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LETTER OF TRANSMITTAL

City of Waukesha
201 Delafield Street
Room 201-Planning Division
Waukesha, WI 53188

JOB NUMBER : 1818660 AUGUST 13, 2018
ATTN: DOUG KOEHLER
REGARDING: MONTESSORI SCHOOL OF WAUKESHA
FINAL SITE PLAN REVIEW SUBMITTAL

WE ARE SENDING YOU THE ATTACHED

VIA:	FORMAT	ELECTRONIC FILES
☐ Mail ☐ Next Day UPS a.m.	☐ 8 ½ x 11 Plans	☐ .dwg Autocad 2002
☐ Website ☐ Next Day UPS p.m.	☐ 11 x 17 Plans	☐ .dwg Autocad 2004
☒ Email ☒ DELIVERED	☐ Half size Plans	☐ .plt files
☐ UPS ☐ PICKED UP	☒ Full size Plans	☒ .pdf files
	☒ CD	☐ .tiff files
		☐ Other

COPIES	DATE	NUMBER	DESCRIPTION
1	08/13/18		Application for Review
1			Plan Commission Checklist
1	08/13/18	070980	Site Plan & Arch Review Fee ($200 + $10/1,000 SF=$385.37)
1	08/13/18		Project Narrative
1	08/13/18		Response Letter
1	08/13/18		Draft Maintenance Agreement
1	08/13/18		Sealed Stormwater Management Report
4	08/13/18	FULL	Sealed Civil Plans (C1.0-C1.6 with colored Landscape Plan), PXP
4	08/10/18	FULL	Dumpster Enclosure Detail, Floor plans, Roof Plan, Colored Exterior Elevations/Views
7	08/13/18	HALF	Sealed Civil Plans (C1.0-C1.6 with colored Landscape Plan), PXP
7	08/10/18	HALF	Dumpster Enclosure Detail, Floor plans, Roof Plan, Colored Exterior Elevations/Views
11	08/13/18	8 1/2x14	Certified Survey Map
1			CD with PDF submittal documents

THESE ARE TRANSMITTED as checked below:

☒ For approval
☐ For your use
☐ As requested
☐ FOR BIDS DUE ON
☐ Approved as submitted
☐ Approved as noted
☐ Returned for corrections
☐ For review and comment

REMARKS: Please accept the enclosed documents for review and approval at the Plan Commission Meeting on September 12, 2018 at 6:30 PM. Please contact us with any questions and if you require any additional information.

SIGNED:_____
Eric Drazkowski, P.E., Project Manager

COPY TO :
Bill Walsh-Montessori School of Waukesha
Dean Schulz, Matt Mrochinski-Excel Engineering

WE ARE SENDING YOU:

☒ Same as above	☐ LOT Only	☐Other		
		VIA:	**FORMAT**	**ELECTRONIC FILES**
		☐ Fax ☐ Next Day UPS a.m.	☐ 8 ½ x 11 Plans	☐ .dwg AutoCAD 2002
		☐ MAIL ☐ Next Day UPS p.m.	☐ 11 x 17 Plans	☐ .dwg AutoCAD 2004
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				☐ Other