



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Board of Public Works

Thursday, May 9, 2024

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 4 - Steve Kassens, Kevin Reilly, Eric E. Payne, and Joe Pieper

Absent 1 - Chad O'Donnell

2. Public Comment

No public comment.

3. Election of Officers

A. [ID#24-9619](#) Election of Officers

Sponsors: Public Works

A motion was made by Vice Chair Kevin Reilly, seconded by Ald. Joe Pieper, to nominate Steve Kassens as the Chairman and Chad O'Donnell as the Vice Chairman of the Board of Public Works. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

Absent: 1 - Chad O'Donnell

After the vote, the gavel was turned over to Chairman Kassens.

4. Approval of Minutes

A. [ID#24-9620](#) Approve Minutes of April 18, 2024.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 4-18-24-Draft.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Ald. Joe Pieper, that the Minutes of April 18, 2024, be approved. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

Absent: 1 - Chad O'Donnell

5. Approval of Payments

A. [ID#24-9670](#) Approval of Payments

Sponsors: Public Works

Attachments: [Payments 5-9-24.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the Payments be approved. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

Absent: 1 - Chad O'Donnell

6. RESOLUTIONS

A. [ID#24-9725](#) Grede Park Gate and Column Improvements

Sponsors: Public Works

Attachments: [24-9725_Resolution Grede Park Gate and Column Improvements.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Grede Park Gate and Column Improvements Resolution be recommended for approval. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

Absent: 1 - Chad O'Donnell

B. [ID#24-9726](#) Demolition and Asbestos Abatement of 204 S. Charles St.

Sponsors: Public Works

Attachments: [24-9726_Resolution_Demo and Asbestos Abatement 204 S. Charles.pdf](#)

Ald. Pieper stated that the Finance Committee approved the funding for the demolition of 204 S. Charles St. through the sale of the City parking lot at the corner of Clinton St. and Wisconsin Ave. on April 30, 2024.

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the Demolition and Asbestos Abatement of 204 S. Charles St. Resolution be recommended for approval. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

Absent: 1 - Chad O'Donnell

7. Bids Received:

A. [ID#24-9723](#) Bids Received: Friday, May 3, 2024, at 11:00 a.m.
Priedeman Park Ball Diamond & Roberta Park Fencing

Sponsors: Public Works

Attachments: [Priedeman Park Ball Diamond and Roberta Park Fencing-BT.pdf](#)

Ald. Pieper asked why the alternate bid wasn't being awarded given the pricing and authorized budget. Staff responded that Parks and Recreation only wanted to award the base bid. Parks staff was not present.

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, to hold the award of the bid to Century Fence pending a discussion with Parks, Recreation and Forestry.

Aye: 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

Absent: 1 - Chad O'Donnell

- B.** [ID#24-9724](#) Quotes Received: Friday, April 19, 2024, at 4:00 p.m.
2024 Construction Castings

The Board of Public Works recommends that the quote from Neenah Foundry Co., in the amount of \$164,785.00 be awarded.

Sponsors: Public Works

Attachments: [24-9724_BPW_Agenda_Cvr-2024_Sewer_Castings.pdf](#)
[24-9724_Quote_2024_Sewer_Castings.pdf](#)

A motion was made by Member Kevin Reilly, seconded by Ald. Eric Payne, that the quote from Neenah Foundry Co. for the purchase of the 2024 Sewer Castings be recommended for approval. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

Absent: 1 - Chad O'Donnell

8. Discussion and Recommendation to Council Regarding:

- A.** [ID#24-9727](#) Establish Street Opening Prices for the Year 2024.

Sponsors: Public Works

Attachments: [24-9727_BPW_Agenda_Cvr-2024_Street_Opening_Prices.pdf](#)
[24-9727_2024_Street_Opening_Prices.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the Street Opening Prices for the Year 2024 be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

Absent: 1 - Chad O'Donnell

- B.** [ID#24-9760](#) Review and act on the Public Storm Sewer Easement Agreement between Unit owners of Sutton Place, a Village of Brookshire Condominium, and the

City of Waukesha.

Sponsors: Public Works

Attachments: [24-9760 BPW Agenda Cover Sheet -Storm Sewer Easement Sutton Place Condos.pdf](#)
[24-9760 Storm Sewer Easement Sutton Place Condos with Exhibit.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Public Storm Sewer Easement Agreement between Unit owners of Sutton Place, a Village of Brookshire Condominium, and the City of Waukesha be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

Absent: 1 - Chad O'Donnell

9. Matter of Report

10. Communications and Referrals:

A. [ID#24-9728](#) Update on the Residential Solid Waste Request for Proposals.

Sponsors: Public Works

Director Damien gave an update on the Residential Solid Waste proposals. The City received 6 proposals which is considered very competitive: Johns Disposal, Waste Management, Pelletteri, GFL, LRS, and Harters all provided good quality proposals. The City will be moving forward with interviewing and negotiating with the top three candidates. The reviews will be done by the City Administrator, Finance Director, Director of Public Works and Residential and Solid Waste Manager. The goal is to finish that process and come back to the Board for a recommendation in June. RFP required alternatives and potential for new carts and purchasing existing carts and bulky item services.

B. [ID#24-9729](#) Official Notices: Bids to Close on Friday, May 17, 2024, at 11:00 a.m.

- 1) 2024 Alley Reconstruction Program
- 2) 2024 Sanitary Sewer Lining
- 3) E. Broadway and N. Hartwell Avenue Traffic Signal Improvements
- 4) Cutler Park Pathway Improvements
- 5) Rotary Building Door and Window Replacement

Sponsors: Public Works

Attachments: [3 Official Notice 2024 Alley Reconstruction.pdf](#)
[3 Official Notice 2024 Sanitary Sewer Lining.pdf](#)
[3 Official Notice Broadway & Hartwell Signal Improvements.pdf](#)
[3 Official Notice Cutler Park Pathway Improvements 1.pdf](#)
[3 Official Notice Rotary Building Door and Window Replacement.pdf](#)

11. Adjournment

A motion was made that the meeting be adjourned. The motion carried

unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).