



**CITY OF WAUKESHA**

**Administration**

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<b>Committee:</b> Finance	<b>Date:</b> 3/24/2015
<b>Common Council Item Number:</b> ID#15-2206	<b>Date:</b> 4/7/2015
<b>Submitted By:</b> Rich Abbott, Finance Director	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator KML
<b>Finance Department Review:</b> Rich Abbott, Finance Director RA	<b>City Attorney's Office Review:</b> Brian Running, City Attorney BER
<b>Subject:</b> Review and Act on a recommendation to transfer \$2,044.06 from Fund 0205 Waukesha County Municipal Executives Fund to the General Fund (Org 1510 Finance/Admin) effective 12/31/14.	

**Details:**  
 The Waukesha County Municipal Executives (WCME) fund was created in the early 2000's as a cooperative effort for lobbying purposes. City, Village and County officials within Waukesha County agreed to cooperatively fund a lobbyist. The effort disbanded in the mid-2000's and a refund of leftover funds was returned to the participating municipalities. This money has remained stagnant in the Fund 0205 for the past nine years. I would recommend that these funds go back to the General Fund in the General City Admin revenue Org 1510.

**Options & Alternatives:**  
 Option 1 – Apply the funds back to the General fund to offset tax levy by transferring the funds to Org 1510. This is recommended by the Finance Director.  
 Option 2 -  
 The League of Wisconsin Municipalities is an organization that the City is a member of in which lobbying is done on behalf of all municipalities within the state. The Mayor's budget (Org 1310) pays that bill each year, so that could be considered an area to transfer the funds to.

**Financial Remarks:**  
 If approved as presented, there would be a close out of 0205.24400 account for \$2,044.06 and an increase in account 1510.48490 Miscellaneous Revenue which houses all miscellaneous City revenues.

**Executive Recommendation:**  
 The City Administrator recommends Option 1 for the transfer of funds and the close out of Fund 205.

