



CITY OF WAUKESHA

Administration

201 Delafield Street, Waukesha, WI 53188
 Tel: 262.524.3701 fax: 262.524.3899
 www.waukesha-wi.gov

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| Committee: Board of Public Works | Date: 1/7/2021 |
| Common Council Item Number: ID #21-1583 | Date: 1/19/2021 |
| Submitted By: Fred Abadi, Director of Public Works | City Administrator Approval: Kevin Lahner, City Administrator |
| Finance Department Review: Bridget M. Souffrant, Finance Director | City Attorney's Office Review: Brian Running, City Attorney |
| Subject: Review and act on the consultants for Engineering Services for Construction Review of Municipal projects. | |

Details:
 The Department of Public Works solicited for proposals for consultants to provide Construction Representation/Inspection Services for 2021-2022 Municipal Construction Projects. 5 firms responded to the Request for Proposals for Professional Services. The City's Review Committee evaluated the responses and chose DAAR Corp. and Ayres Associates. These two firms had the lowest cost and highest scores.

The total expense for the Construction Representation Inspection services work for 2021 is estimated to be \$51,600.00 and will be paid at the approved hourly rates for the amount of work requested by the City. The hourly fee schedule for the recommended consultants are listed below:

| Project Staff | DAAR Corp | Ayres |
|---------------|-----------|----------|
| Senior CSR | \$125.00 | \$154.00 |
| CSR II | \$87.00 | \$93.00 |
| CSR I | \$73.00 | \$86.00 |

Options & Alternatives:
 Another one of the Consultants could be chosen but DAAR and Ayres Associates were the lowest cost and highest ranked.

Financial Remarks:
 The estimated costs associated with Construction Representation/Inspection services for 2021 Municipal construction projects included in the 2021 CIP as follows:
 Environmental Engineering Services – Total Expense: \$51,600.00.
 Acct # 2004.68290 - \$10,000.00
 2010.68290 - \$16,000.00
 7399.68290.71480 - \$15,600.00
 5542.68290 - \$10,000.00

Executive Recommendation:
 Approve the Contract with DAAR Corp. and Ayres Associates for the Construction Representation Engineering Services for 2021 and 2022 Municipal Construction Projects for the hourly wages listed in the attached proposals.

