

## APPLICATION FOR GALLERY SPACE AT WAUKESHA CITY HALL

Name of Group

or Artist

Pewaukee Area Arts Council

Date: September 28, 2025

Street

Address:

N34W23871 Grace Avenue, B

Contact

Person:

Irene Taylor

City, State,

Zip:

Pewaukee, Wisconsin 53072

Contact

Phone #:

414-238-7088

Alternate

Phone #

Email: hofflady@yahoo.com

### PROPOSED DATES: (Minimum reservation is one month.)

First

Choice:

Fri May 1, 2026

to

Tues June 30, 2026

Second

Choice:

Mon Mar 2, 2026

Thurs April 30, 2026

### APPLICATION DETAILS

Each application must include:

- Completed application form
- Summary of Artwork and/or Artist Bio
- Detailed listing of items to be displayed, including
  1. Total number of pieces
  2. Type of Media
  3. Name of Artist (if more than one artist represented.)
  4. Value of Work
- Digital file image samples of previous or current work.

*Incomplete or inaccurately assembled applications may not be considered.*



### DEADLINES

Applications are reviewed on a regular basis. Please email your application to [rgrams@waukesha-wi.gov](mailto:rgrams@waukesha-wi.gov) at least 1 month in advance of proposed date(s).

### APPLICATION EVALUATION

Applications are evaluated by a committee of artists, community members, and city staff. In some instances, artists are invited to participate without submitting an application. Applicants will be notified via email as soon as possible after the review on the status of their application.

- Note: Please do not include prices on the artwork. Artists can provide business cards for people to grab

☒ I have received and read the Waukesha City Hall Guidelines for Rotating Public Art Displays. I understand that, if accepted, I agree to have my/our group's artwork ready for display and will abide by all terms outlined in the agreement.

Applicant Signature: Irene Taylor

Date: September 28, 2025

### OFFICE USE ONLY

Approval Signature: \_\_\_\_\_

Date of approval: \_\_\_\_\_

Set-up(date/time): \_\_\_\_\_ Remove(date/time): \_\_\_\_\_ Applicant notified(date): \_\_\_\_\_

Comments: \_\_\_\_\_