

**CITY OF WAUKESHA****Administration**

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<b>Committee:</b> Board of Public Works	<b>Date:</b> 3/9/2023
<b>Common Council Item Number:</b> ID #23-6271	
<b>Submitted By:</b> Alex Damien, Interim Director of Public Works	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator
<b>Finance Department Review:</b> Joseph Ciurro, Finance Director	<b>City Attorney's Office Review:</b> Brian Running, City Attorney
<b>Subject:</b> Review and act on the request from Cindy Zielke for a one-time sewer credit for 2300 Ramshead Ct N.	

<b>Details:</b> The City of Waukesha Municipal Code Chapter 29 requires sewer billing to be based upon the measured volume of water consumed and allows for a one-time unmetered credit. According to Chapter 29.11(h)(4) titled One-Time Unmetered Credit, users without credit meters may request an adjustment of sewer service charges for special circumstances such as installation of a new swimming pool or establishing a new lawn.  Cindy Zielke, on August 22, 2022, requested a credit for sewer service charges for the time period of May, June and July 2022 for watering a newly seeded lawn. This outdoor water use was not treated by the Clean Water Plant.  For comparison and calculation of a refund, the average water usage was compared with the period of heavy usage. High Usage: 26,6000 gallons Average Usage: 8,083.34 gallons Estimated Additional Usage: 18,516.66 gallons Calculated Refund (2022 - \$8.92/1000 gal): \$165.17
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<b>Options &amp; Alternatives:</b> To not approve the one-time sewer credit or approve another dollar amount.
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<b>Financial Remarks:</b>
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<b>Executive Recommendation:</b> Recommend approval of a one-time sewer credit totaling \$165.17
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