



City of Waukesha

Waukesha City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Board of Public Works

Thursday, November 20, 2025

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 5 - Kevin Reilly, Eric E. Payne, Joe Pieper, Steve Kassens, and Chad O'Donnell

2. Pledge of Allegiance

3. Public Comment

No public comments.

4. Approval of Minutes

A. [ID#25-02531](#) Approve Minutes of November 6, 2025.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 11-06-25-Final](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Minutes of November 6, 2025, be approved. The motion carried by the following vote:

Aye: 5 - Kevin Reilly, Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

5. Approval of Payments

A. [ID#25-02532](#) Approval of Payments

Sponsors: Public Works

Attachments: [Payments 11-20-25](#)

A motion was made by Ald. Eric Payne, seconded by Ald. Joe Pieper, that the Payments be approved. The motion carried by the following vote:

Aye: 5 - Kevin Reilly, Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

7. Took items out of order for presentation.

Discussion and Recommendation to Council Regarding:

A. [ID#25-02533](#) Review and possible action on the Proposed 2026 Sanitary Sewer Rates.

Sponsors: Public Works

Attachments: [BPW_25-02533-2026 Sanitary Sewer Rates](#)

Jon Cameron, Senior Municipal Advisor with Ehlers presented this item.

Joe Ciurro, Finance Director, presented the 2026 Return Flow and Utility Rate Overview.

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that this the proposed 2026 Sanitary Sewer Rates be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Kevin Reilly, Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

6. Bids Received:

- A.** [ID#25-02535](#) Bids Received: Friday, November 14, 2025, at 11:00 a.m.
Phosphorus Removal Chemical: Ferric Chloride or Ferric Sulfate Alternative

The Board of Public Works recommends that the low bid from Kemira Water Solutions, Inc., for their ferric chloride product Kemira PIX-311 in the amount of \$2,891.00/dry ton delivered, and the ferric alternate product Kemira PIX-312 in the amount of \$2,999.00/dry ton delivered, be awarded.

Sponsors: Public Works

Attachments: [Bid - Ferric-Phosphorus CWP 2025](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the low bid from Kemira Water Solutions, Inc., for their ferric chloride product Kemira PIX-311, as well as their ferric alternate product Kemira PIX-312 be recommended for approval. The motion carried by the following vote:

Aye: 5 - Kevin Reilly, Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

- B.** [ID#25-02536](#) Bids Received: Friday, November 14, 2025, at 11:00 a.m.
Polymer

The Board of Public Works recommends that the only bid from SNF Polydyne, Inc., for their product Clarifloc CE-1795 in the amount of \$1.83/lb delivered, be awarded.

Sponsors: Public Works

Attachments: [Bid - CWP Polymer 2026](#)

A motion was made by Ald. Eric Payne, seconded by Member Kevin Reilly, that the only bid from SNF Polydyne, Inc., for their product Clarifloc CE-1795 be recommended for approval. The motion carried by the following vote:

Aye: 5 - Kevin Reilly, Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

7. Discussion and Recommendation to Council Regarding:

- B. [ID#25-02534](#) Review and possible action on Change Order No. 1 with J. F. Ahern, Co., for the Clean Water Plant Phase 3 project.

Attachments: [BPW 25-02534-CWP Phase 3 CO1](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the Change Order No. 1 with J. F. Ahern, Co., for the Clean Water Plant Phase 3 project be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Kevin Reilly, Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

8. Matter of Report

Director Damien reported that the leaf pick up is going well. The crews have been collecting a lot of very heavy leaves. Thanks to the City Garage crews, as well as the Water Utility and Park Recreation Forestry crews that have been assisting.

9. Communications and Referrals:

10. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).