



City of Waukesha
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Committee: Board of Public Works	Date: 1/5/2023
Common Council Item Number: ID #23-5500	Date: 1/17/2023
Submitted By: Alex Damien, Interim Director of Public Works	City Administrator Approval: Kevin Lahner, City Administrator
Finance Department Review: Joseph P. Ciurro, Finance Director	City Attorney's Office Review: Brian Running, City Attorney
Subject: Review and act on the Consultant Contracts for Construction Representation/Inspection Services for 2023-2024 Municipal Construction Projects.	

Details:
 The Department of Public Works solicited for proposals for consultants to provide Construction Representation/Inspection Services for 2023-2024 Municipal Construction Projects. 3 firms responded to the Request for Proposals for Professional Services. The City's Review Committee evaluated the responses and recommending moving forward with all 3 firms as they have the required qualified professionals and have provided acceptable hourly rates.

The Construction Site Representation/Inspection services work for 2023 will be paid at the approved hourly rates for the amount of work requested by the City. The cost for construction site representation as part of these contracts was estimated in the total project cost within the approved 2023 CIP. The hourly fee schedule for the recommended consultants is listed below:

Project Staff	Ayres Associates	raSmith	DAAR Engineering
Senior CSR	\$159.00	\$140.00	\$105.00
CSR II	\$123.00	\$100.00	\$89.00
CSR I	\$96.00	\$90.00	\$82.00
Record Drawings	\$89.00	\$120.00	\$89.00
Project Manager	\$195.00	\$160.00	\$125.00
1-Person Survey Crew	\$99.00	\$157.00	\$125.00
2-Person Survey Crew	\$169.00	\$226.00	\$165.00
Office Survey Project Setup	\$98.00	\$140.00	\$75.00

Options & Alternatives:
 One of the consultants could be dropped from the selection, however, providing 3 as an option allows for an improved balance of work, and reduces the potential for one consultant to not have the availability to provide required services.

Financial Remarks:
 The estimated costs associated with Construction Representation/Inspection services for the major street and utility reconstruction project included in the 2023 CIP is as follows:

Construction Representation/Inspection Services – Total Expense: \$285,000.00.

Acct # 2004.68290 - \$125,000.00

2010.68290 - \$75,000.00

7399.68290.71480 - \$35,000.00

0041.68290 - \$50,000.00

The final project costs are to be determined and the consultant will be paid at the hourly rates approved for the work requested by the City.

Executive Recommendation:

Approve the Contract with Ayres Associates, raSmith, and DAAR Engineering for the Construction Representation Engineering Services for 2023 and 2024 Municipal Construction Projects for the hourly wages listed in the proposals.