



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final-revised

City Council

Tuesday, April 16, 2019

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Administration of the Oath of Office - Aldermanic Districts 4, 5, 8, 9, 11, 12, 14, 15
2. Roll Call
3. Pledge of Allegiance
4. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.

5. Public Art Committee Report

[ID#19-0555](#) Presentation of Art by Melissa Hillmer

6. Approval of Minutes

[ID#19-0531](#) Minutes from April 4, 2019

Attachments: [ccmn 19.04.04 draft](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

[ID#19-0435](#) Approve proposed 2019 Springs Park usage contract with the Waukesha YMCA.

Attachments: [Cover Sheet-YMCA Springs Park Usage Contract 2019.pdf](#)
[YMCA-Springs Park Contract 2019.pdf](#)

Legislative History

| | | |
|---------|--------------------------------------|----------|
| 3/25/19 | Parks, Recreation and Forestry Board | approved |
|---------|--------------------------------------|----------|

[ID#19-0440](#) Approve proposed seasonal Recreation Services (provider) Contracts.

Attachments: [Council Agenda Cover Sheet-Recreation Service Contracts.pdf](#)
[2019 Recreation Service Contracts.pdf](#)

Legislative History

3/25/19 Parks, Recreation and approved
 Forestry Board

[ID#19-0475](#) Review and Act on the approval of the contract with Sikich LLP to perform the 2019 IT Penetration Test. and authorize the Mayor to sign this contract and all future purchase orders of goods or services under our agreement with Sikich LLP

Attachments: [Council Agenda Cover Sheet-Penetration Testing](#)
[Sikich Contract with Schedules](#)

Legislative History

4/3/19 Information Technology approved
 Board

[ID#19-0403](#) Approval of Mass Transit Paratransit Operating Aid Agreement with Wisconsin Department of Transportation (WisDOT) for 2019

Attachments: [Agenda Cover Sheet - Paratransit Aid.pdf](#)
[2019 Waukesha 85.205 Paratransit aid agreement WisDOT.pdf](#)

Legislative History

4/4/19 Transit Commission approved

[ID#19-0404](#) Approval of Resolution Authorizing the Filing of the 2019 Federal Certifications and Assurances

Attachments: [Agenda Cover Sheet -certs-assurances.pdf](#)
[Resolution - Federal Transit Filing 2019.pdf](#)

Legislative History

4/4/19 Transit Commission approved

[ID#19-0405](#) Approval of Paratransit Van Contract and Purchase to A & J Vans, Inc.

Attachments: [Agenda Cover Sheet -approval of paratransit van contract and purchase.pdf](#)
[Waukesha Transit Commission Paratransit Van RFP Evaluation.pdf](#)
[A J Mobility Paratransit Van Contract 2019-2023 draft.pdf](#)

Legislative History

4/4/19 Transit Commission approved

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

[ID#19-0394](#) Review and act on a request to accept a Wisconsin Historical Society CLG Subgrant in the amount of \$17,000 and amend the budget accordingly.

Sponsors: Community Development

Indexes: grant; budget amendment

Attachments: [Cover Sheet - Landmarks CLG Subgrant Award.pdf](#)
[National Register CLG Subgrant Application Combined.pdf](#)
[Wisconsin Historical Society CLG Subgrant Award Notice.pdf](#)

Legislative History

4/9/19 Finance Committee approved

[ID#19-0471](#) Review and act on request to amend the CIP budget for purchase of Tyler Munis Utility Billing Assessments module not to exceed \$9500.

Attachments: [Council Agenda Cover Sheet-Utility Billing](#)

Legislative History

4/3/19 Information Technology Board approved

4/9/19 Finance Committee approved

[ID#19-0472](#) Review and act on request to amend the CIP budget to upgrade the S2 door system for an amount not to exceed 15,475.

Attachments: [JP02282019-Waukesha-EntCont-CCv2](#)
[Council Agenda Cover Sheet-Door System Upgrade](#)

Legislative History

4/3/19 Information Technology Board approved

4/9/19 Finance Committee approved

[ID#19-0483](#) Review and act on approval of a professional services contract with EPLEX, LLC to offer commercial building permit applicants the option to use EPLEX, LLC to review their state required plans and issue statute required state approval of the plans at the same fee required by the State of Wisconsin.

Sponsors: Community Development

Indexes: Professional services; contract

Attachments: [Cover Sheet-EPLEX.pdf](#)
[EPLEX Professional Services Agreement.pdf](#)

Legislative History

4/9/19 Finance Committee approved

B. Building & Grounds Committee - Ald. E. Payne

[ID#19-0398](#) Install white pavement markings in the form of an "X" on the south side of W. Main Street at the driveway to 423 W. Main Street.

Sponsors: Helgestad

Attachments: [19-0398_Admin Cover_Prevent Unwanted Parking on Main for CC Meeting Co B&G Resolution RTC for the April 16 2019 CC Meeting CONSENT AGENDA.dc](#)

Legislative History

4/1/19 Building and Grounds recommended for Council Consent to the City Council

[ID#19-0399](#) Install a stop sign on Canterbury Lane at Burrie Lane.

Sponsors: Wells

Attachments: [19-0399_Admin Cover_Install a Stop Sign Canterbury and Burrie for CC Meeting B&G Resolution RTC for the April 16 2019 CC Meeting CONSENT AGENDA.dc](#)

Legislative History

4/1/19 Building and Grounds recommended for Council Consent to the City Council

[ID#19-0401](#) Install a driveway apron from the back lot of 407 N. Grand Avenue to Municipal Lot 8. Said installation will require an existing handicap parking stall to be relocated one stall further south.

Sponsors: Helgestad

Attachments: [19-0401_Admin Cover_Install Driveway Apron on Grand for CC Meeting Con B&G Resolution RTC for the April 16 2019 CC Meeting CONSENT AGENDA.dc](#)

Legislative History

4/1/19 Building and Grounds recommended for Council Consent to the City Council

[ID#19-0432](#) Rescind existing parking zones that say "No Parking, 6am to 6pm, Except Saturdays, Sundays, Holidays" on the south side of Wisconsin Avenue and approve "2 Hour Parking, 9am to 6pm, Except Saturdays, Sundays and Holidays" from 110 feet east of N. West Avenue to 90 feet west of Maple Avenue. All existing zones that say "No Parking Any Time" on the south side of Wisconsin Avenue shall remain in place from N. West Avenue to N. Barstow Street.

Sponsors: Helgestad

Attachments: [19-0432_Admin Cover_Rescind Parking Zone on Wisconsin and Approve Wes B&G Resolution RTC for the April 16 2019 CC Meeting CONSENT AGENDA.dc](#)

Legislative History

4/1/19 Building and Grounds recommended for Council Consent to the City Council

[ID#19-0433](#) Rescind existing parking zones that say “No Parking, 6am to 6pm, Except Saturdays, Sundays, Holidays” on the south side of Wisconsin Avenue and approve "2 Hour Parking, 9am to 6pm, Except Saturdays, Sundays and Holidays" from 80 feet east of Maple Avenue to 100 feet west of Clinton Street. All existing zones that say “No Parking Any Time” on the south side of Wisconsin Avenue shall remain in place from N. West Avenue to N. Barstow Street.

Sponsors: Helgestad

Attachments: [19-0433_Admin Cover Rescind Parking on Wisconsin and Approve Parking or B&G Resolution RTC for the April 16 2019 CC Meeting CONSENT AGENDA.dc](#)

Legislative History

4/1/19 Building and Grounds recommended for Council Consent to the City Council

[ID#19-0434](#) Rescind existing parking zones that say “No Parking, 6am to 6pm, Except Saturdays, Sundays, Holidays” on the south side of Wisconsin Avenue and approve "2 Hour Parking, 9am to 6pm, Except Saturdays, Sundays and Holidays" from 110 feet east of N. Grand Avenue to 150 feet west of N. Barstow Street. All existing zones that say “No Parking Any Time” on the south side of Wisconsin Avenue shall remain in place from N. West Avenue to N. Barstow Street.

Sponsors: Helgestad

Attachments: [19-0434_Admin Cover Rescind Parking on Wisconsin and Approve Parking or B&G Resolution RTC for the April 16 2019 CC Meeting CONSENT AGENDA.dc](#)

Legislative History

4/1/19 Building and Grounds recommended for Council Consent to the City Council

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

[ID#19-0485](#) Bartender Applications - April 8, 2019

Attachments: [Bartenders 2019.04.08](#)

Legislative History

4/8/19 Ordinance & License Committee recommended for Council Consent to the City Council

[ID#19-0486](#) INVITED Other Applications - April 8, 2019

Attachments: [Other Licenses 2018.04.08](#)

Legislative History

4/8/19 Ordinance & License Committee recommended for Council Consent to the City Council

4/8/19 Ordinance & License Committee approved

[ID#19-0487](#) Other Applications - April 8, 2019

Attachments: [Other Licenses 2018.04.08](#)

Legislative History

4/8/19 Ordinance & License Committee recommended for Council Consent to the City Council

D. Human Resources -

E. Board of Public Works - Dr. Fred Abadi

[ID#19-0452](#) Update on Capacity, Management, Operations and Maintenance (CMOM) Activities for 2018 - (Clean Water Plant)

Sponsors: Public Works

Attachments: [19-0452_BPW_Agenda_Cover -CMOM_Update.pdf](#)
[CMOM Collection System Progress Report 4-4-19.pdf](#)

Legislative History

4/4/19 Board of Public Works recommended for Council Consent to the Board of Public Works

End of Consent Agenda

7. New Business

Format - Introduction by Professional Staff/Hearing/Comments by Council/Official

[ID#19-0541](#) Resolution Authorizing the Issuance and Sale of \$15,855,000 General Obligation Promissory Notes, Series 2019C

Attachments: [W2_Resolution_19C](#)

[ID#19-0542](#) Resolution Authorizing the Issuance of \$14,700,000 General Obligation Promissory Notes and the Issuance and Sale of \$14,700,000 Note Anticipation Notes, Series 2019D, in Anticipation Thereof

Attachments: [W3_Resolution_19D](#)

[ID#19-0543](#) Resolution Authorizing the Issuance and Sale of \$2,970,000 Sewer System Revenue Bonds, Series 2019, of the City of Waukesha, Waukesha County, Wisconsin, and Providing for the Payment of the Bonds and Other Details With Respect to the Bonds

Attachments: [W4_Resolution_Rev Bs](#)

[ID#19-0515](#) Riverwalk Apartments Planned Unit Development Agreement – Consider a request by RBP Riverwalk, LLC to sell off a vacant parcel to RBP Riverwalk II, LLC for future development.

Attachments: [Riverwalk Apartments Developer Agreement.pdf](#)
[Riverwalk Apartments Ownership Cover Sheet \(updated 3-12\).pdf](#)

[ID#19-0538](#) Denial of claim for recovery of unlawful tax assessment by Salem United Methodist Church

Attachments: [Agenda Cover Sheet-Salem United Methodist Church Tax assessment](#)

[ID#19-0539](#) Amend the Council Rules/Section 3 (see attachment)

Sponsors: Cummings and Rodriguez

Attachments: [Referrals - 4-4-19 \(003\)- updated](#)
[Council Rules 4-12-18- Proposed Edits- updated](#)

[ID#19-0549](#) Election of Council President

Reports

8. Other Boards and Commissions

A. Transit Commission Report - Dr. Fred Abadi

B. Water Utility Commission

No report. Next meeting Thursday, April 18.

C. Information Technology Board Report - Ald. Manion

D. Landmarks Commission Report - Ald. Rodriguez

E. Redevelopment Authority Report - Maria Pandazi

F. Parks, Recreation & Forestry Board Report - Ald. Johnson

G. Library Board Report

H. Cemetery Commission Report - Ald. Cummings

I. Waukesha Housing Authority Report - Ald. Rodriguez

J. Community Development Block Grant Committee Report - Maria Pandazi

K. Public Art Committee Report - Maria Pandazi

9. Plan Commission - Maria Pandazi

[PC17-0048](#) Aeroshade, Oakland Ave., Ellis St., and N. Greenfield Ave. - Final Plat Review

Attachments: [Aeroshade Preliminary Plat Cover Sheet council 2019](#)
[OceScan_0052707](#)

Legislative History

10/25/17 Plan Commission approved with conditions

10. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. Johnson

[ID#19-0378](#) Review and act on an Ordinance Creating Section 6.123 of the Waukesha Municipal Code, Regarding the Depositing of Snow onto Certain Public and Private Properties.

Sponsors: Public Works

Attachments: [19-0378_BPW Cover Sheet-Proposed Ord 6.123.pdf](#)
[19-0378_Ordinance 6.123-Plowing Snow onto Streets.pdf](#)

Legislative History

| | | |
|---------|-------------------------------|--|
| 3/21/19 | Board of Public Works | Referred to the Ordinance & License Committee |
| 4/8/19 | Ordinance & License Committee | Recommended for Second Reading to the City Council |

D. Human Resources Committee Report

No Report

11. Board of Public Works Report - Dr. Fred Abadi

[ID#19-0450](#) Bids Received: Friday, March 29, 2019, at 11:00 A.M.
Prairie Home Cemetery Fence Replacement

The Board of Public Works recommends that the low bid from Northway Fence, Inc., in the amount of \$110,936.00 be awarded.

Sponsors: Public Works

Attachments: [19-0450_Bid Tab_Prairie Home Cemetery Fence Replacement.pdf](#)

Legislative History

4/4/19 Board of Public Works recommended for approval to the Board of Public Works

[ID#19-0451](#) Bids Received: Friday, March 29, 2019, at 11:00 A.M.
2019 Historical Street Lighting Upgrades and Waukesha Springs Park Lighting Upgrades

The Board of Public Works recommends that the low bid from Marick Inc. d/b/a Circuit Masters Electric in the amount of \$83,487.00 be awarded.

Sponsors: Public Works

Attachments: [19-0451_Bid Tab_Historical Lighting Upgrades.pdf](#)

Legislative History

4/4/19 Board of Public Works recommended for approval to the Board of Public Works

12. Director of Public Works Report

13. City Attorney's Report

14. City Administrator's Report

[ID#19-0532](#) Report from the City Administrator

Attachments: [Admin Report 4-10-19](#)

15. Mayor's Report & Referrals

[ID#19-0533](#) Council Committee Assignments

Attachments: [19-20- Committee Assignments](#)
[Ald. Committee Assignments- 2019-2020](#)

[ID#19-0550](#) Council Seating Chart

Attachments: [Council Member Seating Chart 2019-2020](#)

[ID#19-0535](#) Citizen Board and Commission Appointments

Attachments: [Letter for Council, April 16, 2019](#)
[Fabian Resume](#)

[ID#19-0536](#) Proclamation for Monarch Butterfly Month

Attachments: [Monarch Pledge 2019](#)

[ID#19-0537](#) Proclamation for Sexual Assault Awareness Month

Attachments: [Sexual Assault Awareness Month 2019](#)

[ID#19-0544](#) Proclamation for National Small Business Week

Attachments: [National Small Business Week 2019](#)

[ID#19-0534](#) State of the City Message

Attachments: [State of the City 2019- final](#)

16. Referrals

17. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.