



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

Attend in person or watch  
live at  
<https://waukesha.legistar.com/calendar.aspx>

## Board of Public Works

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Thursday, August 17, 2023

5:30 PM

Council Chambers, City Hall

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### 1. Call to Order

**Present** 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne, and Joe Pieper

### 2. Pledge of Allegiance

### 3. Public Comment

### 4. Approval of Minutes

#### A. [ID#23-7442](#) Approve the Minutes of August 3, 2023.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 8-3-23-Draft.pdf](#)

**A motion was made by Ald. Eric Payne, seconded by Member Steve Kassens, that the Minutes of August 3, 2023, be approved. The motion carried by the following vote:**

**Aye:** 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

### 5. Approval of Payments

#### A. [ID#23-7443](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [Payments 8-17-23.pdf](#)

**A motion was made by Member Steve Kassens, seconded by Ald. Joe Pieper, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

### 6. Bids Received:

#### A. [ID#23-7444](#) Bids Received: Friday, August 11, 2023, at 11:00 a.m. Demolition and Asbestos Abatement of 315 N. West Ave.

The Board of Public Works recommends that the low bid from The MRD Group in the amount of \$873,000.00 be awarded.

**Sponsors:** Public Works

**Attachments:** [Demolition and Asbestos Abatement 315 N West Ave BT.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Ald. Joe Pieper, that the low bid from The MRD Group for the Demolition and Asbestos Abatement of 315 N. West Ave. be recommended for approval. The motion carried by the following vote:

**Aye:** 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

7. Discussion and Recommendation to Council Regarding:

- A. [ID#23-7445](#) Review and act on Contract Change Order No. 1 with Ford Construction Company, Inc., for the Parks Recreation and Forestry Cold Storage Building, 1900 Aviation Drive project.

**Sponsors:** Public Works

**Attachments:** [23-7445 BPW Agenda Cvr Ford Constrution-CCO1 Park Rec Storage Building.pdf](#)  
[23-7445 CCO1-Ford Construction-Park Recreation Storage Building.pdf](#)

*Katie Jelacic, P.E., presented this item.*

A motion was made by Ald. Joe Pieper, seconded by Member Steve Kassens, that the Contract Change Order No. 1 with Ford Construction Company, Inc., for the Parks Recreation and Forestry Cold Storage Building, 1900 Aviation Drive, project be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- B. [ID#23-7446](#) Review and act on Contract Change Order No. 1 with Garland/DBS, Inc., for the 2023 Waukesha Public Library Roof Replacement Project.

**Sponsors:** Public Works

**Attachments:** [23-7446 BPW Agenda Cvr Omnia-Garland-CCO1 2023 Wauk Library Roof.pdf](#)  
[23-7446 CCO1-Garland-DBS-2023 Wauk Library Roof Replacement.pdf](#)

*Katie Jelacic, P. E., presented this item.*

A motion was made by Ald. Joe Pieper, seconded by Vice Chair Kevin Reilly, that the Contract Change Order No. 1 with Garland/DBS, Inc., for the 2023 Waukesha Public Library Roof Replacement project be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- C. [ID#23-7447](#) Review and act on Contract Change Order No. 1 with Wolf Paving Co, Inc., for the Lowell Tennis Court Reconstruction and Lighting Upgrades-Base Bid and Alternates No. 1 and No. 2 project.

**Sponsors:** Public Works

**Attachments:** [23-7447 BPW Agenda Cvr-CCO1-Wolf Paving-Lowell Park Tennis Courts.pdf](#)  
[23-7447 CCO1-Wolf Paving Lowell.pdf](#)

*Katie Jelacic, P.E., presented this item.*

**A motion was made by Ald. Joe Pieper, seconded by Member Steve Kassens, that the Contract Change Order No. 1 with Wolf Paving Co, Inc., for the Lowell Tennis Court Reconstruction and Lighting Upgrades project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- D. [ID#23-7448](#) Review and act on Contract Change Order No. 2 with Ford Construction Company, Inc. for the Fire Department Training Facility Restroom Addition -900 Sentry Drive project

**Sponsors:** Public Works

**Attachments:** [23-7448 BPW Agenda Cvr-CCO2-Ford Construction Fire Dept Training Facility Restroom.pdf](#)  
[23-7448 -CCO2-Ford Construction-FD Training Facility Restroom.pdf](#)

*Katie Jelacic, P.E., presented this item.*

**A motion was made by Ald. Joe Pieper, seconded by Vice Chair Kevin Reilly, that the Contract Change Order No. 2 with Ford Construction Company, Inc., for the Fire Department Training Facility Restroom Addition - 900 Sentry Drive project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- E. [ID#23-7449](#) Review and act on the contract amendment for On-Call Engineering and Operation Support Services with Jacobs Engineering Group, Inc. on a time and material basis for services related to the recent improvements at the Clean Water Plant.

**Sponsors:** Public Works

**Attachments:** [23-7449 BPW Agenda Cover Sheet - Jacobs Contract Amend. On-Call & Operation Support Services.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Vice Chair Kevin Reilly, that the contract amendment for On-Call Engineering and Operation Support Services with Jacobs Engineering Group, Inc. on a time and material basis for services related to the recent improvements at the Clean Water Plant be recommended for Council Consent to the City Council. The motion carried by the following vote:**

**Aye:** 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- F. [ID#23-7450](#) Approve access easement between 707 Executive Place Holdings LLC and the City of Waukesha at 707 Executive Place LLC

**Sponsors:** Public Works

**Attachments:** [23-7450 BPW Agenda Cvr - Access Easement through SkyHigh Property.pdf](#)  
[Access easement Agreement - 707 Executive Place Waukesha\\_partially executed.pdf](#)

**A motion was made by Member Steve Kassens, seconded by Vice Chair Kevin Reilly, that the access easement between 707 Executive Place Holdings LLC and the City of Waukesha at 707 Executive Place LLC be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

8. Matter of Report

9. Communications and Referrals:

10. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.