



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Transit Commission

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Thursday, May 19, 2016

5:30 PM

Council Chambers, City Hall  
Use lower level glass door.

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#### 1. Call to Order

Rollcall

Kassens and O'Donnell were also both present. Pieper was also absent.

**Present** 1 - E. Payne

**Absent** 1 - De Leon

#### 2. Approval of Minutes

[ID#16-0838](#) Approval of Minutes  
May 5, 2016

**Attachments:** [tc160505-draft](#)

Kassens moved to approve, seconded by E. Payne; motion carried the following vote:

**Aye:** 3 - E. Payne, O'Donnell and Kassens

#### 3. Discussion and Recommendation re:

A. [ID#16-0808](#) Approval of Amendment of Wisconsin Department of Transportation 2014 5339 Grant Agreement

**Attachments:** [Agenda Cover Sheet -Approval of Amendment of Wisconsin Department of Transportation 2014 5339 Grant Agreement 2014 5339 Waukesha Capital Amendment](#)

Kassens moved to approved, seconded by E. Payne; motion carried the following vote:

**Aye:** 3 - E. Payne, O'Donnell and Kassens

- B. [ID#16-0809](#) Approval of Resolution Authorizing Filing of a 2016 Federal Surface Transportation Program Grant

**Attachments:** [Agenda Cover Sheet -Approval of Resolution to Authorize Filing of Surface Transportation Program Grant](#)  
[resolution 2016 Surface Transportation Program grant-final](#)

**Kassens moved to approved, seconded by E. Payne; motion carried the following vote:**

**Aye:** 3 - E. Payne, O'Donnell and Kassens

- C. [ID#16-0901](#) Approval of 2016 Urban Mass Transit Operating Assistance Agreement with the State of Wisconsin Department of Transportation

**Attachments:** [3C\\_1Agenda Cover Sheet -Approval of WisDOT 2016 Operating Agreement](#)  
[Waukesha 85.20 2016](#)

**Kassens moved to approve, seconded by E. Payne; motion carried the following vote:**

**Aye:** 3 - E. Payne, O'Donnell and Kassens

#### 4. Communications and Referrals

- A. [ID#16-0841](#) 2015 Financial Audit Presentation  
Presented by Baker Tilly

**Attachments:** [Waukesha Transit Management Letter 2015](#)  
[Waukesha Transit FS 2015](#)  
[Waukesha County Operating Assistance Contract Report 2015](#)

**Jodi Dobson, Partner at Baker Tilly, presented the 2015 Financial Audit Report. There were no findings with the audit.**

- B. [ID#16-0855](#) Waukesha Metro Transit Won The Transit Mutual 2015 Driver Incentive & Most Improved System Awards

#### 5. Adjournment

"A majority of the Council members may be in attendance"

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