



CITY OF WAUKESHA

Administration

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| Committee: Transit Commission | Date: 10/3/2019 |
| Common Council Item Number: 19-1321 | Date: 10/15/2019 |
| Submitted By: Fred Abadi- Public Works | City Administrator Approval: Kevin Lahner, City Administrator KL |
| Finance Department Review: Rich Abbott, Finance Director RA | City Attorney's Office Review: Brian Running, City Attorney BER |
| Subject: Approval of Transit Management Services Agreement with TransDev, Inc. | |

Details:
 This item is to approve a Transit Management Services agreement with TransDev, Inc. for three years starting January 9, 2020 with two additional option years. A request for proposals (RFP) was conducted for Transit Management Services and proposals were received on August 12th. The City Evaluation Committee reviewed the two proposals received and TransDev, Inc. was scored the highest. The Evaluation Committee then asked for Best and Final Offer from both vendors that submitted proposals. After receiving the Best and Final Offers, TransDev still was rated considerably higher than the other proposer, First Transit and the Evaluation Committee is recommending award of the contract to TransDev.

TransDev (and its previous entities) has been the provider of the management services to the City since 2001. TransDev was scored considerably higher for technical capacity which accounted for 80% of the scoring. The first year of the new agreement is \$3,500 less than it would be to exercise the final option year of the existing contract and the Year 2 price is virtually even with the final year option price. The average yearly price increase is between 2.4 - 3.4% which is reasonable given the current economic and labor conditions. This contract is subject to review by the City Attorney

Options & Alternatives:
 No viable alternatives exist as the evaluation process determined that TransDev, Inc. was scored considerably higher than the other vendor.

Financial Remarks:
 The total cost of the TransDev proposal over the five-year period is \$780,680.30. The annual costs are as follows: Year 1 \$147,320.96, Year 2 \$150,798.19, Year 3 \$155,487.02, Year 4 \$160,781.14, Year 5 \$166,292.99. The cost includes the management fee as well as the salary and benefits of the General Manager. The TransDev proposal is \$20,000 less than estimated for the five year period. The cost of the First Year is \$3,500 less than exercising the final year of the existing contract. As stated above, TransDev had a reasonable annual increase of 2.4%-3.4% throughout the contract. The cost of these services come out of the Transit Commission's operating



budget.

Executive Recommendation:
Recommend approval.