



CITY OF WAUKESHA

Administration

201 Delafield Street, Waukesha, WI 53188
 Tel: 262.524.3701 fax: 262.524.3899
 www.waukesha-wi.gov

Committee: Board of Public Works	Date: 12/20/2018
Common Council Item Number: ID 18-1835	Date: 1/3/2019
Submitted By: Fred Abadi, Director of Public Works	City Administrator Approval: Kevin Lahner, City Administrator
Finance Department Review: Rich Abbott, Finance Director RA	City Attorney's Office Review: Brian Running, City Attorney
Subject: Review and act on the contract for the 2019-2020 Professional Environmental Services.	

Details:
 Environmental services will be needed on several 2019-2020 construction projects for construction oversight & monitoring of environmentally sensitive areas. The Engineering Division solicited for proposals from 5 consultants on November 14, 2018 and two consultants responded by the deadline of December 14, 2018. The Department of Public Works recommends using the services of the Sigma Group for this work as they provided the lowest hourly rates and have the required qualified professionals.

Options & Alternatives:
 Another Consultant could be hired for this work but the Sigma Group provided the lowest hourly rates and have done a good job for the City on other projects.

Financial Remarks:
 These professional services were budgeted for in the 2019 CIP Budget. Total Expense: \$17,150.00

Account Breakdown:
 7399.68290.71480 – \$6,150.00
 7399.68290.71430 - \$4,000.00
 2010.68290 - \$7,000.00

Executive Recommendation:
 Recommend approval of a contract with The Sigma Group for Professional Environmental Services for 2019-2020 Construction Projects.

