



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Transit Commission

Thursday, May 20, 2021

5:30 PM

Virtual Meeting

Public can view the meeting live online:
<https://waukesha.legistar.com/Calendar.aspx> or

by calling 1-877-853-5247 and Using

Webinar ID: 994 8386 8184

Passcode: 540819

1. Call to Order

Present 3 - O'Donnell, Kassens, and Pieper

Absent 2 - Michalowski, and E. Payne

A. [ID#21-2252](#) Election of Officers

A motion was made by Ald. Joe Pieper, seconded by Member Steve Kassens, to nominate Chad O'Donnell as the Chairman and Kim Michalowski as the Vice Chairman of the Transit Commission. The motion carried by the following vote:

Aye: 3 - O'Donnell, Kassens and Pieper

Absent: 2 - Michalowski and E. Payne

2. Approval of the Minutes

A. [ID#21-2249](#) Approval of the April 22, 2021, Minutes

Attachments: [tc 21-04-22 draft](#)

A motion was made by Ald. Joe Pieper, seconded by Member Steve Kassens, that the Minutes of April 22, 2021, be approved. The motion carried by the following vote:

Aye: 3 - O'Donnell, Kassens and Pieper

Absent: 2 - Michalowski and E. Payne

3. Discussion and Recommendation re:

A. [ID#21-2246](#) Approval of Mass Transit Paratransit Operating Aid Agreement with Wisconsin Department of Transportation (WisDOT) for 2021

Attachments: [Agenda Cover Sheet - Paratransit Aid](#)
[2021 85.205 Waukesha](#)

A motion was made by Member Steve Kassens, seconded by Ald. Joe Pieper, that the Mass Transit Paratransit Operating Aid Agreement with Wisconsin

Department of Transportation (WisDOT) for 2021 be approved. The motion carried by the following vote:

Aye: 3 - O'Donnell, Kassens and Pieper

Absent: 2 - Michalowski and E. Payne

B. [ID#21-2247](#) Approval of Elimination of Bus Stops

Attachments: [Agenda Cover Sheet -Elimination of Bus Stops](#)

A motion was made by Member Steve Kassens, seconded by Alderman Joe Pieper, to approve the elimination of bus stops. The motion carried by the following vote:

Aye: 3 - O'Donnell, Kassens and Pieper

Absent: 2 - Michalowski and E. Payne

4. Communications and Referrals

A. [ID#21-2248](#) 2020 Financial Audit Presentation

Attachments: [FR.7 Board mtg pg 1-1](#)

[Waukesha Transit Management Letter DRAFT](#)

[Waukesha Transit 2020 FS - Draft](#)

[Waukesha County Operating Assistance Contract Report-Draft](#)

Presentation by Baker Tilly for the 2020 Financial Audit. Jody Dobson presented the item.

B. [ID#21-2250](#) Waukesha Metro Transit Won Transit Mutual Insurance 2020 Safest System - Division III & Zero Claims Awards

Brian Engelking presented this item. Metro Transit has won the Safe System award. They have also won the Zero Claim award. Congratulations to the Metro team.

5. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.