



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Board of Public Works

Thursday, December 8, 2022

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 5 - Joe Pieper, Kevin Reilly, Steve Kassens, Chad O'Donnell, and Eric E. Payne

2. Public Comment

No public comment.

3. Approval of Minutes

A. [ID#22-5360](#) Approve Minutes of November 17, 2022.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 11-17-22-Final.pdf](#)

A motion was made by Vice Chair Steve Kassens, seconded by Ald. Joe Pieper, that the Minutes of November 17, 2022, be approved. The motion carried by the following vote:

Aye: 5 - Joe Pieper, Kevin Reilly, Steve Kassens, Chad O'Donnell and Eric E. Payne

Took Discussion Item A. out of order for guest.

Discussion and Recommendation to Council Regarding:

A. [ID#22-5232](#) Review and act on Addendum 1 to Developer's Agreement between City of Waukesha and Skyline Waukesha, LLC, and Bielinski Homes, Inc., for the property located north of Summit Avenue and west of Woodland Hills Subdivision.

Sponsors: Public Works

Attachments: [22-5232_BPW_Agenda_Cover_Sheet - Skyline Addendum 1 to DA.pdf](#)
[Amendment 1 to DPWDA-Extend Completion date 20221207.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that Addendum 1 to the Developer's Agreement between City of Waukesha and Skyline Waukesha, LLC, and Bielinski Homes, Inc., for the property located north of Summit Avenue and west of Woodland Hills Subdivision be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Joe Pieper, Kevin Reilly, Steve Kassens, Chad O'Donnell and Eric E. Payne

4. Approval of Payments

A. [ID#22-5361](#) Approval of Payments

Sponsors: Public Works

Attachments: [Payments 12-08-22.pdf](#)

A motion was made by Ald. Eric E. Payne, seconded by Ald. Joe Pieper, that the Payments be approved. The motion carried by the following vote:

Aye: 5 - Joe Pieper, Kevin Reilly, Steve Kassens, Chad O'Donnell and Eric E. Payne

5. RESOLUTIONS

A. [ID#22-5362](#) Resolution to Petition for the Authorization to Interconnect the Traffic Signal at East Avenue and Broadway to Railroad Bungalow "Crossing No. 689919N Waukesha Sub MP 97.63" in the City of Waukesha.

Sponsors: Public Works

Attachments: [Resolution RR Traffic Signal East and Broadway rev.pdf](#)

A motion was made by Vice Chair Steve Kassens, seconded by Ald. Eric Payne, to recommend for approval to the City Council the Resolution to Determine the Adequacy of Warning Devices. The motion carried by the following vote:

Aye: 5 - Joe Pieper, Kevin Reilly, Steve Kassens, Chad O'Donnell and Eric E. Payne

6. Bids Received:

A. [ID#22-5363](#) Bids Received: Friday, December 2, 2022, at 11:00 a.m.
Multi-Level Live Fire Training Structure

The Board of Public Works recommends that the only bid from American Fire Training Systems, Inc., in the amount of \$794,160.00, be awarded.

Sponsors: Public Works

Attachments: [Bid Multi-Level Live Fire Training Structure.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the only bid from American Fire Training Systems, Inc., for the Multi-Level Live Fire Training Structure be recommended for approval. The motion carried by the following vote:

Aye: 5 - Joe Pieper, Kevin Reilly, Steve Kassens, Chad O'Donnell and Eric E. Payne

B. [ID#22-5364](#) Bids Received: Friday, December 2, 2022, at 11:00 a.m.
2022 Hillcrest Park Fiber Build (2119 Davidson Road)

The Board of Public Works recommends that the low bid from CableCom in the amount of \$27,671.36, be awarded.

Sponsors: Public Works

Attachments: [Bid Hillcrest Park Fiber Build.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Ald. Joe Pieper, that the low bid from CableCom for the 2022 Hillcrest Park Fiber Build (2119 Davidson Road) be recommended for approval. The motion carried by the following vote:

Aye: 5 - Joe Pieper, Kevin Reilly, Steve Kassens, Chad O'Donnell and Eric E. Payne

7. Discussion and Recommendation to Council Regarding:

- B.** [ID#22-5371](#) Review and act on Contract Change Order No. 1 with Garland/DBS, Inc., for the Waukesha Public Library Roof Replacement Phase 2 project.

Sponsors: Public Works

Attachments: [22-5371_BPW_Agenda_Cvr-CO1_Garland-WPL_Roof_Replacement.pdf](#)
[22-5371_CCO1-Garland-WPL_Roof_Replacement_Phase_2.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the Contract Change Order No. 1 with Garland/DBS, Inc., for the Waukesha Public Library Roof Replacement Phase 2 project be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Joe Pieper, Kevin Reilly, Steve Kassens, Chad O'Donnell and Eric E. Payne

- C.** [ID#22-5374](#) Review and act on the Contract for HVAC Systems Preventive Maintenance at multiple City-owned Buildings.

Sponsors: Public Works

Attachments: [22-5374_BPW_Agenda_Cvr-HVAC_Preventative_Maintenance_Services_at_Multiple_City_Owned_Buildings.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the Contract for HVAC Systems Preventive Maintenance at multiple City-owned Buildings be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Joe Pieper, Kevin Reilly, Steve Kassens, Chad O'Donnell and Eric E. Payne

- D.** [ID#22-5375](#) Approve Sidewalk Easement between Howell Oaks Development, LLC, and the City of Waukesha located along Retzer View Court and Olde Howell Court in the Howell Oaks Subdivision, Addition 5, Phase 6.

Sponsors: Public Works

Attachments: [22-5375_BPW_Agenda_Cover_Sheet_-Sidewalk_Easements_Howell_Oaks_Development,_LLC_Add_5_Phase_6.pdf](#)
[Sidewalk_Easement-Olde_Howell_Court_10.28.22_\(002\).pdf](#)
[Sidewalk_Easement-Retzer_View_Court_11.18.22.pdf](#)

A motion was made by Vice Chair Steve Kassens, seconded by Member Kevin Reilly, that the Sidewalk Easement between Howell Oaks Development, LLC, and the City of Waukesha located along Retzer View Court and Olde Howell Court in the Howell Oaks Subdivision, Addition 5, Phase 6 be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Joe Pieper, Kevin Reilly, Steve Kassens, Chad O'Donnell and Eric E. Payne

8. Matter of Report

9. Communications and Referrals:

- A. [ID#22-5009](#) Official Notices: Bids to Close on Friday, December 9, 2022, at 11:00 a.m. South Side Pump Station Consolidation

Sponsors: Public Works

Attachments: [Official Notice_South Side PS.pdf](#)

10. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.