



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Transit Commission

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Thursday, August 3, 2017

5:30 PM

Council Chambers, City Hall  
Use lower level glass door.

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#### 1. Call to Order

**Present** 5 - E. Payne, O'Donnell, Kassens, Pieper, and Kramp

[ID#17-1139](#) Election of Officers

**Pieper moved to have Steve Kassens serve as Chair of the Transit Commission and Chad O'Donnell serve as Vice Chair, seconded by E. Payne; motion carried the following vote:**

**Aye:** 5 - E. Payne, O'Donnell, Kassens, Pieper and Kramp

#### 2. Approval of Minutes

[ID#17-1138](#) Approval of Minutes  
May 18, 2017

**Attachments:** [tc170518-draft](#)

**Pieper moved for approval, seconded by E. Payne; motion carried the following vote:**

**Aye:** 5 - E. Payne, O'Donnell, Kassens, Pieper and Kramp

#### 3. Discussion and Recommendation re:

**A** [ID#17-0766](#) Approval of Resolution Authorizing the Filing of a 2017 Federal Bus and Bus Facilities Grant

**Attachments:** [3A 1Agenda Cover Sheet -Approval of Resolution to Authorize Filing of Bus and Bus Facilities Grant](#)  
[3A 2Resolution - 5339 Grant 2017](#)

**Pieper moved for approval, seconded by E. Payne; motion carried the following vote:**

**Aye:** 5 - E. Payne, O'Donnell, Kassens, Pieper and Kramp

- B**     [ID#17-1137](#)     Approval to Exercise Option Year 2 Bid from Coverall of Wisconsin for Janitorial Services at the Transit Center

**Attachments:**   [3B 1Agenda Cover Sheet -Option Year 2 Janitorial Services-Transit Center](#)  
[3B 2Bid Tab Janitorial 2013](#)

**Pieper moved for approval, seconded by O'Donnell; motion carried the following vote:**

**Aye:** 5 - E. Payne, O'Donnell, Kassens, Pieper and Kramp

- C**     [ID#17-1170](#)     Waukesha County Transit Business-Approval of Purchase Service Agreement with Milwaukee Transport Services, Inc. to Operate the Gold Line in 2017

**Attachments:**   [3C 1Agenda Cover Sheet -Waukesha County-Gold Line 2017 Agreement](#)  
[3C 2Contract-Transit-Gold Line Contract 2017-draft](#)

**Pieper moved for approval, seconded by O'Donnell; motion carried the following vote:**

**Aye:** 5 - E. Payne, O'Donnell, Kassens, Pieper and Kramp

- D**     [ID#17-1181](#)     Approval of Amendment to the 2017 Urban Mass Transit Operating Assistance Agreement with the State of Wisconsin Department of Transportation

**Attachments:**   [3D 1Agenda Cover Sheet -Approval of Amendment of WisDOT 2017 Operating Agreement](#)  
[3D 2Waukesha 2017 85.20 Amend](#)

**Pieper moved for approval, seconded by O'Donnell; motion carried the following vote:**

**Aye:** 5 - E. Payne, O'Donnell, Kassens, Pieper and Kramp

#### 4. Communications and Referrals

- [ID#17-1154](#)     Federal Transit Administration Triennial Review Report

*Transit had its three year Federal Compliance Review June 29-30 and had no findings which is a first for the system.*

#### 5. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi 48 hours prior to the meeting at 524-3600, Fax 524-3898, or the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.