - CHIP Grant](#)
[DRAFT Recreation Services Contract 2024 - Ballroom Basics for Balance - Chip](#)
- Legislative History**
- | | | |
|--------|--------------------------------------|----------|
| 9/9/24 | Parks, Recreation and Forestry Board | approved |
|--------|--------------------------------------|----------|

2. Plan Commission**3. Standing Committees****A. Finance Committee - Ald. Pieper****B. Building & Grounds Committee - Ald. E. Payne****C. Ordinance & License Committee - Ald. P. Wuteska**

1. Licenses

A. [ID#24-10659](#) Invited Bartenders**Attachments:** [Invited Bartenders 9.9.pdf](#)**Legislative History**

9/9/24 Ordinance & License Committee recommended for Council Consent to the City Council

B. [ID#24-10663](#) Invited Applications**Attachments:** [Invited Applications 9.9.pdf](#)**Legislative History**

9/9/24 Ordinance & License Committee recommended for Council Consent to the City Council

9/9/24 Ordinance & License Committee recommended for Council Consent to the City Council

C. [ID#24-10664](#) Other Applications**Attachments:** [Other Applications 9.9.pdf](#)**Legislative History**

9/9/24 Ordinance & License Committee recommended for Council Consent to the City Council

D. [ID#24-10626](#) Full service retail permit application, Vennture Brew Co.**Attachments:** [ab-105_vennturebrewco](#)**Legislative History**

9/9/24 Ordinance & License Committee recommended for Council Consent to the City Council

D. Human Resources - Ald. Chrisien**E. Board of Public Works - Alex Damien**

- A. [ID#24-10617](#) Review and act on the Storm Water Management Practice Maintenance Agreement between City of Waukesha and Central Disposal, Inc. for the property located at 1635 Arcadian Ave.
- Sponsors:** Public Works
- Attachments:** [24-10617 BPW Agenda Cvr-1635 Arcadian Avenue-CDI.pdf](#)
[CDI_SW Maintenance Agreement.pdf](#)
- Legislative History**
- 9/5/24 Board of Public Works recommended for Council Consent to the City Council
- B. [ID#24-10627](#) Review and act on contract for City buildings refuse and recycling services with Lakeshore Recycling Systems (LRS).
- Sponsors:** Public Works
- Attachments:** [24-10627-BPW Agenda Cover Sheet - City Buildings Dumpsters.pdf](#)
[City Buildings Hauling Contract 2025-2027.pdf](#)
[2024 City Building Proposal Comparisons.pdf](#)
- Legislative History**
- 9/5/24 Board of Public Works recommended for Council Consent to the City Council

End of Consent Agenda

6. New Business

Format - Introduction by Professional Staff/Hearing/Comments by Council/Official

- A. [ID#24-10652](#) Further discussion and act on Finance recommendation to approve the 2025-2029 CIP
- Attachments:** [2025-2029 Executive CIP Budget Book](#)
[2025 CIP Requested Fleet Book](#)
[CIP 2025-2029 Summary - Revisions to Executive - FC](#)
- Legislative History**
- 9/10/24 Finance Committee approved
- B. [ID#24-10682](#) Appointment by Mayor of Linda Gourdoux as the Interim Clerk and administration of oath of office
- C. [ID#24-10683](#) Determination of process for replacing Alder for District 3
- Attachments:** [Memo-Council Vacancy 3- September 9, 2024](#)
[DRAFT - Applications for Ald. Dist. #3 - September 2024](#)
[03-DistrictMap](#)

Reports

7. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Moltzan
- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Wells
- G. Library Board Report - Ald. Halvensleben
- H. Cemetery Commission Report - Ald. C. Payne
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan

8. Plan Commission - Jennifer Andrews

9. Standing Committees

- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. P. Wuteska
- D. Human Resources Committee Report - Ald. Chrisien

[ID#24-10699](#) Consideration and possible action on adopting a revised classification and compensation system.

Attachments: [Classification and Compensation Cover Sheet 2024-09-17.docx](#)
[Segal Market Report - Executive Summary shortened](#)
[Waukesha Compensation Study Executive Briefing 9.16.2024](#)

10. Board of Public Works Report - Alex Damien

11. Director of Public Works Report

12. City Attorney's Report

13. City Administrator's Report

A. [ID#24-10696](#) City Administrator's Report

Attachments: [Admin Report September 13, 2024](#)

14. Mayor's Report & Referrals

[ID#24-10702](#) Proclamation for Chamber of Commerce Month

Attachments: [Chamber of Commerce 2024 Proclamation](#)

[ID#24-10701](#) Proclamation for National See Tracks? Think Train Week

Attachments: [See Tracks Think Train Week - 2024 Proclamation](#)

[ID#24-10697](#) Board and Committee Appointments

Attachments: [Council Letter 09.17.2024](#)

15. Referrals

16. Closed Session

A motion will be made pursuant to Wisconsin Statutes §19.85(1)(g) to consider an offer to purchase WAKC 1000071, .15 acres of City owned land at the corner of Pewaukee Rd. and Buena Vista Ave

A. [ID#24-10685](#) Review and consider an offer to purchase WAKC 1000071, .15 acres of City owned land at the corner of Pewaukee Rd. and Buena Vista Ave

17. Reconvene in Open Session

Upon conclusion of the closed session, a motion will be made to reconvene in open session, pursuant to Wis. Stats. 19.85(2) for possible discussion and/or action on matters discussed in closed session

A. [ID#24-10686](#) Possible discussion and/or action on matters discussed in closed session

18. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).