



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

Tuesday, January 3, 2023

6:30 PM

Council Chambers, City Hall

1. Roll Call

Present: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne and Mike Chrisien

Absent: 1 - Alicia Halvensleben

2. Pledge of Allegiance

3. Public Comment

4. Approval of Minutes

No speakers were present for Public Comment.

A. [ID#22-5492](#) Minutes from December 20,2022

Attachments: [ccmn221220 draft.pdf](#)

A motion was made by Ald. M. Payne, seconded by Ald. McElderry, to approve the Minutes from December 20,2022. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne and Mike Chrisien

Absent: 1 - Alicia Halvensleben

Consent Agenda

Ald. Johnson removed rooming house applications for J Bloch 319 and Donnie Boys under ID#22-5419. Ald. Rodriguez removed item ID#22-5473. Ald. Chrisien removed ID#22-5476.

The remainder of the Consent Agenda passed unanimously.

1. Other Boards and Commissions

- A. [ID#22-5460](#) Review and act on (recommendation to Common Council) proposed agreement with Wisconsin Adaptive Sports Association to host an event as part of the 2023 Waukesha JanBoree.

Attachments: [2023 Common Council Cover Sheet - WASA JanBoree](#)
[2023 WASA JanBoree Agreement](#)

- B. [ID#22-5461](#) Review and act on (recommendation to Common Council) proposed Recreation Services contract with Moleta, LLC: Artisanal Sharpening (Alena Joling).

Attachments: [2023 Common Council Cover Sheet - December Recreation Services Contracts Moleta](#)
[2023 RSC Moleta LLC Contract](#)

- C. [ID#22-5462](#) Review and act on (recommendation to Common Council) proposed Recreation Services contract with Elizabeth Major (Gentle Yoga).

Attachments: [2023 Common Council Cover Sheet - December Recreation Services Contracts Yoga](#)
[2023 RSC Elizabeth Major Yoga Contract](#)

- D. [ID#22-5475](#) Review and act on 2023 pricing changes

Attachments: [Cover Sheet- PHC price increases for 2023](#)
[2023 proposed pricing updates](#)

- [ID#22-5476](#) Review and act on changes to Cemetery Rules and Regulations

Attachments: [Cover Sheet- Rules and Regulations changes](#)
[Prairie Home Cemetery Rules and Regulations -suggested edits for 2023](#)

Ald. Chrisien removed this item from Consent Agenda, to be discussed under Cemetery Report.

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

- A. [ID#22-5417](#) Invited Bartenders

Attachments: [12.12 Invited Bartenders](#)

- B. [ID#22-5418](#) Other Applications

Attachments: [12.12 Other Applications](#)

[ID#22-5419](#) Invited Other Applications

Attachments: [OL 12-12-22 Invited Other Applications](#)

Ald. Johnson removed J Bloch 319 and Donnie Boy's Rooming House applications.

D. Human Resources - Ald. Rodriguez

[ID#22-5473](#) Consideration of the creation of the Communications and Engagement Manager Position and Communications and Engagement Division

Attachments: [ID22-5473 Communications and Engagement Division Coversheet 12.21.2022](#)
[Communications and Engagement Manager Job Description](#)
[Administrative Assistant- Revised](#)
[Audio Visual Technician - Revised](#)
[User Interface Designer - Revised](#)
[Video Production Coordinator - Revised](#)
[Communications and Engagement Presentation- City Council 2022](#)

Ald. Rodriguez removed from the Consent Agenda, to be discussed under Human Resources Report.

E. Board of Public Works - Alex Damien

A. [ID#22-5372](#) Review and act on Contract Change Order No. 9 with J.P. Cullen & Sons, Inc., for the Waukesha Police Department Addition and Renovation project.

Sponsors: Public Works

Attachments: [BPW_Agenda Cvr-CO9-Cullen-PD Addition and Renovation.pdf](#)
[Change order No 9 for JP Cullen Police Project.pdf](#)

B. [ID#22-5438](#) Review and act on Contract Change Order No. 1 with State Contractors Inc., for the 2022 Concrete Sidewalk Replacement City-Wide project.

Sponsors: Public Works

Attachments: [22-5438_BPW_Agenda Cvr-CCO1-State Contractors-2022 Concrete Sidewalk Replacement.pdf](#)
[22-5438_CCO1-State Contractors-2022 Concrete Sidewalks.pdf](#)

C. [ID#22-5440](#) Approve Storm Water Management Practice Maintenance Agreement between City of Waukesha and Miro Tool & MFG Inc for property located at 201 Sentry Dr.

Attachments: [22-5440 BPW Agenda Cr-201 Sentry Dr - Miro Tool SW Agreement.pdf](#)
[City Maintenance Agreement.pdf](#)

- D. [ID#22-5441](#) Approve traffic signal easement between Griffin Ford, Inc. and the City of Waukesha located along the northwest quadrant at East Main Street and Davidson Road.

Attachments: [22-5441 BPW Agenda Cover Sheet - Traffic Signal Easement with Griffin Ford.pdf](#)
[22-5441_SOfficeCopi22121413380.pdf](#)

End of Consent Agenda

5. New Business

- A. [ID#22-5386](#) Consider revisions to City Code to allow issuance of Class B alcohol beverage licenses for premises on County Park land.

Attachments: [Cover Sheet-O&L-Allow Class B in County Parks.pdf](#)
[Memo-Minooka Park Beer Garden.pdf](#)
[Memo-Council-Minooka Park Beer Garden.pdf](#)
[9.09-9.115 Licenses in County Parks.pdf](#)

Ordinance #2023-1

A motion was made by Ald. Johnson, seconded by Ald. R. Lemke, to approve revisions to the City Code to allow issuance of Class B alcohol beverage licenses for premises on County Park land. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne and Mike Chrisien

Absent: 1 - Alicia Halvensleben

- B. [ID#23-5511](#) Presentation on downtown public parking.

Jeff Fortin, Senior Planner, gave an overview presentation of Downtown Parking.

6. Public Hearing

- A. [PC22-0334](#) Land Use Plan Amendment – Accurate Specialties, 570 Bluemound Road – Request to amend the Land Use Plan on approximately 14.4661 acres of land at 570 W. Bluemound Road from Commercial and Residential Use to Industrial Use.

Attachments: [Cover Sheet - Land Use Plan Amendment Accurate Specialties 570 W Bluemound Application](#)
[CSM](#)
[Re-Zoning Exhibit](#)
[004-C101-D-P13417](#)
[Expansion Letter](#)

Doug Koehler, Principal Planner, gave a presentation on both the Land Use Amendment and the Rezoning Petition. The Public Hearing was opened. No speakers present. The Public Hearing was closed.

- B.** [PC22-0328](#) Rezoning Petition - Accurate Specialties, 570 Bluemound Road – A request to rezone approximately 14.4661 acres of land from T-1 Temporary District and B-5 Community Business District to 14.4661 acres of M-2 General Manufacturing District.

Attachments: [Cover Sheet - Land Use Plan Amendment Accurate Specialties 570 W Bluemound Application](#)
[CSM](#)
[Department Review Comments - Rezoning Accurate Specialties](#)
[Re-Zoning Exhibit](#)
[Expansion Letter](#)
[004-C101-D-P13417](#)

The Public Hearing was opened. No speakers present. The Public Hearing was Closed.

7. Action on Public Hearing

- A.** [PC22-0334](#) Land Use Plan Amendment – Accurate Specialties, 570 Bluemound Road – Request to amend the Land Use Plan on approximately 14.4661 acres of land at 570 W. Bluemound Road from Commercial and Residential Use to Industrial Use.

Attachments: [Cover Sheet - Land Use Plan Amendment Accurate Specialties 570 W Bluemound Application](#)
[CSM](#)
[Re-Zoning Exhibit](#)
[004-C101-D-P13417](#)
[Expansion Letter](#)

A motion was made by Ald. E. Payne, seconded by Ald. C. Payne, to approve the Land Use Plan Amendment - Accurate Specialties, 570 Bluemound Road - Request to amend the Land Use Plan on approximately 14.4661 acres of land at 570 W. Bluemound Road from Commercial and Residential Use to Industrial Use. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne and Mike Chrisien

Absent: 1 - Alicia Halvensleben

- B.** [PC22-0328](#) Rezoning Petition - Accurate Specialties, 570 Bluemound Road – A request to rezone approximately 14.4661 acres of land from T-1 Temporary District and B-5 Community Business District to 14.4661 acres of M-2 General Manufacturing District.

Attachments: [Cover Sheet - Land Use Plan Amendment Accurate Specialties 570 W Bluemound Application](#)
[CSM](#)
[Department Review Comments - Rezoning Accurate Specialties](#)
[Re-Zoning Exhibit](#)
[Expansion Letter](#)
[004-C101-D-P13417](#)

A motion was made by Ald. E. Payne, seconded by Ald. M. Payne, to approve the Rezoning Petition - Accurate Specialties, 570 Bluemound Road - A request to rezone approximately 14.4661 acres of land from T-1 Temporary District and B-5 Community Business District to 14.4661 acres of M-2 General Manufacturing District. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne and Mike Chrisien

Absent: 1 - Alicia Halvensleben

Reports

8. Other Boards and Commissions

A. Transit Commission Report - Alex Damien

B. Water Utility Commission - Ald. Bartels

C. Information Technology Board Report - Ald. Manion

D. Landmarks Commission Report - Ald. Rodriguez

E. Redevelopment Authority Report - Ald. R. Lemke

F. Parks, Recreation & Forestry Board Report - Ald. Johnson

G. Library Board Report - Ald. Halvensleben

I. Waukesha Housing Authority Report - Ald. Pieper

H. Cemetery Commission Report - Ald. C. Payne

E. [ID#22-5476](#) Review and act on changes to Cemetery Rules and Regulations

Attachments: [Cover Sheet- Rules and Regulations changes](#)

[Prairie Home Cemetery Rules and Regulations -suggested edits for 2023](#)

A motion was made by Ald. C. Payne, seconded by Ald. Chrisien, to approve changes to Cemetery Rules and Regulations. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne and Mike Chrisien

Absent: 1 - Alicia Halvensleben

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. Moltzan

9. Plan Commission - Jennifer Andrews

A. [PC22-0327](#) Certified Survey Map - Accurate Specialties, 570 Bluemound Road – A request to approve a 2-Lot and one outlot CSM on approximately 14.4661 acres of land at 570 W. Bluemound Road.

Attachments: [Cover Sheet - CSM Accurate Specialties 570 w Bluemound](#)

[Application](#)

[CSM](#)

[Department Review Comments - cSM Accurate specialties.](#)

[Re-Zoning Exhibit](#)

[004-C101-D-P13417](#)

[Expansion Letter](#)

A motion was made by Ald. E. Payne, seconded by Ald. C. Payne, to approve the Certified Survey Map - Accurate Specialties, 570 Bluemound Road - A request to approve a 2-Lot and one outlot CSM on approximately 14.4661 acres of land at 570 W. Bluemound Road. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne and Mike Chrisien

Absent: 1 - Alicia Halvensleben

10. Standing Committees

- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. Johnson

Holding J Bloch and Donnie Boy's for the January 23rd O&L Meeting.

- D. Human Resources Committee Report - Ald. Rodriguez

- A. [ID#22-5473](#) Consideration of the creation of the Communications and Engagement Manager Position and Communications and Engagement Division

Attachments: [ID22-5473 Communications and Engagement Division Coversheet 12.21.2022](#)
[Communications and Engagement Manager Job Description](#)
[Administrative Assistant- Revised](#)
[Audio Visual Technician - Revised](#)
[User Interface Designer - Revised](#)
[Video Production Coordinator - Revised](#)
[Communications and Engagement Presentation- City Council 2022](#)

A motion was made by Ald. R. Lemke, seconded by Ald. Moltzan, to approve the creation of the Communications and Engagement Manager Position and Communications and Engagement Division. The motion was carried by the following vote:

- Aye:** 9 - Joe Pieper, Daniel Manion, Steve Johnson, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike M. Payne and Mike Chrisien
- Nay:** 5 - Peter Bartels, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne and Cory C. Payne
- Absent:** 1 - Alicia Halvensleben

11. Board of Public Works Report - Alex Damien

- A. [ID#22-5437](#) Bids Received: Friday, December 9, 2022, at 11:00 a.m.
South Side Pump Station Consolidation

The Board of Public Works recommends that the low bid from Advance Construction, Inc., in the amount of \$13,764,753.62 be awarded.

Sponsors: Public Works

Attachments: [Bid-South Side Pump Station Consolidation.pdf](#)

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the low bid from Advance Construction, Inc., in the amount of \$13,764,753.62 for South Side Pump Station Consolidation . The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne and Mike Chrisien

Absent: 1 - Alicia Halvensleben

12. Director of Public Works Report

- A. [ID#23-5507](#) Update on Emergency Repair of 60" Aeration Basin Effluent Pipe at the Clean Water Plant

Alex Damien, Interim Director of Public Works, provided an update.

13. City Attorney's Report

14. City Administrator's Report

15. Mayor's Report & Referrals

16. Referrals

Ald. C. Payne to Building & Grounds, please put a no parking sign on the N. West corner of Pilgrim Cr. / Grandview Blvd. Please review parking on Grandview too (around the corner).

17. Adjournment

The meeting adjourned at 7:59 pm.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.