



City of Waukesha

1900 Aviation Drive
Waukesha, WI 53188

Meeting Agenda - Final

Parks, Recreation and Forestry Board

Monday, July 18, 2022

5:30 PM

Council Chambers, City Hall

1. Call to Order

2. Public Comment

City Residents & Taxpayers Only – Limited to three minutes/speaker, ending at 6:00 pm.

3. Approval of Minutes

A. [ID#22-4529](#) Minutes for the Parks, Recreation & forestry Board meeting of June 20, 2022.

Attachments: [prmn220620 \(PRF Board Minutes for June 20, 2022\) DRAFT](#)

4. Discussion/Decision Items

A. [ID#22-4515](#) Review and act on (recommendation to Common Council) proposed underground electric distribution easement at Glacier Cone Park (Madison & S. Comanche).

Attachments: [Underground Electric Distribution Easement at Glacier Cone Park 2022](#)

B. [ID#22-4516](#) Review and act on proposed 2022 Fall Season Recreation Program Fees/Charges Schedule.

Attachments: [Fees and Charges Fall 2022](#)

C. [ID#22-4517](#) Review and act on (recommendation to Common Council) proposed Recreation Services contract with In The Park, LLC (kayak/biking classes).

Attachments: [Council Cover Sheet - Recreation Service Contract Fall 2022](#)
[In the Park LLC Contract](#)

D. [ID#22-4518](#) Review and act on (recommendation to Common Council) proposed Recreation Services contract with Perilla Kitchen, LLC (cooking classes).

Attachments: [Council Cover Sheet - Recreation Service Contract Fall 2022](#)
[Parilla Kitchen Contract](#)

- E. [ID#22-4520](#) Review and act on (recommendation to Common Council) proposed vendor agreement with Great Lakes Dryhooch Inc. to sell non-competing food/beverage items at 2022 Oktoberfest community event.
- Attachments:** [Council Cover Sheet Oktoberfest Agreement 2022](#)
[2022 Oktoberfest Dryhooch Agreement](#)
- F. [ID#22-4521](#) Review and act on (recommendation to Common Council) proposed vendor agreement with Mama Ducky's Desserts to sell non-competing food/beverage items at 2022 Oktoberfest community event.
- Attachments:** [Council Cover Sheet Oktoberfest Agreement 2022](#)
[2022 Oktoberfest Mama Ducky's Desserts Agreement](#)
- G. [ID#22-4522](#) Review and act on (recommendation to Common Council) proposed vendor agreement with Public Safety Cadets Post 178 to sell promotional items such as t-shirts, koozies, pins at 2022 Oktoberfest community event.
- Attachments:** [Council Cover Sheet Oktoberfest Agreement 2022](#)
[2022 Oktoberfest Public Safety Cadets Post 178 Agreement](#)
- H. [ID#22-4523](#) Review and act on (recommendation to Common Council) proposed vendor agreement with Waukesha Lions Club to sell non-competing food/beverage items at 2022 Oktoberfest community event.
- Attachments:** [Council Cover Sheet Oktoberfest Agreement 2022](#)
[2022 Oktoberfest Waukesha Lions Club Agreement](#)
- I. [ID#22-4524](#) Review and act on (recommendation to Common Council) proposed vendor agreement with Waukesha Citizens Police Academy Association, Inc. to sell non-competing food/beverage items at 2022 Oktoberfest community event.
- Attachments:** [Council Cover Sheet Oktoberfest Agreement 2022](#)
[2022 Oktoberfest Waukesha Citizens Police Academy Association Agreement](#)
- J. [ID#22-4525](#) Review and act on (recommendation to Common Council) proposed vendor agreement with Ray Stelzer, d.b.a. Kleines Bayern Gourmet Roasted Nuts to sell non-competing food/beverage items at 2022 Oktoberfest community event.
- Attachments:** [Council Cover Sheet Oktoberfest Agreement 2022](#)
[2022 Oktoberfest Kleines Bayern Agreement](#)

- K. [ID#22-4526](#) Review and act on (recommendation to Common Council) proposed vendor agreement with Waukesha Sunrise Rotary Club Charitable Fund, Inc. to sell non-competing food/beverage items at 2022 Oktoberfest community event.

Attachments: [Council Cover Sheet Oktoberfest Agreement 2022](#)
[2022 Oktoberfest Sunrise Rotary Agreement](#)

- L. [ID#22-4527](#) Review and act on proposed revisions to the Departmental Financial Assistance Program.

Attachments: [Financial Assistance Report 2021-2022](#)
[Financial Assistance Policy 2022-2023](#)
[Financial Assistance Application 2022-2023](#)

- M. [ID#22-4528](#) Award Bid: Prefabricated Park Shelter Structure – Springs Park (Approved CIP Project).

Attachments: [2022 Waukesha Springs Park Park Shelter Bid](#)

5. Board President Report

6. Director and Staff Report

7. Adjournment

" A majority of the Common Council members may be in attendance."

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in accessible format, please contact Ron Grall, Director of Parks, Recreation & Forestry, at least 48 hours prior to the meeting at 262-524-3737, FAX 262-524-3713, or Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.