



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Building and Grounds

Monday, July 6, 2020

5:30 PM

Virtual Meeting

Public can view the meeting live online:
<https://waukesha.legistar.com/Calendar.aspx> or
by calling 1-888-788-0099 and using Webinar ID: 956 2829 8822

PW: 574435

1. Call to Order

Present 3 - E. Payne, C. Payne, and Moltzan

Absent 2 - Cummings, and Rodriguez

2. Public Comment

Bill Price, 503 Garden Prairie Dr., request for a street sign for Garden Prairie Dr. Mr. Price has been in the condo association for 10 years. The Garden Prairie Condominium Association is requesting installation of a street sign at their driveway also know as Garden Prairie Drive. Ald. Cummings questioned why this wasn't an item on the agenda. Staff replied the no official referral was made to Building and Grounds.

3. Approval of Minutes

- A. [ID#20-0558](#) Approve the February 17, 2020, Building and Grounds meeting Minutes.

Attachments: [Meeting Minutes May 18 2020 - FINAL](#)

A motion was made by Cory Payne, seconded by Elizabeth Moltzan, to approve the Minutes of February 17, 2020. The motion carried by the following vote:

Aye: 3 - E. Payne, C. Payne and Moltzan

Absent: 2 - Cummings and Rodriguez

- B. [ID#20-0791](#) Approve the May 18, 2020, Building and Grounds meeting Minutes.

Attachments: [Meeting Minutes May 18 2020 - FINAL](#)

A motion was made by Cory Payne, seconded by Elizabeth Moltzan, to approve the Minutes of May 18, 2020. The motion carried by the following vote:

Aye: 3 - E. Payne, C. Payne and Moltzan

Absent: 2 - Cummings and Rodriguez

4. Discussion and Recommendation re:

Ald. Cummings arrived.

By request of Ald. Johnson, Items G and D were taken first.

- G.** [ID#20-0798](#) Please consider no parking on northbound Downing Drive in the 600 block from the top of the hill to north of 617 Downing Drive. (Revised to be on the east side of Downing Drive from 100 feet to 380 feet north of centerline of Belmont Drive).

Sponsors: Johnson

Attachments: [20-0798 No Parking on n-bound Downing in 600 block Minutes July 6 2020 - draft](#)

Ald. Steve Johnson presented this item as a perceived safety issue as a result of the group home.

Mike Grulke, P.E., presented a map where parking zone would be.

A motion was made by Cory Payne, seconded by Elizabeth Moltzan, that this item be recommended for approval. The motion carried by the following vote:

- D.** [ID#20-0804](#) Please consider assigning the three angled parking spots located on Martin Street to be used exclusively by the apartments in the old courthouse.

Attachments: [20-0804 Signing 3-angle parking spots on Martin](#)

Ald. Miller requested holding the item until the next Building and Grounds meeting.

Chairman Payne agreed to hold the item.

- A.** [ID#20-0792](#) Please rescind existing 4 Hour Parking zone on the north side of Dunbar Avenue from Maple Avenue to N. West Avenue.

Sponsors: Miller

Attachments: [20-0792 4 hr parking n-side on Dunbar B and G Resolution RTC for the 07-21-20 CC Meeting CONSENT AGENDA](#)

Mike Grulke, P.E., presented the item. Ald. Moltzan questioned if the City is squeezing Carroll College students for parking. Ald. Miller did not speak to the school.

A motion was made by Cory Payne, seconded by Elizabeth Moltzan, that this item be approved. The motion carried by the following vote:

Aye: 4 - E. Payne, Cummings, C. Payne and Moltzan

Absent: 1 - Rodriguez

- B.** [ID#20-0793](#) Please approve 2 Hour Parking, 8am to 8pm on Dunbar Avenue from 55 feet west of centerline of Maple Avenue to 215 feet east of centerline of N. West Avenue.

Sponsors: Miller

Attachments: [20-0793_2 hr parking n-side on Dunbar](#)

[B and G Resolution RTC for the 07-21-20 CC Meeting CONSENT AGENDA](#)

A motion was made by Cory C. Payne, seconded by Elizabeth Moltzan, that this item be approved. The motion carried by the following vote:

Aye: 4 - E. Payne, Cummings, C. Payne and Moltzan

Absent: 1 - Rodriguez

- C. [ID#20-0794](#) Please approve an All-Way Stop in the center of Municipal Lot 4 at a location adjacent to the new garbage corral. Also install any associated pavement markings to delineate the stop condition.

Sponsors: Miller and Public Works

Attachments: [20-0794_All-way stop in Lot 4](#)

[B and G Resolution RTC for the 07-21-20 CC Meeting CONSENT AGENDA](#)

Mike Grulke, P.E., presented the item. Items C, D, and E are all related. Ald. Miller spoke to the reason they're doing this. Before they redid this area he was told by the businesses that there were stop signs in the area. After the work was completed there were no stop signs. The new dumpster does create some blind spots. Option to upgrade to 3 All-Way signs to clean-up the intersection. Ald. Cummings questioned if it is just the garbage stall new to the area, or was the parking lot redone? Mr. Grulke responded it was just the dumpster. Ald. Moltzan asked if the parking space can be converted to a compact stall as a alternate. Mr. Grulke responded that the City Garage cannot get past the single stall next to the dumpster for plowing. Ald. Cummings commented that the parking spaces in downtown are premium.

A motion was made by Elizabeth Moltzan, seconded by Cory Payne, that this item be approved. The motion carried by the following vote:

Aye: 4 - E. Payne, Cummings, C. Payne and Moltzan

Absent: 1 - Rodriguez

- D. [ID#20-0795](#) Please remove 1 parking stall just north of the new garbage corral in Municipal Lot 4.

Sponsors: Miller and Public Works

Attachments: [20-0795_Remove 1 parking stall in Lot 4 by new corral](#)

[B and G Resolution RTC for the 07-21-20 CC Meeting CONSENT AGENDA](#)

A motion was made by Elizabeth Moltzan, seconded by Cory Payne, that this item be approved. The motion carried by the following vote:

Aye: 4 - E. Payne, Cummings, C. Payne and Moltzan

Absent: 1 - Rodriguez

- E. [ID#20-0796](#) Please remove 1 parking stall located north of the new garbage corral and

adjacent to the southeast corner of the Couri Insurance building.

Sponsors: Miller and Public Works

Attachments: [20-0796 Remove 1 Parking Space N of SE Corner of Couri Insurance](#)

Ald. Miller is fine with a compact car parking only. Ald. Corey Payne's has concerns to enforce the compact car. Item to be held to gather information on enforcement of a compact car.

A motion was made by Elizabeth Moltzan, seconded by Cory Payne, that this item be held. The motion carried by the following vote:

Aye: 4 - E. Payne, Cummings, C. Payne and Moltzan

Absent: 1 - Rodriguez

- F. [ID#20-0797](#) Please relocate the parking sign or create additional signage at Broadway and East Avenue adjacent to Best Cab.

Sponsors: Cummings

Attachments: [20-0797 Relocate parking sign Broadway and East near Best Cab](#)

Ald. Cummings stated the way the arrows are in the pictures points to Best Cab parking lot - if you see East Ave. where the footprint of the cab company is and East Ave and Broadway - the arrow for the parking - the arrow makes it appear it is for public parking. East Ave, facing south on East. MG said its a way-finding sign. Nothing to vote on - the city can move the sign.

No action is necessary, staff will work with Ald. Cummings to relocate signage that direct parking near Best Cab.

- H. [ID#20-0799](#) Please remove no parking signs from Frederick Street between E. Broadway and Porter Avenue.

Sponsors: Moltzan

Attachments: [20-0799 Remove no parking from Frederick between Broadway - Porter](#)
[B and G Resolution RTC for the 07-21-20 CC Meeting CONSENT AGENDA](#)

Ald. Moltzan provided the background on this request. There is a curve on the road that some residents thought the traffic was going to fast. This resident asked that the City put up a parking sign. Since the sign has been up, she has received a multitude of calls on the signs. She talked to constituents about the sign and has received a broad consensus is to remove the sign.

A motion was made by Cory Payne, seconded by Elizabeth Moltzan, that this item be approved. The motion carried by the following vote:

Aye: 4 - E. Payne, Cummings, C. Payne and Moltzan

Absent: 1 - Rodriguez

- I. [ID#20-0803](#) Please put up no parking signs on Commerce Street as follows: on the west side from Pearl Street 25 feet to the north and on the east side from

south edge of Wildeck driveway approx. 40 feet to the Wildeck flag pole. (Revised to be on the west side of Commerce Street from the corner and to 100 feet north of centerline of Ellis Street and on the east side of Commerce Street from 120 feet to 200 feet north of the centerline of Ellis Street.)

Sponsors: Moltzan

Attachments: [20-0803 Install no parking sign on commerce](#)

[B and G Resolution RTC for the 07-21-20 CC Meeting CONSENT AGENDA](#)

Ald. Moltzan. item has been revised since requested. new map adjusted. Gensus Global is on that corner - parking on both sides of the street and trying to get a truck through to the business. Growing thriving business in Waukesha - id specific individuals that could park there so they could move their cars for 17 semi delivers per month. being held up 1/2 or 1 hrs to access the road. Gensis needs to get there trucks in and out. Recommendation will have the distances and the measurements of the no parking zone. Room in the parking lot to accommodate the cars. Wildeck unwilling to park north of the driveway and declined to discuss who it is.

A motion was made by Elizabeth Moltzan, seconded by Cory Payne to install No Parking signs on Commerce Street as follows: on the west side from Pearl Street 25 feet to the north and on the east side from the south edge of Wildeck driveway approx. 40 feet to the Wildeck flag pole, be approved. The motion carried by the following vote:

Aye: 4 - E. Payne, Cummings, C. Payne and Moltzan

Absent: 1 - Rodriguez

5. Communications and Referrals

- A.** [ID#20-0800](#) Because of recent accidents at the intersection of Pleasant Street and Arcadian Avenue, please authorize a study for enhancements to stop signs particularly the stop sign on the north east corner.

Sponsors: Miller

Attachments: [20-0800 Authorize study at Pleasant and Arcadian](#)

Item requested by Ald. Miller for a study. In the last 2 years there have been 4 accidents at this intersection. Take a look at it to see if there are enhancements to the stop sign to make people aware. Mike Grulke, P.E., will look at traffic volume and count and will report back in a few months.

- B.** [ID#20-0801](#) Please study the intersection of Prairie Song Drive and Madison Street, the neighbors have concerns about traffic and pedestrians and the safety of that intersection.

Sponsors: R. Lemke

Attachments: [20-0801 Authorize study at Prairie Song and Madison](#)

Ald. R. Lemke requested to study the intersection of Prairie Song Dr. Study was done in

2016. This item will be brought back at the next Building and Grounds meeting or when Ald. R. Lemke can attend the meeting.

- C. [ID#20-0802](#) Please review the intersection of Summit Avenue and Washington Avenue in the City of Waukesha for the implementation of a 4-way stop at said intersection.

Sponsors: Pieper and C. Payne

Attachments: [20-0802 Review for a 4-way stop sign at Summit and Washington](#)

Michael Grulke reported that this item is the same as Communication A., and is using this as the official request, staff is working ahead on this item and is collecting the traffic data to look at crashes and will make a recommendation back to the alderman.

- E. [ID#20-0805](#) Current Building and Grounds budget.

Looked into Pine Ave., Eng w CDBG money going to redo the cross walks at Hine and Michigan and Michigan and Washington. bringing cross walks up to date.

6. Adjournment

Meeting was adjourned by unanimous consent.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.