



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Cassandra Rodriguez
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels
Dist. 6 - Ald. Jack Wells, Dist. 7 - Ald. Daniel Manion
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Dean Lemke
Dist. 14 - Ald. Bill Boyle, Dist. 15 - Ald. Cory Payne*

Tuesday, March 20, 2018

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call

Ald. C. Payne arrived at Item # PC18-0011 and was present for voting from that item to the end of the meeting.

Present: 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and Wells

Absent: 1 - E. Payne

2. Pledge of Allegiance

3. Public Comment

There were no speakers present for Public Comment.

4. Approval of Minutes

[ID#18-0428](#) Minutes from March 6, 2018

Attachments: [ccmn 180306 draft](#)

A motion was made by Ald. Helgestad, seconded by Ald. Lemke, to approve the Minutes of March 6, 2018. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Skinner, Cummings, Perry, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and Wells

Absent: 2 - C. Payne and E. Payne

Consent Agenda

Ordinance & License Committee Item #18-0338 removed by Ald. Pieper. The remaining items on Consent passed by unanimous consent.

1. Other Boards and Commissions

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

[ID#18-0312](#) Review and Act on a request to Amend the 2018 CIP for additional improvements to the Riverwalk piers. The improvements would be funded through donations estimated to be \$18,000.

Sponsors: Parks and Recreation & Forestry

Indexes: Riverwalk; Amend; Piers

Attachments: [Cover Sheet - 2018 CIP Budget Amendment - Riverwalk Piers.pdf](#)
[EZ Dock Kayak Launch.pdf](#)

[ID#18-0322](#) Review and Act on a request to amend the 2018 Police Department CIP for an undercover vehicle and authorize the use of informal bidding for these vehicles going forward. The vehicle is not to exceed \$8,000.

Sponsors: Police Department

Indexes: CIP; Budget; Amend

Attachments: [Cover Sheet - 2018 CIP Budget Amendment - NAVU.pdf](#)

[ID#18-0378](#) Review and Act on a request to amend the 2018 City Hall CIP down to \$500,000.

Sponsors: Finance

Indexes: CIP; City Hall; Amend

Attachments: [Cover Sheet - 2018 CIP City Hall Budget Adjustment.pdf](#)

B. Building & Grounds Committee - Ald. E. Payne

[ID#18-0279](#) Rescind previous parking resolution dated 4/5/12 as it reads "Establish No Parking 2am to 5am in Municipal Lots 2, 6, 7 & 9"

Sponsors: ADHOC Downtown Parking Committee

Attachments: [B&G Resolution RTC for the 3-20-18 CC Meeting CONSENT AGENDA.pdf](#)
[18-0279 -18-292 Admin Review to 3-20-2018 CC Meeting.pdf](#)

[ID#18-0280](#) Please approve No Parking, 2:00 am to 5:00 am Except with Permit in Municipal Lots 2, 6 and 7.

Sponsors: ADHOC Downtown Parking Committee

[ID#18-0281](#) Rescind previous parking resolution dated 1/17/06 as it reads "Establish 3 Hour Parking Monday to Saturday with no permit parking in Municipal Lot 6"

Sponsors: ADHOC Downtown Parking Committee

[ID#18-0282](#) Rescind previous parking resolution ID#15-2738 dated 7/21/15 as it reads "Assign 3 stalls in the southeast corner of Municipal Lot 6 to be permit parking stalls with 3 hour parking, 7am to 7pm, Monday to Saturday".

Sponsors: ADHOC Downtown Parking Committee

[ID#18-0283](#) Please approve 3 Hour Parking, 7:00 am to 7:00 pm, Except with Permit for all stalls in Municipal Lot 6. Previously designated 30 minute parking stalls on the northwest corner shall remain unchanged.

Sponsors: ADHOC Downtown Parking Committee

[ID#18-0284](#) Rescind previous parking resolution dated 4/5/89 for Municipal Lot 8 only. Previous resolution reads "Establish 3 hour parking, Except Sunday, Except by Permit".

Sponsors: ADHOC Downtown Parking Committee

[ID#18-0285](#) Please approve 3 Hour Parking, 7:00 am to 7:00 pm, Except with Permit for all stalls in Municipal Lot 8. Previously designated stalls described in ID#16-0730 dated May 17, 2016 shall remain unchanged.

Sponsors: ADHOC Downtown Parking Committee

[ID#18-0286](#) Rescind previous 2/16/83 resolution that establishes Municipal Lot 9 as one-way traffic flow. Municipal Lot 9 will revert back to two-way traffic flow.

Sponsors: ADHOC Downtown Parking Committee

[ID#18-0287](#) Please approve two handicap parking stalls in Municipal Lot 9. Two stalls will be located in the northwest most corner of the lot.

Sponsors: ADHOC Downtown Parking Committee

[ID#18-0288](#) Please approve No Parking, 2:00 am to 5:00 am Except with Permit for all parking stalls on the west side of Municipal Lot 9 excluding the two handicap parking stalls.

Sponsors: ADHOC Downtown Parking Committee

[ID#18-0289](#) Please approve 3 Hour Parking, 7:00 am to 7:00 pm, Except with Permit for all stalls in Municipal Lot 11. Previously designated three - 15 minute parking stalls at the north end of the east row by library shall remain unchanged.

Sponsors: ADHOC Downtown Parking Committee

[ID#18-0290](#) Please approve modification to the existing parking designation of "Permit Parking Only, 6:00 am to 4:00 pm ." to be for Monday to Friday Only for said designated stalls in Municipal Lot 12. (revised at meeting to remove reference to 3 hour parking).

Sponsors: ADHOC Downtown Parking Committee

[ID#18-0292](#) Please approve 3 Hour Parking, 7:00 am to 7:00 pm on Saturdays, Sundays and Holidays for all stalls in Municipal Lot 12 excluding those designated for city maintenance vehicles.

Sponsors: ADHOC Downtown Parking Committee

C. Ordinance & License Committee - Ald. Johnson

[ID#18-0338](#) Amendment of Municipal Code Chapter 29, Sewer Use and Wastewater Treatment

Sponsors: Public Works

Attachments: [18-0338_BPW-Agenda Cover - Chapter 29 Amendment.pdf](#)
[18-0338 Board Memo - Chapter 29 Amendment.pdf](#)
[18-0338_DNR Approval Letter.pdf](#)
[Chapter 29 Sewer Use and Wastewater Treatment - Draft](#)

1. Licenses

[ID#18-0380](#) Bartender Applications- March 12, 2018

Attachments: [Bartenders 2018.03.12](#)

[ID#18-0381](#) INVITED Other Applications - March 12, 2018

Attachments: [Other Licenses 2018.03.12](#)

[ID#18-0382](#) Other Applications - March 12, 2018

Attachments: [Other Licenses 2018.03.12](#)

D. Human Resources - Ald. Thieme

E. Board of Public Works - Dr. Fred Abadi

[ID#18-0291](#) Update on Capacity, Management, Operations and Maintenance (CMOM) Activities for 2017 - (Clean Water Plant)

Sponsors: Public Works

Attachments: [18-0291 BPW Agenda Cover -CMOM Update.pdf](#)

[18-0291 2017 Board of Public Works Collection System Progress Report - Summary.pdf](#)

ID#18-0329 Approve Storm Water Management Practice Maintenance Agreement between PR Waukesha, LLC (Pizza Ranch) and the City of Waukesha.

Sponsors: Public Works

Attachments: [18-0329 Agenda Cover Sheet - Pizza Ranch.pdf](#)

[18-0329 Storm Water Agreement-Fleetfoot.pdf](#)

ID#18-0330 Review and act on the Contract for Construction Management Services for the 2018 Northview Road Utility and Street Reconstruction Phase I project.

Sponsors: Public Works

Attachments: [18-0330 Agenda Cover Sheet - Northview Road Utility and Street Reconstruction Phase I - Construction Management Services.pdf](#)
[18-0330 Proposal Cost Comparison.pdf](#)

ID#18-0340 Resolution to prepare plans and specifications and to advertise for bids for Redecking for Pedestrian Bridges at Bethesda Park and Glacial Drumlin Bike Trail.

Sponsors: Public Works

Attachments: [18-0340 BPW Res Redecking for Pedestrian Bridges.pdf](#)

End of Consent Agenda

5. New Business

ID#18-0385 Waiver of city's right to repurchase parcel in Waukesha Corporate Center, owned by RED Properties, LLC.

Sponsors: Community Development

Attachments: [RED Waiver.pdf](#)
[Restrictive Covenants.pdf](#)
[Cover Sheet-RED Development Repurchase Waiver.pdf](#)

A motion was made by Ald. Pieper, seconded by Ald. Helgestad, to approve the Waiver of City's right to repurchase parcel in Waukesha Corporate Center, owned by RED Properties, LLC (and Resolution). The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Skinner, Cummings, Perry, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and Wells

Absent: 2 - C. Payne and E. Payne

[ID#18-0411](#) Proposed addition to Common Council rules regarding election of the Common Council President (see attached document).

Sponsors: Cummings, Rodriguez and Lemke

Attachments: [Proposed addition to Common Council Rules](#)
[Council Rules 6-6-17](#)

Request for this item to be Held over to next Council meeting for full Council to be present.

Reports

6. Other Boards and Commissions

- A. Transit Commission Report - Dr. Fred Abadi
 - B. Water Utility Commission - Ald. Thieme
 - C. Information Technology Board Report - Ald. Skinner
 - D. Landmarks Commission Report - Ald. Boyle
 - E. Redevelopment Authority Report - Ald. Skinner
 - F. Parks, Recreation & Forestry Board Report - Ald. Johnson
 - G. Library Board Report - Ald. Helgestad
 - H. Cemetery Commission Report - Ald. Bartels
 - I. Waukesha Housing Authority Report - Ald. Rodriguez
 - J. Community Development Block Grant Committee Report - Jennifer Andrews
 - K. Public Art Committee Report - Ald. C Payne
- ### 7. Plan Commission - Jennifer Andrews

[PC18-0011](#) CFT, Panda Express, 2720 N. Grandview Blvd. - Certified Survey Map

Attachments: [Grandview CSM 34468 REVISED.pdf](#)

A motion was made by Ald. Helgestad, seconded by Ald. Lemke, to approve CFT, Panda Express, 2720 N. Grandview Blvd. - Certified Survey Map. The motion carried by the following vote:

Aye: 11 - Pieper, Skinner, Perry, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and Wells

Nay: 3 - Bartels, Cummings and C. Payne

Absent: 1 - E. Payne

[ID#18-0369](#) Dispose of excess City-owned property at the corner of E. Moreland and Wolf Road.

A motion was made by Ald. Helgestad, seconded by Ald. Thieme, to approve the Disposal of excess City-owned property at the corner of E. Moreland and Wolf Road. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and Wells

Absent: 1 - E. Payne

8. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. Johnson

[ID#18-0338](#) Amendment of Municipal Code Chapter 29, Sewer Use and Wastewater Treatment

Sponsors: Public Works

Attachments: [18-0338 BPW-Agenda Cover - Chapter 29 Amendment.pdf](#)

[18-0338 Board Memo - Chapter 29 Amendment.pdf](#)

[18-0338 DNR Approval Letter.pdf](#)

[Chapter 29 Sewer Use and Wastewater Treatment - Draft](#)

This item was removed from the Consent Agenda by Ald. Pieper.

A motion was made by Ald. Johnson, seconded by Ald. Pieper to approve the Amendment of Municipal Code Chapter 29, Sewer Use and Wastewater Treatment. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and Wells

Absent: 1 - E. Payne

D. Human Resources Committee Report - Ald. Thieme

9. Board of Public Works Report - Dr. Fred Abadi

[ID#18-0320](#) Bids Received: Friday, March 2, 2018 at 11:00 A.M.
Northview Road Utility and Street Reconstruction Phase 1

The Board of Public Works recommends that the low bid from Zignego Company, Inc., in the amount of \$3,000,000.00 be awarded.

Sponsors: Public Works

Attachments: [18-0320 Bid Tabs Northview Concrete.pdf](#)
[18-0320 Bid Tab Northview Asphalt.pdf](#)

A motion was made by Ald. Pieper, seconded by Ald. Helgestad, to approve the contract award to for the Northview Road Utility and Street Reconstruction Phase 1 to Zignego Company, Inc., on their low bid in the amount of \$3,000,000.00. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and Wells

Absent: 1 - E. Payne

- B.** [ID#18-0321](#) Bids Received: Friday, March 2, 2018, at 11:00 A.M.
Construction of Dumpster Enclosure in City Owned Parking Lot No. 3
(Clock Tower)

The Board of Public Works recommends that the low bid from Ray Stadler Construction Company, Inc., in the amount of \$57,688.00 be awarded.

Sponsors: Public Works

Attachments: [18-0321 Bid Tab Dumpster Enclosure.pdf](#)

A motion was made by Ald. Helgestad, seconded by Ald. Pieper to approve the bid for award for Construction of Dumpster Enclosure in City Owned Parking Lot No. 3 (Clock Tower) to Ray Stadler Construction Company, Inc., in the amount of \$57,688.00. There was no vote on this motion.

An AMENDED motion was made by Ald. Johnson, seconded by Ald. Cummings to put this item on HOLD. This motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and Wells

Nay: 1 - Skinner

Absent: 1 - E. Payne

- C.** [ID#18-0323](#) Bids Received: Friday, March 2, 2018, at 11:00 A.M.
Alley #100 Reconstruction (Haymarket/School/Oakdale)

The Board of Public Works recommends that the low bid from State Contractors, Inc., in the amount of \$119,999.99 be awarded.

Sponsors: Public Works

Attachments: [18-0323 Bid Tab Alley 100.pdf](#)

A motion was made by Ald. Pieper, seconded by Ald. Perry, to approve the contract award for Alley #100 Reconstruction (Haymarket/School/Oakdale) from State Contractors, Inc., on their low bid in the amount of \$119,999.99. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and Wells

Absent: 1 - E. Payne

10. Director of Public Works Report

11. City Attorney's Report

12. City Administrator's Report

[ID#18-0429](#) Report from the City Administrator

Attachments: [Admin Report 3-16-18](#)

13. Mayor's Report & Referrals

[ID#18-0430](#) Board and Commission Appointments

Attachments: [Letter for Council, March 20, 2018](#)

Approve Board and Commission Appointments, Mike Volpano

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and Wells

Absent: 1 - E. Payne

[ID#18-0413](#) Proclamation for World Autism Day and Autism Awareness Month

Attachments: [Autism Awareness](#)

[ID#18-0414](#) Proclamation for Awareness on Youth Underage Drinking

Attachments: [Youth Underage Drinking Month 2018](#)

14. Referrals

There were no referrals.

15. Adjournment

The meeting was adjourned at 8:10 p.m.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.

