



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Board of Public Works

Thursday, August 23, 2018

5:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Call to Order

Present 3 - Kassens, E. Payne, and Michalowski

Absent 2 - O'Donnell, and Pieper

2. Public Comment

No Public Comments.

3. Approval of Minutes

A. [ID#18-1225](#) Approval of Minutes of August 9, 2018.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 8-9-18 - Final.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Member Kim Michalowski, that the Minutes of August 9, 2018, be approved. The motion carried by the following vote:

Aye: 3 - Kassens, E. Payne and Michalowski

Absent: 2 - O'Donnell and Pieper

4. Approval of Bonds

A. [ID#18-1226](#) Approval of Bonds

Sponsors: Public Works

A motion was made by Member Michalowski, seconded by Ald. Eric Payne, that the Bonds be approved. The motion carried by the following vote:

Aye: 3 - Kassens, E. Payne and Michalowski

Absent: 2 - O'Donnell and Pieper

5. Approval of Payments

A. [ID#18-1227](#) Approval of Payments

Sponsors: Public Works

Attachments: [_Summary Table for Partial Payments.pdf](#)

[Ford-4057.Signed.pdf](#)

[PLM-4055.Signed.pdf](#)

[Pohl-4047.Signed.pdf](#)

[State-4048.Signed.pdf](#)

[Super Excavators-4061.Signed.pdf](#)

[Visu-Sewer-4041.Signed.pdf](#)

[Zenith-4016.Signed.pdf](#)

[Zignego-4049.Signed.pdf](#)

A motion was made by Member Kim Michalowski, seconded by Ald. Eric Payne, that the Payments be approved. The motion carried by the following vote:

Aye: 3 - Kassens, E. Payne and Michalowski

Absent: 2 - O'Donnell and Pieper

6. RESOLUTIONS

- A.** [ID#18-1234](#) Resolution for preparing plans and specifications and to advertise for bids for the construction of a Schuetze Building Floor Replacement project.

Sponsors: Public Works

Attachments: [18-1234 BPW Res Schuetze Floor Replacement.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Member Kim Michalowski, that the Resolution to prepare plans and specifications and to advertise for bids for the construction of a Schuetze Building Floor Replacement project be recommended for Council Consent. The motion carried by the following vote:

Aye: 3 - Kassens, E. Payne and Michalowski

Absent: 2 - O'Donnell and Pieper

7. Bids Received:

- A.** [ID#18-1229](#) Bids Received: Friday, August 17, 2018, at 11:00 A.M.
2018 Spot Sealing

The Board of Public Works recommends that the low bid from Crack Filling Service, Corp., in the amount of \$54,000.00 be awarded.

Sponsors: Public Works

Attachments: [Bid Tab_Spot Sealing.pdf](#)

A motion was made by Member Kim Michalowski, seconded by Ald. Eric Payne, that the low bid from Crack Filling Service, Corp., for the 2018 Spot Sealing project be recommended for approval. The motion carried by the following vote:

Aye: 3 - Kassens, E. Payne and Michalowski

Absent: 2 - O'Donnell and Pieper

8. Discussion and Recommendation to Council Regarding:

- A. [ID#18-1090](#) Review and act on ordering installation of sidewalk at 1631 Arcadian Avenue.

Sponsors: Public Works

Attachments: [18-1090 BPW Agenda Cover Sheet -Sidewalk 1631 Arcadian.pdf](#)

This item was held.

- B. [ID#18-1167](#) Review and act on the proposed City of Waukesha Mailbox Repair and Replacement Policy.

Sponsors: Public Works

Attachments: [18-1167 City of Waukesha Mailbox Policy BPW Agenda Cover Sheet.pdf](#)
[Proposed Mailbox Policy.pdf](#)
[Ordinance 6.125-Mailboxes.pdf](#)

A motion was made by Member Kim Michalowski, seconded by Ald. Eric Payne, that the Ordinance Creating Section 6.125 of the Waukesha Municipal Code, Regarding Damage to Mailboxes by City Snow Plows, be recommended for approval to the Ordinance & License Committee. The motion carried by the following vote:

Aye: 3 - Kassens, E. Payne and Michalowski

Absent: 2 - O'Donnell and Pieper

- C. [ID#18-1236](#) Review and act on Consulting Services for the Fox River Sediment Study and Saratoga Dam Inspection.

Sponsors: Public Works

Attachments: [18-1236 BPW Agenda Cover Sheet -Dredging and Dam Project Fox River.pdf](#)

A motion was made by Member Kim Michalowski, seconded by Ald. Eric Payne, for Ayres Associates to provide Consulting Services for the Fox River Sediment Study and Saratoga Dam Inspection be recommended for Council Consent. The motion carried by the following vote:

Aye: 3 - Kassens, E. Payne and Michalowski

Absent: 2 - O'Donnell and Pieper

9. Discussion and Authorization re:

- A. [ID#18-0632](#) Discuss 1 hour, free parking proposal at South Street ramp.

Attachments: [Ramp Parking Study.pdf](#)

This item was held until the next meeting.

10. Matter of Report

11. Communications and Referrals:

- A. [ID#18-1237](#) Official Notices: Bids to Close on Friday, September 14, 2018, at 11:00 A.M.
- 1) Pump Station Upgrades at Milky Way Road, Springbrook North, and Pearl Street
 - 2) Schuetze Building Floor Replacement Project

12. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.