



# City of Waukesha

1900 Aviation Drive  
Waukesha, WI 53188

## Meeting Agenda - Final

### Parks, Recreation and Forestry Board

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Monday, May 15, 2017

6:00 PM

Parks Recreation and Forestry  
Administration and Service Center

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1. Call to Order

2. Public Comment

*City Residents & Taxpayers Only – Limited to three minutes/speaker, ending at 6:30 pm.*

3. Annual Election of Parks, Recreation & Forestry (PRF) Board Officers

A. Election of PRF Board President

1. [ID#17-0797](#) Open Nominations for PRF Board President
2. [ID#17-0798](#) Nominations for PRF Board President
3. [ID#17-0799](#) Close Nominations for PRF Board President
4. [ID#17-0800](#) Vote for PRF Board President

B. Election of PRF Board Vice President

1. [ID#17-0802](#) Open Nominations for PRF Board Vice President
2. [ID#17-0803](#) Nominations for PRF Board Vice President
3. [ID#17-0804](#) Close Nominations for PRF Board Vice President
4. [ID#17-0820](#) Vote for PRF Board Vice President

C. Election of PRF Board Secretary

1. [ID#17-0805](#) Open Nominations for PRF Board Secretary
2. [ID#17-0806](#) Nominations for PRF Board Secretary
3. [ID#17-0807](#) Close Nominations for PRF Board Secretary
4. [ID#17-0808](#) Vote for PRF Board Secretary

4. Discussion/Decision Items

- A. [ID#17-0809](#) To approve proposed Park Master Plans for the Cardinal Ridge and Hillcrest Park sites.  
**Attachments:** [Park Master Plan Presentation Hillcrest Cardinal Ridge](#)
- B. [ID#17-0810](#) To recommend approval of proposed consulting services contract amendment with Ayres Associates to update/develop Parks & Recreation System Master Plan.  
**Attachments:** [Consulting Services Contract-Ayers \(SAA\) Executed 2015](#)  
[Proposed Contract Amendment-Parks & Recreation System Master Plan](#)
- C. [ID#17-0811](#) To recommend to approve The Park Foundation of Waukesha, Inc. Beverage Service Contract to sell fermented malt beverages and wine during the Carl Zach Cycling Classic Music Program to be held at Cutler Park June 18, 2107.  
**Attachments:** [Park Foundation-Proposed Beverage Service Contract-Carl Zach Event 2017](#)  
[Cover Sheet-Park Foundation-Proposed Beverage Service Contract-Carl Zach I](#)
- D. [ID#17-0812](#) To recommend to Ordinance & License Committee approval of application from The Park Foundation of Waukesha, Inc. for Special Class B License to sell fermented malt beverages and wine on June 18, 2017, 1:30 pm-7:00 pm for the Carl Zach Cycling Classic Music Program public event to be held at Cutler Park.  
**Attachments:** [Cover Sheet-Park Foundation Special Class B License-Carl Zach Event 2017](#)  
[Park Foundation-Special Class B License Application-Carl Zach Event 2017](#)
- E. [ID#17-0813](#) To recommend to Ordinance & License Committee approval of application from Waukesha Kiwanis Early Risers for Special Class B License to sell fermented malt beverages on September 22, 2017, 3:00-10:00 pm and September 23, 2017, 8:00 am-10:00 pm for the Waukesha Oktoberfest public event to be held at Frame Park.  
**Attachments:** [Cover Sheet-Kiwanis Special Class B License-Oktoberfest Event 2017](#)  
[Kiwanis Club-Special Class B License Application-Oktoberfest Event 2017](#)

- F. [ID#17-0814](#) To recommend approval of event vendor agreements associated with the 2017 City of Waukesha Oktoberfest public event.
- Attachments:** [Cover Sheet-2017 Oktoberfest Event Vendor Agreements](#)  
[Event Vendor Agreement-Kleines Bayern 2017](#)  
[Event Vendor Agreement-Sweet Perfections 2017](#)  
[Event Vendor Agreement-Waukesha Citizens Police Academy 2017](#)  
[Event Vendor Agreement-Waukesha Early Risers 2017](#)  
[Event Vendor Agreement-Waukesha Sunrise Rotary 2017](#)  
[Event Vendor Agreement-Wicked Urban Grill 2017](#)
- G. [ID#17-0815](#) To recommend approval of proposed license agreement with Mobile Media Technologies, LLC Company for permission-based, mass notification services for special events and general departmental use.
- Attachments:** [Cover Sheet-TextCaster Proposal-Agreement](#)  
[Proposed TextCaster License Agreement 2017](#)
- H. [ID#17-0816](#) To recommend approval of proposed feasibility study proposal associated with the Woodfield South Pond Dam.
- Attachments:** [Feasibility Study Proposal-Woodfield South Pond Dam 2017](#)
- I. [ID#17-0817](#) To approve Third Year Option associated with current Fourth of July Fireworks Show contract with Spielbauer Fireworks Co., Inc.
- Attachments:** [Fireworks Contract 2017](#)  
[2017 Fireworks Schedule A](#)
- J. [ID#17-0818](#) To recommend amendment to Municipal Code sec 27.04 (15)(a) to add P-1 and I-1 to the list of permitted zones for message board signage.
- Attachments:** [Cover Sheet-Message Board Signage New Zoning Request](#)

5. Board President Report

6. Director and Staff Report

7. Adjournment

*" A majority of the Common Council members may be in attendance."*

*NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in accessible format, please contact Ron Grall, Director of Parks, Recreation & Forestry, at least 48 hours prior to the meeting at 262-524-3737, FAX 262-524-3713, or Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.*