



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

Tuesday, July 6, 2021

6:30 PM

Council Chambers, City Hall

1. Roll Call

Ald. Dean Lemke appeared by Zoom. Ald C. Payne arrived late.

Present: 14 - Pieper, Cummings, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke, C. Payne, Browne and McElderry

Absent: 1 - Bartels

2. Pledge of Allegiance

3. Public Comment

Melissa Songco appeared to introduce herself as the new CEO for Habitat for Humanity Waukesha County. She offered her assistance if there are concerns or suggestions for new properties in Waukesha. They are in the busy season of construction working on multiple properties right now on Whiterock and Grandview.

4. Approval of Minutes

A. [ID#21-2441](#) Minutes from June 15, 2021

Attachments: [ccmn 210615 draft.pdf](#)

A motion was made by Ald. E. Payne, seconded by Ald. Miller, to approve the Minutes from June 15, 2021. The motion carried by the following vote:

Aye: 13 - Pieper, Cummings, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke, Browne and McElderry

Absent: 2 - Bartels and C. Payne

Consent Agenda

The Consent Agenda passed as presented by unanimous consent with no items were removed or added.

1. Other Boards and Commissions

A. [ID#21-2416](#) Review and act on Parks, Recreation & Forestry Department registration software proposal and associated contract with Active Network, LLC, contingent upon City Attorney review.

Attachments: [Council Agenda Cover Sheet-2021 Registration Software](#)
[Waukesha, City of Product Services Agreement 07-01-21 \(BLM\) Final](#)
[Active Net Proposal WPRF Registration Software](#)
[Financial Schedule with Active.net](#)

2. Plan Commission

- A. [PC21-0050](#) 301 Blair Court, Certified Survey Map – A proposed one lot and two outlot CSM to allow the owner of 301 and 302 Blair Ct. to extend their rear yards into an unused portion of the East Sutton Condominium Association parcel.

Attachments: [Blair Court CSM](#)
[Blair Court documents](#)
[CSM Update](#)
[Blair Court Cover Sheet](#)
[301 Blair Court Dept. Comments](#)
[21733B_DRAFT-CSM-20210701](#)

3. Standing Committees

A. Finance Committee - Ald. Pieper

B. Building & Grounds Committee - Ald. E. Payne

- A. [ID#21-2325](#) Add a stop sign on Lynx Blvd at Fox River Parkway.

Sponsors: McElderry

Attachments: [21-2325 Add Stop Sign on Lynx at Fox River](#)
[B and G Resolution RTC for the 7-6-21 CC Meeting CONSENT AGENDA](#)

- B. [ID#21-2329](#) Rescind No Parking on the east side of Martin Street from 70 feet north of South Street to Alley 017.

Sponsors: Miller

Attachments: [21-2329 Rescind No Parking on East Side of Martin](#)
[B and G Resolution RTC for the 7-6-21 CC Meeting CONSENT AGENDA](#)

This item was referred by Ald. Miller. This item and the next two items ID#21-2330 and 2331 are related. The overall request is to remove existing No Parking zone on the east side of Martin Street and to install a 2-hour parking zone.

This specific item is to approve rescinding and removing the existing No Parking zone.

- C. [ID#21-2330](#) Install 2 Hour Parking, 7am to 7pm, Except Sundays and Holidays on the

east side of Martin Street from 70 feet north of South Street to 100 feet (amended to be 160 feet) south of Alley 017.

Sponsors: Miller

Attachments: [21-2330 Approve 2 Hour Parking on East Side of Martin](#)

[B and G Resolution RTC for the 7-6-21 CC Meeting CONSENT AGENDA](#)

- D. [ID#21-2331](#) Install No Parking Any Time on the east side of Martin Street from South Street to 70 feet north and from Alley 017 to 100 feet (amended to be 160 feet) south.

Sponsors: Miller

Attachments: [21-2331 Install No Parking on East Side of Martin](#)

[B and G Resolution RTC for the 7-6-21 CC Meeting CONSENT AGENDA](#)

- E. [ID#21-2332](#) Remove two handicap parking stalls on the east side of Oakland Avenue at the north side of the Buchner Pool facility.

Sponsors: Public Works and Moltzan

Attachments: [21-2332 Remove 2 Handicap Parking Stalls on East Side of Oakland](#)

[B and G Resolution RTC for the 7-6-21 CC Meeting CONSENT AGENDA](#)

- F. [ID#21-2333](#) Modify the existing no parking zone on the east side of Oakland Avenue to be No Parking Any Time from E. College Avenue to 600 feet north.

Sponsors: Public Works and Moltzan

Attachments: [21-2333 Approve Modifications to Existing No Parking Zone on East Side of Oakland](#)

[B and G Resolution RTC for the 7-6-21 CC Meeting CONSENT AGENDA](#)

- G. [ID#21-2372](#) Rescind the existing two hour parking zone on the west side of Fairmont Avenue near 124 Fairmont Avenue.

Sponsors: E. Payne

Attachments: [21-2372 Rescind Existing Two Hour Parking near 124 Fairmont](#)

[B and G Resolution RTC for the 7-6-21 CC Meeting CONSENT AGENDA](#)

- H. [ID#21-2373](#) Install No Parking Any Time on the west side of Fairmont Avenue from Lawndale Avenue to 100 feet (amended to be 50 feet) north.

Sponsors: E. Payne

Attachments: [21-2373_Install No Parking on W-Side of Fairmont](#)
[B and G Resolution RTC for the 7-6-21 CC Meeting CONSENT](#)
[AGENDA](#)

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

- A. [ID#21-2451](#) Invited Bartender

Attachments: [OL 6-28-21 Bartender License Applications](#)

- B. [ID#21-2453](#) Bartenders

Attachments: [OL 6-28-21 Bartender License Applications](#)

- C. [ID#21-2454](#) Invited Other Licenses

Attachments: [Other License Applications 6-28-21](#)

- D. [ID#21-2455](#) Other Licenses

Attachments: [Other License Applications 6-28-21](#)

D. Human Resources - Ald. Manion

E. Board of Public Works - Dr. Fred Abadi

- A. [ID#21-2405](#) Review and act on offers prepared by Single Source Inc., for the 2022 STP St. Paul Avenue Project, WisDOT ID: 2718-04-71

Attachments: [21-2405_BPW_Agenda Cvr-Offers 2022 STP St Paul WisDOT](#)
[ID2718-04-71](#)
[2718-04-21.9OPR](#)
[2718-04-21.10OPR](#)
[2718-04-21.11OPR](#)
[2718-04-21.13OPR](#)
[Doc875424 OPR 7](#)
[Parcel No. 7 Appraisal](#)
[Parcel No. 9 Appraisal](#)
[Parcel No. 10 Appraisal](#)
[Parcel No. 11 Appraisal](#)
[Parcel No. 13 Appraisal](#)

- B. [ID#21-2418](#) Authorization to sign a confidentiality agreement with Energy Tech Innovations LLC to share information on their proprietary bio-gas treatment system related to beneficial bio-gas reuse at the Clean Water Plant and

pilot test data.

Sponsors: Public Works

Attachments: [21-2418 BPW Agenda Cvr-ETI confidentiality 6-10-21](#)
[21-2418 Conf Agree CoW and ETI 6-8-21 CWP](#)

End of Consent Agenda

5. New Business

[ID#21-2521](#) Proposed amendment to Council Rules allowing remote participation in Council meetings.

Sponsors: Cummings and D. Lemke

Attachments: [Proposed Council Rules Amendment 7-1-21.pdf](#)

[Original Motion] A motion was made by Ald. Cummings, seconded by Ald. Rodriguez to approve the proposed amendment to the Council Rules adding Council Rule 1.13 Council Meeting Attendance. Council members shall be allowed to attend any City Council meeting virtually and be considered present no more than 2 meetings per legislative calendar year which is from the 2nd meeting in April to the following year up to the 2nd meeting in April.

[Amendment to the Original Motion] A motion was made by Ald. Johnson, seconded by Ald. Miller that anyone participating virtually not be allowed to participate in any Closed Session for that evening. The Amendment passed by the following vote:

Aye: 8 - Pieper, Manion, Johnson, Wells, Miller, R. Lemke, C. Payne and McElderry

Nay: 6 - Cummings, Rodriguez, D. Lemke, E. Payne, Moltzan and Browne

Absent: 1 - Bartels

[Original Motion with Amendment] A motion was made by Ald. Cummings, seconded by Ald. Rodriguez to approve the proposed amendment to the Council Rules adding Council Rule 1.13 Council Meeting Attendance. Council members shall be allowed to attend any City Council meeting virtually and be considered present no more than two meetings per legislative calendar year which is from the 2nd meeting in April to the following year up to the 2nd meeting in April except their attendance not count for Closed Session and they shall not participate in Closed Session. The motion passed with the following vote:

Aye: 8 - Cummings, Rodriguez, D. Lemke, E. Payne, Wells, C. Payne, Browne and McElderry

Nay: 6 - Pieper, Manion, Johnson, Moltzan, Miller and R. Lemke

Absent: 1 - Bartels

[ID#21-2522](#) Consideration of inviting the Alexander Company to provide a presentation of their Delafield Street Development proposal at the City Council Meeting on July 20, 2021.

[Original Motion] A motion was made by Ald. Eric Payne, seconded by Ald. Cummings to invite the Alexander Company to provide a presentation of their Delafield Street Development proposal at the City Council Meeting on July 20, 2021.

[Amendment to the Original Motion] A motion was made by Ald. Rick Lemke, seconded by Ald. Moltzan to obtain letters of intent from both Sherman and Alexander and have them both at the next meeting and make a decision. The motion passed by the following vote:

Aye: 8 - Manion, Johnson, D. Lemke, Wells, Moltzan, Miller, R. Lemke and McElderry

Nay: 6 - Pieper, Cummings, Rodriguez, E. Payne, C. Payne and Browne

Absent: 1 - Bartels

[Voting on Original Motion with Amendment] A motion was made by Ald. Eric Payne, seconded by Ald. Cummings to invite both Alexander and Sherman to provide a presentation of their Delafield Street Development proposal at the City Council Meeting on July 20, 2021. The motion passed by the following vote:

Aye: 13 - Pieper, Cummings, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke, Browne and McElderry

Nay: 1 - C. Payne

Absent: 1 - Bartels

C. [ID#21-2538](#) Cemetery trust agreement with Horicon Bank

Attachments: [Council Memo-Cemetery Trust Agmt.pdf](#)

A motion was made by Ald. Rodriguez, seconded by Ald. Moltzan to approve the Cemetery Trust Agreement with Horicon Bank. The motion carried by the following vote:

Aye: 14 - Pieper, Cummings, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke, C. Payne, Browne and McElderry

Absent: 1 - Bartels

Reports

6. Other Boards and Commissions

A. Transit Commission Report - Dr. Fred Abadi

B. Water Utility Commission - Ald. Bartels

C. Information Technology Board Report - Ald. Manion

D. Landmarks Commission Report - Ald. Moltzan

E. Redevelopment Authority Report - Ald. R. Lemke

- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Miller
- H. Cemetery Commission Report - Ald. McElderry
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan
- 7. Plan Commission - Jennifer Andrews

- A. [ID#21-2198](#) Review, discuss and act on the space and land use study completed for excess city hall land.

Attachments: [Council Agenda Cover Sheet- Excess City Hall Land](#)
[Waukesha Housing CDS Report 2 2021](#)

A motion was made by Ald. Wells, seconded by Ald. Johnson to approve RDA and Plan Commission recommendation to work with Alan Huelsman for 6 months for development of the property on Barstow/North Ave. The motion carried by the following vote:

Aye: 13 - Pieper, Cummings, Manion, Johnson, Rodriguez, D. Lemke, Wells, Moltzan, Miller, R. Lemke, C. Payne, Browne and McElderry

Nay: 1 - E. Payne

Absent: 1 - Bartels

8. Standing Committees

- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne

- A. [ID#21-1683](#) Change the parking time for parking spots at 919 N. Barstow Street from 2 hour parking to ½ hour parking.

Attachments: [21-1683 Change Parking Spots at 919 N Barstow 2 to Half Hour](#)
[B and G Resolution RTC for the 7-6-21 CC Meeting REPORT](#)
[AGENDA](#)

A motion was made by Ald. Eric Payne, seconded by Ald. Miller to Change the parking time for parking spots at 919 N. Barstow Street from 2 hour parking to ½ hour parking. The motion passed with the following vote:

Aye: (11) Pieper, Cummings, Manion, Johnson, Dean Lemke, Eric Payne, Wells, Miller, Rick Lemke, Browne, McElderry

Nay: (3) Rodriguez, Moltzan, Cory Payne

Absent: Bartels

C. Ordinance & License Committee Report - Ald. Johnson

D. Human Resources Committee Report - Ald. Manion

9. Board of Public Works Report - Dr. Fred Abadi

A. [ID#21-2402](#) Bids Received: Friday, June 11, 2021, at 11:00 a.m.
2021 Spot Sealing

The Board of Public Works recommends that the low bid from Crack Filling Service in the amount of \$45,500.00 be awarded.

Sponsors: Public Works

Attachments: [Bid Tab Spot Sealing 2021](#)

A motion was made by Ald. Eric Payne, seconded by Ald. Pieper to approve the 2021 Spot Sealing bid award to Crack Filling Service on their low bid in the amount of \$45,500.00. The motion carried by the following vote:

Aye: 14 - Pieper, Cummings, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke, C. Payne, Browne and McElderry

Absent: 1 - Bartels

B. [ID#21-2403](#) Bids Received: Friday, June 11, 2021, at 11:00 a.m.
2021 Crackfilling

The Board of Public Works recommends that the low bid from Thunder Road LLC in the amount of \$260,400.00 be awarded.

Sponsors: Public Works

Attachments: [Bid Tab Crackfilling 2021](#)

A motion was made by ald. Eric Payne, seconded by Ald. Pieper to approve 2021 Crackfilling bid award to Thunder Road LLC on their low bid in the amount of \$260,400.00. The motion passed by the following vote:

Aye: 14 - Pieper, Cummings, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke, C. Payne, Browne and McElderry

Absent: 1 - Bartels

10. Director of Public Works Report

11. City Attorney's Report

12. City Administrator's Report

A. [ID#21-2518](#) Report from the City Administrator

Attachments: [Admin Report 7-2-21](#)

13. Mayor's Report & Referrals

A. [ID#21-2519](#) Final Permit Issued for Great Water Alliance – Letter from Bruce Baker

Attachments: [Letter from Bruce Baker](#)

14. Referrals

Ald. McElderry to Building and Grounds Committee regarding River Valley Road. These referrals are from the traffic study.

- *Please approve installation of a stop sign on Campfire Crossing and on Wyngate Way at their intersections with River Valley Road.*
- *Please approve installation of a stop sign on Campfire Cross, Wyngate Way, Lavine Lane and Fox Hill Drive at their intersections with Fox Ridge Drive.*
- *Please approve installation of an All-Way stop with associated crosswalk and stop bar pavement markings for the intersection at River Valley Road & Fox Ridge Drive.*
- *Please approve installation of an All-Way stop with associated crosswalk and stop bar pavement markings for the intersection at River Valley Road & Fox Hill Drive.*
- *Please approve installation of an All-Way stop with associated crosswalk and stop bar pavement markings for the intersection at River Valley Road & River Ridge Drive.*
- *Please approve installation of an All-Way stop with associated crosswalk and stop bar pavement markings for the intersection at River Valley Road & River View Drive.*
- *Please approve installation of Play Ground warning signs with associated "15 mph speed when children are present" sign on River Valley Road at the River Valley Park.*
- *Please replace existing and install additional 25 MPH speed limit signing on River Valley Road from River Road to River View Drive.*

Ald. McElderry to the Building and Grounds Committee regarding the Caution Pedestrian Crossing sign on Fox River Pky at Highpoint Ln.

- *Please move the Caution Pedestrian Crossing Ahead from its current location on Fox River Pky at Highpoint Ln. further north towards Woodview Dr. There is a crosswalk next to its current location that is heavily used for the park. However the sign is past this crossing and is intended to caution traffic about the crossing further south at River Place Blvd.*
- *Please consider changing the color of the Caution Pedestrian Crossing Ahead to a high visible green.*

Ald. Browne to Building and Grounds to please approve the installation of stop signs on Margaret Street, Santa Monica Circle and Catherine Street) at their intersections with Highland Avenue.

Ald. Cummings to the Human Resources Committee to discuss and recommend to add verbage to the B2 policy which requires the H.R. Committee to review as it pertains to the (7) Identified positions and shall review and recommend to the City Council the Salary Compensation package of the identified possible hire.

Ald. Rick Lemke to the Building and Grounds Committee to please install a pedestrian or children crossing at the appropriate distance before the crosswalk located on Northview

Road at Kayla Drive across from Meadow View Park.

15. Adjournment

The meeting adjourned at 8:05 p.m.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.