

**CITY OF WAUKESHA****Administration**

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<b>Committee:</b> None	<b>Committee Meeting Date:</b> 5/21/2019
<b>Agenda Item Number:</b> 19-0709	<b>Common Council Meeting Date:</b> 5/21/2019
<b>Submitted By:</b> Steven Howard, Fire Chief	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator KL
<b>Finance Department Review:</b> Rich Abbott, Finance Director <a href="#">Click here to enter text.</a>	<b>City Attorney's Office Review:</b> Brian Running, City Attorney BER
<b>Subject:</b>  Contract with Commemorative Air Force for provision of standby emergency services on Waukesha County Airport grounds during the Gathering of Warbirds event on Saturday, May 25.	

**Details:**

The Commemorative Air Force, Wisconsin Wing, will be conducting an airshow called the Gathering of Warbirds at the Waukesha County Airport from 10 a.m. to 4 p.m. on Saturday, May 25. They require on-site emergency firefighting and EMS equipment and personnel during the event. The City Fire Department is willing to provide the services on-site, provided the CAF pays the cost of stationing the equipment and personnel there. The parties have agreed to a fee of \$60 per man-hour on-site, plus a \$100 admin fee. There will be six firefighters and EMTs or paramedics, with two fire engines and an ambulance. The event is six hours, so six personnel for six hours at \$60 per hour is \$2160, and the admin fee makes the total base amount \$2260. There may be additional time for set-up, and the need for services may go past 4 p.m. if there is an accident. The contract contains limitations and acknowledgements limiting the City's obligations and protecting the City's interests as much as possible. The contract provides that the firefighters and EMS personnel can be pulled out of the airport and sent to emergencies in the City, so there's no reduction in services to the City by participating in the event.

**Options & Alternatives:**

The only alternative for the City would be to refuse to provide the on-site standby services. That may put the event in jeopardy, as substitute emergency services may not be available from other municipalities.

**Financial Remarks:**

To be added later.

**Staff Recommendation:**

Approval of contract and authorization for Mayor and City Clerk to sign and deliver to CAF.