



# City of Waukesha

1900 Aviation Drive  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Parks, Recreation and Forestry Board

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Monday, March 20, 2017

6:00 PM Parks Recreation and Forestry

Administration and  
Service Center

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#### 1. Call to Order

**Present** 8 - Hoppe, Merchle, Volpano, C. Payne, Vehlow, Mueller, Hall, and Johnson

#### 2. Public Comment

*No Action Required*

#### 3. Discussion/Decision Items

- A. [ID#17-0457](#) To approve proposed 2017 Pool Program, Season and Fees/Charges.

**Attachments:** [Pool Fees.pdf](#)

[2016 Pool Report & 2017 Proposed Season.pdf](#)

**A motion was made by Johnson, seconded by Hall, that proposed 2017 Pool Program, Season and Fees/Charges be approved. The motion carried by the following vote:**

**Aye:** 7 - Hoppe, Merchle, Volpano, Vehlow, Mueller, Hall and Johnson

**Nay:** 1 - C. Payne

- B. [ID#17-0459](#) Request received from Ald. Perry (District 12) to authorize "Dogs on Leash" on trail only in River Hills Park on conditional basis for one year.

**Attachments:** [River Hills Pk-Dogs on Leash Sign.pdf](#)

[River Hills Pk-Pathway Aerial.pdf](#)

**A motion was made by Merchle, seconded by Mueller, that the request received from Ald. Perry (District 12) to authorize "Dogs on Leash" on trail only in River Hills Park on conditional basis for one year be approved. The motion failed by the following vote:**

**Aye:** 4 - Merchle, Vehlow, Mueller and Johnson

**Nay:** 4 - Hoppe, Volpano, C. Payne and Hall

- C. [ID#17-0506](#) Recommend to approve proposed 2017 Springs Park usage Contract with the Waukesha YMCA.

**Attachments:** [YMCA Proposed Tent Location-2017.pdf](#)  
[YMCA-Springs Park Proposed Contract 2017.pdf](#)  
[Cover Sheet-YMCA Springs Park Usage Contract 2017](#)

A motion was made by Hall, seconded by Johnson, that a recommendation to Common Council for proposed 2017 Springs Park usage contract with the Waukesha YMCA be approved. The motion carried by the following vote:

**Aye:** 8 - Hoppe, Merchle, Volpano, C. Payne, Vehlow, Mueller, Hall and Johnson

- D. [ID#17-0461](#) Request received from WE Energies to recommend approval of proposed easement associated with the West By-Pass Project and Meadowview Park site.

**Attachments:** [WE-Meadowview Pk-Easement Document.pdf](#)  
[WE-Meadowview Pk-Park Plan.pdf](#)  
[Council Agenda Cover Sheet-Proposed WE Easement Meadowview Park Site](#)

A motion was made by Johnson, seconded by Volpano, that a request received from WE Energies be recommended to Common Council for proposed easement associated with the West By-Pass Project and Meadowview Park site be approved. The motion carried by the following vote:

**Aye:** 7 - Hoppe, Merchle, Volpano, Vehlow, Mueller, Hall and Johnson

**Nay:** 1 - C. Payne

- E. [ID#17-0462](#) Request received from WE Energies to recommend approval of proposed easement associated with the West By-Pass Project and Kisdon Hill Park.

**Attachments:** [WE-Kisdon Hill Pk-Aerial Photo.pdf](#)  
[WE-Kisdon Hill Pk-Easement Document.pdf](#)  
[Council Agenda Cover Sheet-Proposed WE Easement Kisdon Hill Park](#)

A motion was made by Vehlow, seconded by Johnson, that a request received from WE Energies be recommended to Common Council for proposed easement associated with the West By-Pass Project and Kisdon Hill Park be approved. The motion carried by the following vote:

**Aye:** 7 - Hoppe, Merchle, Volpano, Vehlow, Mueller, Hall and Johnson

**Nay:** 1 - C. Payne

#### 4. Matter of Report

- A. [ID#17-0469](#) Presentation of draft Master Plans for the Meadowview and Missile Park sites.

**Attachments:** [Hillcrest Missile MP Report.pdf](#)  
[Meadowview MP Report.pdf](#)

*No Action Required*

3. Discussion/Decision Items, cont.

- F. [ID#17-0463](#) To approve proposed 2017 Summer Season Recreation Program Fees/Charges.

**Attachments:** [Fees and Charges Summer 2017](#)

**A motion was made by Volpano, seconded by Vehlow, that proposed 2017 Summer Season Recreation Program Fees/Charges be approved. The motion carried by the following vote:**

**Aye:** 7 - Hoppe, Merchle, Volpano, Vehlow, Mueller, Hall and Johnson

**Nay:** 1 - C. Payne

- G. [ID#17-0464](#) To approve proposed 2017 Traveling Beer Garden events and related staffing to be held in August at Bethesda and Rivers Crossing Parks.

**Attachments:** [2017 Proposed Traveling Beer Gardens.pdf](#)

**A motion was made by Johnson, seconded by C. Payne, that proposed 2017 Traveling Beer Garden events and related staffing to be held in August at Bethesda and Rivers Crossing Parks be approved. The motion carried by the following vote:**

**Aye:** 8 - Hoppe, Merchle, Volpano, C. Payne, Vehlow, Mueller, Hall and Johnson

- H. [ID#17-0465](#) To approve proposed July 4th Participant Parade Application Policies and Procedures.

**Attachments:** [2017 Proposed Parade Registration Form.pdf](#)

**A motion was made by Hall, seconded by Mueller, that proposed July 4th Participant Parade Application Policies and Procedures be approved. The motion carried by the following vote:**

**Aye:** 8 - Hoppe, Merchle, Volpano, C. Payne, Vehlow, Mueller, Hall and Johnson

- I. [ID#17-0466](#) Award Bid: Trash Packer Truck – 2017 Approved Fleet Budget

**Attachments:** [Award Bid-Trash Packer Truck.pdf](#)

**A motion was made by Johnson, seconded by Volpano, to award the bid for the Trash Packer Truck - 2017 Approved Fleet Budget to Under CDL DBA Auto America for \$81,400 including trade in be approved. The motion carried by the following vote:**

**Aye:** 8 - Hoppe, Merchle, Volpano, C. Payne, Vehlow, Mueller, Hall and Johnson

- J. [ID#17-0467](#) Award Bid: Back Hoe – 2017 Approved Fleet Budget

**Attachments:** [Award Bid-Back Hoe Grapple Attachment.pdf](#)  
[Award Bid-Back Hoe-Cover Sheet.pdf](#)

A motion was made by Hall, seconded by Merchle, to award the bid for the Back Hoe with grapple attachment - 2017 Approved Fleet Budget through City approved NJPA Contract for \$116, 601 be approved. The motion carried by the following vote:

**Aye:** 8 - Hoppe, Merchle, Volpano, C. Payne, Vehlow, Mueller, Hall and Johnson

K. [ID#17-0468](#) Award Bid: Pick-Up Truck 4x4 – 2017 Approved Fleet Budget

**Attachments:** [Award Bid-4x4 Pick-Up Truck-Cover Sheet.pdf](#)  
[Award Bid-4x4 Pick-Up Truck-Photo.pdf](#)

A motion was made by Hall, seconded by Johnson, to award the bid for Pick-Up Truck 4x4 - 2017 Approved Fleet Budget to City approved Vendor.net program for \$28,348 be approved. The motion carried by the following vote:

**Aye:** 8 - Hoppe, Merchle, Volpano, C. Payne, Vehlow, Mueller, Hall and Johnson

5. Board President Report

*No Action Required*

6. Director and Staff Report

*No Action Required*

7. Adjournment

A motion was made by Aaron Hall, seconded by Mike Volpano, that this meeting be adjourned. The motion carried by the following vote:

**Aye:** 8 - Hoppe, Merchle, Volpano, C. Payne, Vehlow, Mueller, Hall and Johnson

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi 48 hours prior to the meeting at 524-3600, Fax 524-3898, or the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.