



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final

City Council

Tuesday, January 21, 2025

6:00 PM

Council Chambers, City Hall

1. Roll Call
2. Pledge of Allegiance
3. Announcement of Closed Session pursuant to Wisconsin Statutes §19.85(1)(g) to confer with legal counsel regarding status and strategy with respect to the continuing lawsuit, S.J. Louis Construction v. City of Waukesha, and Wisconsin Statutes §19.85(1)(e) to discuss the sale of .755 acres of City owned land at 201 Delafield St.
4. Presentation
 - A. [ID#25-00047](#) Presentation of thank you proclamations to Parade Memorial Commission

Attachments: [Parade Memorial Commission Thank You 2025 - PDFs.pdf](#)
5. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 6:30 p.m.
6. Closed Session

A motion will be made pursuant to Wisconsin Statutes §19.85(1)(g) to confer with legal counsel regarding status and strategy with respect to the continuing lawsuit, S.J. Louis Construction v. City of Waukesha.

 - A. [ID#25-00054](#) A motion will be made pursuant to Wisconsin Statutes §19.85(1)(g) to confer with legal counsel regarding status and strategy with respect to the continuing lawsuit, S.J. Louis Construction v. City of Waukesha.
7. Reconvene in Open Session

Upon conclusion of the closed session, a motion will be made to reconvene in open session, pursuant to Wis. Stats. 19.85(2) for possible discussion and/or action on matters discussed in closed session

 - A. [ID#25-00055](#) Possible discussion and/or action on matters discussed in closed session
8. Approval of Minutes

- A. [ID#25-00006](#) Minutes from January 7th, 2025

Attachments: [Ccmn250107 Draft](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

- A. [ID#24-11514](#) Review and Act on Proposed Service Changes Effective June 2, 2025

Attachments: [Service Changes Effective June 2, 2025](#)
[hearing notice service changes June 2025](#)
[Resolution - Route Revisions June 2025](#)
[Maps of Proposed Routes 3, 6, 8, 15](#)
[route descriptions june 2025](#)
[Bus Stop Changes June 2025](#)

Legislative History

1/9/25	Transit Commission Meeting	recommended for Council Consent to the City Council
--------	----------------------------	---

2. Plan Commission

- A. [PC24-0589](#) Certified Survey Map – Garden Prairie Drive (private) extended – A request to approve a one lot CSM covering 3.6933 acres of land off Garden Prairie Drive (private) extended, immediately east of the terminus of Jills Drive in the Rd-2 PUD Residential Duplex with a Planned Unit Development overlay zoning district.

Attachments: [Cover Sheet - CSM Hawks Landing east of Jills Drive](#)
[CSM_Waukesha-StPaulRentals](#)

Legislative History

12/18/24	Plan Commission	approved
----------	-----------------	----------

3. Standing Committees

A. Finance Committee - Ald. Pieper

B. Building & Grounds Committee - Ald. E. Payne

- A.** [ID#24-10754](#) Review the traffic on South Washington Avenue and Lindbergh Avenue.
- Sponsors:** C. Payne
- Attachments:** [24-10754_Washington and Lindbergh intersection review](#)
[BG Resolution for the 1-21-2025 Consent](#)
- Legislative History**
- | | | |
|----------|----------------------|---|
| 9/30/24 | Building and Grounds | held |
| 10/29/24 | Building and Grounds | recommended for Council Consent to the City Council |
| 1/6/25 | Building and Grounds | recommended for Council Consent to the City Council |
- B.** [ID#24-10989](#) Please perform a traffic study for the increased amount of traffic and speeders on Cleveland Avenue. The area of concern is between Niagara Street and Moreland Boulevard.
- Sponsors:** Chrisien
- Attachments:** [24-10989_Cleveland Ave traffic study](#)
[BG Resolution for the 1-21-2025 Consent](#)
- Legislative History**
- | | | |
|--------|----------------------|---|
| 1/6/25 | Building and Grounds | recommended for Council Consent to the City Council |
|--------|----------------------|---|
- C.** [ID#24-11503](#) No parking request from driveway to corner on south side of National Avenue to the corner/crossway of Aurora Street.
- Sponsors:** Wigderson
- Attachments:** [24-11503_National Ave no parking](#)
[BG Resolution for the 1-21-2025 Consent](#)
- Legislative History**
- | | | |
|--------|----------------------|---|
| 1/6/25 | Building and Grounds | recommended for Council Consent to the City Council |
|--------|----------------------|---|
- D.** [ID#24-11504](#) Please consider adjusting the posted speed limit on East and West Sunset Drive to be a uniform speed of 35 MPH from Les Paul Parkway to W. St. Paul Avenue. Work with the Village of Waukesha to raise the speed limit to 35 MPH in their section of W. Sunset Drive.
- Sponsors:** Manion
- Attachments:** [24-11504_Sunset Dr speed study](#)
[BG Resolution for the 1-21-2025 Consent](#)
- Legislative History**
- | | | |
|--------|----------------------|---|
| 1/6/25 | Building and Grounds | recommended for Council Consent to the City Council |
|--------|----------------------|---|

- E. [ID#24-11508](#) Please place no overnight parking at and around 624 East North Street.
- Sponsors:** E. Payne
- Attachments:** [24-11508_North St no overnight parking](#)
[BG Resolution for the 1-21-2025 Consent](#)
- Legislative History**
- | | | |
|--------|----------------------|---|
| 1/6/25 | Building and Grounds | recommended for Council Consent to the City Council |
|--------|----------------------|---|
- F. [ID#24-11509](#) Please install "Caution Child with Disabilities Area" signs for #1325 Garfield Avenue.
- Sponsors:** Anderson
- Attachments:** [24-11509_Garfield Ave child with disabilities signs](#)
[BG Resolution for the 1-21-2025 Consent](#)
- Legislative History**
- | | | |
|--------|----------------------|---|
| 1/6/25 | Building and Grounds | recommended for Council Consent to the City Council |
|--------|----------------------|---|

C. Ordinance & License Committee - Ald. P. Wuteska

1. Licenses

- A. [ID#24-11403](#) Invited Application: Fisk Avenue LLC "Class C" Wine License Application
- Legislative History**
- | | | |
|---------|-------------------------------|----------|
| 1/13/25 | Ordinance & License Committee | approved |
|---------|-------------------------------|----------|
- B. [ID#25-00004](#) Other Application: 362 West Main St Rooming House Application
- Legislative History**
- | | | |
|---------|-------------------------------|----------|
| 1/13/25 | Ordinance & License Committee | approved |
|---------|-------------------------------|----------|

D. Human Resources - Ald. Chrisien

E. Board of Public Works - Alex Damien

- A.** [ID#24-11522](#) Review and act on the revised Two-Party State Municipal Agreement between the City of Waukesha and the Wisconsin Department of Transportation regarding the Local Roads Improvement Program (LRIP) Supplemental Program grant for the reconstruction of N. University Drive between Summit Avenue and Northview Road.
- Sponsors:** Public Works
- Attachments:** [24-11522-BPW_Agenda Cvr-WisDOT-SMA N University Dr.pdf](#)
[24-11522-19450_SMA.pdf](#)
- Legislative History**
- | | | |
|--------|-----------------------|---|
| 1/9/25 | Board of Public Works | recommended for Council Consent to the City Council |
|--------|-----------------------|---|
- B.** [ID#24-11525](#) Review and act on the Two-Party State Municipal Agreement between the City of Waukesha and the Wisconsin Department of Transportation regarding State project ID 2773-10-70 STH 59 – Sunset Dr. to Arcadian Ave.
- Sponsors:** Public Works
- Attachments:** [24-11525-BPW_Agenda Cvr-WisDOT-East Bypass SMA.pdf](#)
[24-11525-2773-10-70 STH 59 CWaukesha SMMA.pdf](#)
[24-11525-2773-10-70 STH 59 CWaukesha SMMA Exhibit.pdf](#)
- Legislative History**
- | | | |
|--------|-----------------------|---|
| 1/9/25 | Board of Public Works | recommended for Council Consent to the City Council |
|--------|-----------------------|---|
- C.** [ID#24-11526](#) Review and act on Contract Change Order No. 1 with Pieper Electric, Inc. for 2024 Buchner Park Ball Diamond Lighting Upgrades.
- Sponsors:** Public Works
- Attachments:** [24-11526-BPW_Agenda Cover Sheet - Change Order #1 Buchner Park Baseba CCO1-Pieper Electric-Buchner Park Ball Diamond Lighting Upgrades.pdf](#)
- Legislative History**
- | | | |
|--------|-----------------------|---|
| 1/9/25 | Board of Public Works | recommended for Council Consent to the City Council |
|--------|-----------------------|---|

End of Consent Agenda

9. New Business

Format - Introduction by Professional Staff/Hearing/Comments by Council/Official

- A.** [ID#25-00059](#) City Communications and Engagement Team Year-End Review
- Attachments:** [2024 Communications Report.pdf](#)

10. Public Hearing

- A. [PC24-0588](#) Final Site Plan & Architectural Review and PUD Review – Garden Prairie Drive (Private), Hawks Landing Condominiums – A request to approve final site plan and architectural review and PUD review for 6 proposed duplex buildings, 12 units, on 3.6933 acres of land off of Garden Prairie Drive (private) extended, immediately east of the terminus of Jills Drive in the Rd-2 PUD Residential Duplex with a Planned Unit Development overlay zoning district.

Attachments: [Cover Sheet - Final SPAR Hawks Landing Jills Drive-Garden Prairie Drive\(private\)](#)
[City Review Comments with PSE Response 11.18.24](#)

[Petition for PUD](#)

[Building Plans 9.30.24](#)

[C1.09 Lighting Plan \(24x36\) 9.6.24](#)

[CSM Waukesha-StPaulRentals](#)

[ES-10_EXHIBIT B_PermLiabEsmt](#)

[GP- Wetland Statewide GP Permit cover letter 8015786](#)

[Hawk's Landing Civil Plan Set \(24x36\) 11.23.24](#)

[Hawks Landing Condo_Colored Elevations](#)

[Hawk's Landing Stormwater Report 11.22.24](#)

[USACE Wetland Fill Approval](#)

[C1.08 Landscape Plan 12.13.24](#)

[Colored Renderings - Final 12.13.24](#)

[Easement Memo](#)

[PUD draft Agmt-Hawks Landing- Rev.pdf](#)

Legislative History

12/18/24 Plan Commission approved

- B. [PC24-0634](#) Rezoning – 2001 S. West Avenue – A request to rezone 2.35 acres of land at the southeast corner of S. West Avenue and Sentinel Drive from the M-1 Light Manufacturing District to the MM-1 Mixed Industrial District. After reviewing this application staff is recommending including all properties in the M-1 District along the east side of S. West Avenue to include the properties from 1921 to 2035 S. West Avenue.

Attachments: [Cover Sheet- Rezoning, 2001 S West Avenue](#)

[Cover Letter, L Meyers](#)

[Application for Development Review](#)

[Petition for Amending Zoning Ord.](#)

Legislative History

12/18/24 Plan Commission approved

11. Action on Public Hearing

- A. [PC24-0588](#) Final Site Plan & Architectural Review and PUD Review – Garden Prairie Drive (Private), Hawks Landing Condominiums – A request to approve final site plan and architectural review and PUD review for 6 proposed duplex buildings, 12 units, on 3.6933 acres of land off of Garden Prairie Drive (private) extended, immediately east of the terminus of Jills Drive in the Rd-2 PUD Residential Duplex with a Planned Unit Development overlay zoning district.

Attachments: [Cover Sheet - Final SPAR Hawks Landing Jills Drive-Garden Prairie Drive\(private\) City Review Comments with PSE Response 11.18.24](#)

[Petition for PUD](#)

[Building Plans 9.30.24](#)

[C1.09 Lighting Plan \(24x36\) 9.6.24](#)

[CSM Waukesha-StPaulRentals](#)

[ES-10_EXHIBIT B_PermLiabEsmt](#)

[GP- Wetland Statewide GP Permit cover letter 8015786](#)

[Hawk's Landing Civil Plan Set \(24x36\) 11.23.24](#)

[Hawks Landing Condo_Colored Elevations](#)

[Hawk's Landing Stormwater Report 11.22.24](#)

[USACE Wetland Fill Approval](#)

[C1.08 Landscape Plan 12.13.24](#)

[Colored Renderings - Final 12.13.24](#)

[Easement Memo](#)

[PUD draft Agmt-Hawks Landing- Rev.pdf](#)

Legislative History

12/18/24 Plan Commission approved

- B. [PC24-0634](#) Rezoning – 2001 S. West Avenue – A request to rezone 2.35 acres of land at the southeast corner of S. West Avenue and Sentinel Drive from the M-1 Light Manufacturing District to the MM-1 Mixed Industrial District. After reviewing this application staff is recommending including all properties in the M-1 District along the east side of S. West Avenue to include the properties from 1921 to 2035 S. West Avenue.

Attachments: [Cover Sheet- Rezoning, 2001 S West Avenue](#)

[Cover Letter, L Meyers](#)

[Application for Development Review](#)

[Petition for Amending Zoning Ord.](#)

Legislative History

12/18/24 Plan Commission approved

Reports

12. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Moltzan
- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Wells
- G. Library Board Report - Ald. Halvensleben
- H. Cemetery Commission Report - Ald. C. Payne
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan

13. Plan Commission - Jennifer Andrews

14. Standing Committees

- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. P. Wuteska

- A. [ID#24-11265](#) Amendments to Mun Code 9.09(1) regarding residency restrictions for Alcohol and Tobacco License Agents.

Attachments:[Mun Code 9.09\(1\)](#)[Ordinance 9.09 Residency Requirements](#)[Memo-Agent Residence](#)**Legislative History**

1/13/25

Ordinance & License
CommitteeRecommended for Second Reading to
the City Council

- B. [ID#25-00031](#) Amendments to Mun Code 9.09 and 9.11 regarding qualifications for "Class C" and Class "B" retail alcohol beverage licenses.

Attachments:[Cover Sheet - Class C License Requirements](#)[Memo](#)[Ordinance 9.09\(4\) and 9.11\(9\) - Repeal Class C and Class B Restaurant Requi](#)**Legislative History**

1/13/25	Ordinance & License Committee	Recommended for Second Reading to the City Council
---------	-------------------------------	--

- C. [ID#24-11060](#) Review and act on 2025 Tax Levy Ordinance.

Attachments:[APPROPRIATION ORDINANCE - 2025](#)**Legislative History**

11/7/24	City Council	approved
---------	--------------	----------

- D. [ID#24-11214](#) Amendments to Mun Code 7.12 regarding charging costs of towing and storing illegally-parked vehicles to owners.

Attachments:[Cover Sheet-Cost of Towing and Storage](#)[7.12 - Towing and Immobilization 2024](#)**Legislative History**

11/25/24	Ordinance & License Committee	Recommended for Second Reading to the City Council
12/3/24	City Council	Recommended for Third Reading to the City Council
12/17/24	City Council	approved

- E. [ID#24-11222](#) Re-creation of Mun Code 8.19, regarding massage businesses.

Attachments:[Cover Sheet-Massage Businesses](#)[8.19-Massage Parlors](#)**Legislative History**

11/25/24	Ordinance & License Committee	Recommended for Second Reading to the City Council
12/3/24	City Council	Recommended for Third Reading to the City Council
12/17/24	City Council	approved

D. Human Resources Committee Report - Ald. Chrisien

15. Board of Public Works Report - Alex Damien

16. Director of Public Works Report

17. City Attorney's Report

18. City Administrator's Report

A. [ID#25-00061](#) City Administrator report

Attachments: [Admin Report January 17, 2025.pdf](#)

19. Mayor's Report & Referrals

20. Referrals

21. Closed Session

A motion will be made pursuant to Wisconsin Statutes §19.85(1)(e) to discuss the sale of .755 acres of City owned land at 201 Delafield St.

A. [ID#25-00056](#) A motion will be made pursuant to Wisconsin Statutes §19.85(1)(e) to discuss the sale of .755 acres of City owned property at 201 Delafield St.

22. Reconvene in Open Session

Upon conclusion of the closed session, a motion will be made to reconvene in open session, pursuant to Wis. Stats. 19.85(2) for possible discussion and/or action on matters discussed in closed session

A. [ID#25-00057](#) Possible discussion and/or action on matters discussed in closed session

23. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).