

**CITY OF WAUKESHA****Administration**

201 Delafield Street, Waukesha, WI 53188
Tel: 262.524.3701 fax: 262.524.3899
www.waukesha-wi.gov

Committee: Board of Public Works	Date: 10/5/2023
Common Council Item Number: ID #23-7759	
Submitted By: Alex Damien, Director of Public Works	City Administrator Approval: Gina Kozlik, Interim City Administrator
Finance Department Review: Joseph P. Ciurro, Finance Director	City Attorney's Office Review: Brian Running, City Attorney
Subject: Review and act on the request from Stephen Sinclair for a one-time sewer credit for 124 Garfield Ave..	

Details: The City of Waukesha Municipal Code Chapter 29 requires sewer billing to be based upon the measured volume of water consumed and allows for a one-time unmetered credit. According to Chapter 29.11(h)(4) titled One-Time Unmetered Credit, users without credit meters may request an adjustment of sewer service charges for special circumstances such as such as the filling of a swimming pool or the sprinkling of new landscape. Stephen Sinclair, on July 31, 2023, requested a credit for sewer service charges for the time period of July of 2023. During this period, a pool was filled. For comparison and calculation of a refund, the average water usage was compared with the period of heavy usage. High Usage: 16,400 gallons Average Usage: 4,036 gallons Estimated Additional Usage: 12,364 gallons Calculated Refund (2023 - \$10.48 /1000 gal): \$129.57
--

Options & Alternatives: To not approve the one-time sewer credit or approve another dollar amount.
--

Financial Remarks:

Executive Recommendation: Recommend approval of a one-time sewer credit totaling \$129.57.
--