



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Board of Public Works

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Thursday, February 17, 2022

5:15 PM

Council Chambers, City Hall

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#### 1. Call to Order

**Present** 4 - Kassens, Michalowski, E. Payne, and Pieper

**Absent** 1 - O'Donnell

#### 2. Pledge of Allegiance

#### 3. Public Comment

*No public comment.*

#### 4. Approval of Minutes

##### A. [ID#22-3573](#) Approve Minutes of February 3, 2022.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 2-3-22-Draft](#)

**A motion was made by Member Steve Kassens, seconded by Alderman Eric Payne, that the Minutes of February 3, 2022, be approved. The motion carried by the following vote:**

**Aye:** 4 - Kassens, Michalowski, E. Payne and Pieper

**Absent:** 1 - O'Donnell

#### 5. Approval of Payments

##### A. [ID#22-3574](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [Payments 2-17-22](#)

**A motion was made by Member Steve Kassens, seconded by Alderman Eric Payne, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 4 - Kassens, Michalowski, E. Payne and Pieper

**Absent:** 1 - O'Donnell

## 6. Bids Received:

- A. [ID#22-3575](#) Bids Received: Friday, February 11, 2022, at 11:00 a.m.  
Concrete Sidewalk Replacement - City Wide

The Board of Public Works recommends that the low bid from State Contractors, Inc., in the amount of \$681,190.00, be awarded.

**Sponsors:** Public Works

**Attachments:** [Bid 2022 Concrete Sidewalk Replacement](#)

**A motion was made by Alderman Joe Pieper, seconded by Member Steve Kassens, that the low bid from State Contractors, Inc., for the Concrete Sidewalk Replacement - City Wide project be recommended for approval. The motion carried by the following vote:**

**Aye:** 4 - Kassens, Michalowski, E. Payne and Pieper

**Absent:** 1 - O'Donnell

## 7. Discussion and Recommendation to Council Regarding:

- A. [ID#22-3586](#) Review and act on Contract Change Order No. 3 with D. F. Tomasini Contractors, Inc., for the Oxford Road, Downing Drive, Algoma Terrace, Rawlins Drive and Badger Drive Utility and Street Improvements project.

**Sponsors:** Public Works

**Attachments:** [22-3586 BPW Agenda Cvr CCO3-Tomasini-2021 Sanitary Relay](#)  
[22-3586\\_CCO3-Tomasini-Oxford Downing Algoma Rawlins Badger](#)

*Chris Langemak, P.E., presented this item.*

**A motion was made by Alderman Joe Pieper, seconded by Member Steve Kassens, that the Contract Change Order No. 3 with D. F. Tomasini Contractors, Inc., for the Oxford Road, Downing Drive, Algoma Terrace, Rawlins Drive and Badger Drive Utility and Street Improvements project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Kassens, Michalowski, E. Payne and Pieper

**Absent:** 1 - O'Donnell

- B. [ID#22-3587](#) Review and act on Contract Change Order No. 4 with J.P. Cullen & Sons, Inc., for the Waukesha Police Department Addition and Renovation project

**Sponsors:** Public Works

**Attachments:** [22-3587 BPW Agenda Cvr-CO4-Cullen-PD Addition and Renovation](#)  
[22-3587 CO4 for JP Cullen Police Project](#)

*Katie Jelacic, P.E., presented this item.*

A motion was made by Alderman Joe Pieper, seconded by Alderman Eric Payne, that the Contract Change Order No. 4 with J.P. Cullen & Sons, Inc., for the Waukesha Police Department Addition and Renovation project be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 4 - Kassens, Michalowski, E. Payne and Pieper

**Absent:** 1 - O'Donnell

**C.** [ID#22-3588](#) Update on Capacity, Management, Operations and Maintenance (CMOM) Activities for 2021 - (Clean Water Plant)

**Sponsors:** Public Works

**Attachments:** [22-3588 BPW Agenda Cover -CMOM Update](#)  
[22-3588 2021 Board of Public Works Collection System Progress Report - Summary](#)

*Jonathan Schapekahm, P.E., presented this item. The City has a Capacity, Management, Operations and Maintenance (CMOM) plan which guides the various sanitary collection system activities that are undertaken. The City has purchased a license to use an online program for measuring inflow/infiltration (I/I) from Aquapriori Oy. This program was used by the City of Ashland and they've reported its benefits. This program is working with the Clean Water Plant to essentially go from manhole to manhole and narrow down where clear water is entering the system. A lot of work has been completed in the sewer rehab projects, i.e., roadway projects, the Prairie Sentry Sunset project lining the sewers. Ferrous force mains were replaced or lined - only several more years and the City won't have ferrous mains which is the goal. The report summarizes the influent over the Water Utility pumping rate which compares favorably to our historical average. Flow for 2021 was significantly lower than the historical average. The City is seeing a lot less I/I in the system. There were no odor complaints.*

A motion was made by Alderman Joe Pieper, seconded by Member Steve Kassens, that the Report on Capacity, Management, Operations and Maintenance (CMOM) Activities for 2021 - (Clean Water Plant) be approved as presented. The motion carried by the following vote:

**Aye:** 4 - Kassens, Michalowski, E. Payne and Pieper

**Absent:** 1 - O'Donnell

**D.** [ID#22-3589](#) Approve Storm Water Management Practice Maintenance Agreement between City of Waukesha and Hendricks Commercial Properties, LLC for property located at 1822 Dolphin Drive.

**Sponsors:** Public Works

**Attachments:** [22-3589 BPW Agenda Cover Sheet -Hendricks Commercial Properties, LLC 1822 Dolphin Dr](#)  
[22-3589 sw agreement](#)

*Alex Damien, P.E., presented this item.*

A motion was made by Member Steve Kassens, seconded by Alderman Eric Payne, that the Storm Water Management Practice Maintenance Agreement Between the City of Waukesha and Hendricks Commercial Properties, LLC, for

the property located at 1822 Dolphin Drive be recommended for Council Consent.  
The motion carried by the following vote:

**Aye:** 4 - Kassens, Michalowski, E. Payne and Pieper

**Absent:** 1 - O'Donnell

8. Matter of Report

9. Communications and Referrals:

- A. [ID#22-3590](#) Memorandum: Bids received by the WI Department of Transportation for the W. St. Paul Avenue; Mountain Ave. to Madison project.

**Sponsors:** Public Works

**Attachments:** [Communication WisDOT Bid](#)

- B. [ID#22-3591](#) Official Notices: Bids to Close on Friday, February 25, 2022, at 11:00 a.m.
  - 1) E. and W. North Street and E. St. Paul Avenue Utility and Street Improvements
  - 2) Heyer and Grandview Parks Tennis Courts and Priedeman Park Basketball Court Surface Repair and Color Coating
  - 3) Concrete Pavement Patching and Concrete Sawing - City Wide

**Sponsors:** Public Works

**Attachments:** [3 Official Notice North St Paul Two Way Conversion](#)  
[3 Official Notice Heyer and Grandview Tennis Courts Resurfacing](#)  
[3 Official Notice Concrete Street Patching 2022](#)

10. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.