



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft Information Technology Board

Thursday, February 5, 2015

6:30 PM

City Hall, Room #207

1. Call to Order

Present 5 - Jankowski, Sturino, Gulbransen, Helgestad, and Manion

Absent 1 - Stedman

2. Discussion and Recommendation:

A. [ID#15-1924](#) Update from Library on book sorting software implementation

B. [ID#15-1930](#) ITB review and vote:
Exception request from city policy: PD request for authorization to allow several devices to become part of the city fleet of technology and to allow the devices to be attached to the city network.

Policies which govern this decision: HR B20, IT management policies; IT 1002.2.00.200, IT5002.2.00.110, IT1002.2.00.410, IT1002.0.00.000

[ID#15-1933](#) Police Department Memo - Uses for PC's

A motion was made by Chairperson Jankowski, seconded by Alderman Manion, that the Police Department be allowed to add six PC's to the City network. The motion carried unanimously.

C. [ID#14-1701](#) Review of City of Waukesha Policy B-20: Software Usage & Standardization

A motion was made by Alderman Manion, seconded by E. Helgestad, that the City of Waukesha policy B-20: Software Usage & Standardization be forwarded to the Human Resources department for review and approval. The motion carried unanimously.

D. [ID#14-1702](#) Review & vote: Should iPads be issued to Alderperson as part of the City compensation package?

Motion withdrawn by Chairman Jankowski, as this item will be referred to the City Attorney's office in order for a memo to be created for Alderman. This memo should indicate that iPads (city property) are subject to open records law and to use City property for city email and resources only.

3. Communications and Referrals

4. Adjournment

"A majority of the Council members may be in attendance."