



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### City Council

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Tuesday, December 17, 2024

6:00 PM

Council Chambers, City Hall

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#### 1. Roll Call

**Present:** 13 - Mike Chrisien, Eric E. Payne, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Rick R. Lemke, Cory C. Payne and Doreen Wigderson

**Absent:** 2 - Joe Pieper and Dean D. Lemke

#### 2. Pledge of Allegiance

#### 3. Public Comment

*There were no speakers present.*

#### 4. Presentation

##### A. [ID#24-11444](#) Public Art City Hall Gallery Presentation- Donna Lexa Arts Center

**Attachments:** [Gallery Art Presentation- December 2024.pdf](#)

#### 5. Approval of Minutes

##### A. [ID#24-11445](#) Minutes from December 3, 2024

**Attachments:** [Ccmn241203 Draft.pdf](#)

**A motion was made by Ald. Eric E. Payne, seconded by Ald. Daniel Manion, to approve the Minutes from December 3, 2024. The motion carried by the following vote:**

**Aye:** 13 - Mike Chrisien, Eric E. Payne, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Rick R. Lemke, Cory C. Payne and Doreen Wigderson

**Absent:** 2 - Joe Pieper and Dean D. Lemke

### Consent Agenda

#### 1. Other Boards and Commissions

##### A. Transit Commission

##### A. [ID#24-11277](#) Review and Act on Proposed Intergovernmental Agreement with

## Waukesha County to Provide Transit Administrative Services

**Attachments:** [IGA to Provide Admin Service to Waukesha County](#)  
[Transit Administration Intergovernmental Cooperation Agreement 2025-2029](#)

- B. [ID#24-11278](#) Review and Act on Proposed Agreement with Payroc WorldAccess, LLC for Merchant Processing
- Attachments:** [Payroc Processing agreement](#)  
[241022 BEA - Payroc Merchant Processing Agreement 5.0 Waukesha Metro Transit](#)
- C. [ID#24-11279](#) Review and act on Proposed Intergovernmental Agreement with Milwaukee Transport Services, Inc. to Operate Route 1 in Milwaukee County
- Attachments:** [Route 1 Service Agreement-Milwaukee County-final](#)  
[IGA for Route 1 - MCTS Waukesha Metro 2025 final v2](#)
- D. [ID#24-11280](#) Waukesha County Business Item- Review and Act on Proposed Agreement with WI Transportation, LLC to Provide Paratransit Service to Grandfathered Passengers of Waukesha County Route 901 Paratransit Service
- Attachments:** [Waukesha County Business Item-Grandfathered Paratransit service with WI Transportation-extension](#)  
[ADA Paratransit 2025-Grandfathered Passengers](#)
- E. [ID#24-11281](#) Waukesha County Business Item- Review and Act on Proposed Assignment of Waukesha County Commuter Service Contract to Wisconsin Transit Lines, LLC
- Attachments:** [Waukesha County Business Item-Assignment of Commuter Service Contract](#)

**B. Information Technology Board**

- A. [ID#24-11284](#) Discussion and possible action on extending contract for the City website with Revize for 5 years.
- Attachments:** [Cover Sheet - Revize Contract](#)  
[Revize Website Upgrade Sales Agreement - Waukesha WI 241025](#)

**2. Plan Commission****3. Standing Committees****A. Finance Committee - Ald. Pieper**

- A. [ID#24-11409](#) Review and act on a contract with Axon Enterprise, Inc. to supply and

maintain new Tasers to all sworn officers for the years 2025 through 2034 in the amount of \$1,243,628.01, pending review by the City Attorney

**Attachments:** [Cover Sheet - Taser 10-year Contract](#)

- B. [ID#24-11428](#) Consideration and Possible Action Regarding a Renewal Contract with Humane Animal Welfare Society (HAWS) for Animal Impoundment and Care Services

**Attachments:** [Cover Sheet - HAWS Renewal Contract](#)  
[HAWS Contract](#)

## **B. Building & Grounds Committee - Ald. E. Payne**

## **C. Ordinance & License Committee - Ald. P. Wuteska**

### 1. Licenses

- A. [ID#24-11435](#) Consider approval of an amendment to the contract for consulting services with Houseal Lavigne Associates LLC to update the Zoning and Sign Ordinances, to include an update to the Subdivision Ordinance.

**Attachments:** [Cover Sheet - Houseal Lavigne Contract.pdf](#)  
[20241211\\_HL Subdivisions Add Scope and Budget Revisions Memo.pdf](#)

**A motion was made by Ald. Moltzan, seconded by Ald. Wells, to approve an amendment to the contract for consulting services with Houseal Lavigne Associates LLC to update the Zoning and Sign Ordinances, to include an update to the Subdivision Ordinance. The motion carried by the following vote:**

**Aye:** 13 - Mike Chrisien, Eric E. Payne, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Rick R. Lemke, Cory C. Payne and Doreen Wigderson

**Absent:** 2 - Joe Pieper and Dean D. Lemke

- B. [ID#24-11457](#) Settlement of tax-exemption lawsuits, Ethnos360.

**Attachments:** [Mutual Release Settlement Agreement.docx \(FINAL\)](#)  
[Cover Sheet - Ethnos360 Settlement](#)

**A motion was made by Ald. Moltzan, seconded by Ald. Halvensleben, to approve the settlement of tax-exemption lawsuits, Ethnos360. The motion carried by the following vote:**

**Aye:** 13 - Mike Chrisien, Eric E. Payne, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Rick R. Lemke, Cory C. Payne and Doreen Wigderson

**Absent:** 2 - Joe Pieper and Dean D. Lemke

## 7. Public Hearing

- A. [PC24-0626](#) Rezoning – 909 Blackstone Avenue, Blackstone Plaza – A request to rezone 2.35 acres of land at the northeast corner of Blackstone Avenue and Arcadian Avenue from the M-2 General Manufacturing District to the MM-1 Mixed Industrial District.

**Attachments:** [Cover Sheet - 909 Blackstone Rezoning](#)  
[Copy of SAC Blackstone Tenants and Uses](#)  
[909 Blackstone - Site plan with unit numbers](#)  
[1209501 signed Warranty Deed](#)  
[Re-Zoning Ordinance - 909 Blackstone](#)  
[Petition for Amending the City of Waukesha Zoning Ordinance - 909 Blackstone Ave.](#)

## 8. Action on Public Hearing

- A. [PC24-0626](#) Rezoning – 909 Blackstone Avenue, Blackstone Plaza – A request to rezone 2.35 acres of land at the northeast corner of Blackstone Avenue and Arcadian Avenue from the M-2 General Manufacturing District to the MM-1 Mixed Industrial District.

**Attachments:** [Cover Sheet - 909 Blackstone Rezoning](#)  
[Copy of SAC Blackstone Tenants and Uses](#)  
[909 Blackstone - Site plan with unit numbers](#)  
[1209501 signed Warranty Deed](#)  
[Re-Zoning Ordinance - 909 Blackstone](#)  
[Petition for Amending the City of Waukesha Zoning Ordinance - 909 Blackstone Ave.](#)

**A motion was made by Ald. E. Payne, seconded by Ald. Wells, to approve Rezoning - 909 Blackstone Avenue, Blackstone Plaza - A request to rezone 2.35 acres of land at the northeast corner of Blackstone Avenue and Arcadian Avenue from the M-2 General Manufacturing District to the MM-1 Mixed Industrial District. The motion carried by the following vote:**

**Aye:** 13 - Mike Chrisien, Eric E. Payne, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Rick R. Lemke, Cory C. Payne and Doreen Wigderson

**Absent:** 2 - Joe Pieper and Dean D. Lemke

## **Reports**

### 9. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien

- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Moltzan
- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Wells
- G. Library Board Report - Ald. Halvensleben
- H. Cemetery Commission Report - Ald. C. Payne
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan
- 10. Plan Commission - Jennifer Andrews
- 11. Standing Committees
  - A. Finance Committee Report - Ald. Pieper

- A. [ID#24-11294](#) Resolution increasing dog and cat license fees

**Attachments:** [Cover Sheet - Dog and Cat License Fees](#)

[Resolution - 2025 Dog and Cat License Fees](#)

**A motion was made by Ald. Moltzan, seconded by Ald. Wells, to approve the resolution increasing dog and cat license fees. The motion carried by the following vote:**

**Aye: 13 - Mike Chrisien, Eric E. Payne, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Rick R. Lemke, Cory C. Payne and Doreen Wigderson**

**Absent: 2 - Joe Pieper and Dean D. Lemke**

- B. Building & Grounds Committee Report - Ald. E. Payne
  - C. Ordinance & License Committee Report - Ald. P. Wuteska

- A. [ID#24-11400](#) Invited Application: Skateland Class "B" Beer and "Class C" Wine License Application

*Ald. Wuteska notes that the Agent and Owner both completed their required Responsible Beverage Service Course. The issuance of their approved Alcohol License was contingent upon both parties fulfilling this requirement.*

**A motion was made by Ald. Wuteska, seconded by Ald. Manion, to approve Invited Application: Skateland Class "B" Beer and "Class C" Wine License Application. The motion carried by the following vote:**

**Aye:** 13 - Mike Chrisien, Eric E. Payne, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Rick R. Lemke, Cory C. Payne and Doreen Wigderson

**Absent:** 2 - Joe Pieper and Dean D. Lemke

**B. [ID#24-11404](#) Other Applications: Rooming House Applications**

**Attachments:** [Rooming House Applications](#)

**D. Human Resources - Ald. Chrisien**

**E. Board of Public Works - Alex Damien**

**A. [ID#24-11289](#) Review and Act on the Proposed Softener Rebate Program Funding.**

**Sponsors:** Public Works

**Attachments:** [24-11289-0 BPW Agenda Cover-Softener Rebate Program.pdf](#)  
[24-11289-1 Memo - Softener Rebate Program Details.pdf](#)  
[24-11289-2 Softener Rebate Application Form.pdf](#)  
[24-11289-3 CWP Effluent Chloride Chart.pdf](#)

**B. [ID#24-11290](#) Review and act on Contract Change Order No. 1 with Level Up Construction, Inc., for the Badger Drive Metro Interior Renovations – 2311 Badger Drive project.**

**Sponsors:** Public Works

**Attachments:** [24-11290-BPW Agenda Cvr-CCO1-Level Up-Badger Drive Renovation.pdf](#)  
[24-11290-CCO1-Level Up Construction-Badger Drive Metro Interior Renovations.pdf](#)

**C. [ID#24-11291](#) Review and act on 2025 revised parking fees and fines at the two parking ramps, street parking, and city-owned lots.**

**Sponsors:** Public Works

**Attachments:** [24-11291-BPW Agenda Cover Sheet - Parking Fees and Fines.pdf](#)  
[24-11291-DPW Schedule for Parking Fees and Fines rev.pdf](#)

**End of Consent Agenda**

*Ald. Wuteska removed ID#24-11400 Invited Application: Skateland Class "B" Beer and*

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*"Class C" Wine License Application from consent to be discussed in the O&L Committee report. All other items on consent were passed unanimously.*

## 6. New Business

- A. [ID#24-11214](#) Amendments to Mun Code 7.12 regarding charging costs of towing and storing illegally-parked vehicles to owners.

Attachments: [Cover Sheet-Cost of Towing and Storage](#)  
[7.12 - Towing and Immobilization 2024](#)

*This was the third reading.*

A motion was made by Ald. Wuteska, seconded by Ald. Manion, to approve amendments to Municipal Code 7.12 regarding charging costs of towing and storing illegally-parked vehicles to owners. The motion carried by the following vote:

Aye: 13 - Mike Chrisien, Eric E. Payne, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Rick R. Lemke, Cory C. Payne and Doreen Wigderson

Absent: 2 - Joe Pieper and Dean D. Lemke

- B. [ID#24-11222](#) Re-creation of Mun Code 8.19, regarding massage businesses.

Attachments: [Cover Sheet-Massage Businesses](#)  
[8.19-Massage Parlors](#)

*This was the third reading.*

A motion was made by Ald. Wuteska, seconded by Ald. Manion, to approve the re-creation of Municipal Code 8.19, regarding massage businesses. The motion carried by the following vote:

Aye: 13 - Mike Chrisien, Eric E. Payne, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Rick R. Lemke, Cory C. Payne and Doreen Wigderson

Absent: 2 - Joe Pieper and Dean D. Lemke

D. Human Resources Committee Report - Ald. Chrisien

12. Board of Public Works Report - Alex Damien

13. Director of Public Works Report

14. City Attorney's Report

15. City Administrator's Report

- A. [ID#24-11458](#) City Administrator's Report

**Attachments:** [Admin Report December 13, 2024- For Council Agenda.pdf](#)

## 16. Mayor's Report & Referrals

### A. [ID#24-11447](#) Proclamation - Congratulations on Betty K. Brown's 100th Birthday

**Attachments:** [Betty K Brown 100th Birthday - 2024 Proclamation.pdf](#)

## 17. Referrals

*There were no referrals.*

## 18. Adjournment

*The meeting adjourned at 6:52pm.*

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).