



**CITY OF WAUKESHA**

**Administration**

201 Delafield Street, Waukesha, WI 53188  
 Tel: 262.524.3701 fax: 262.524.3899  
 www.waukesha-wi.gov

<b>Committee:</b> Transit Commission	<b>Date:</b> 10/7/2021
<b>Common Council Item Number:</b> 21-2932	<b>Date:</b> 10/9/2021
<b>Submitted By:</b> Alex Damien, Interim Director of Public Works	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator KL
<b>Finance Department Review:</b> Bridget Souffrant, Finance Director	<b>City Attorney's Office Review:</b> Brian Running, City Attorney
<b>Subject:</b> Approval of Change Order #1 of the Bus Purchase from Gillig, LLC	

**Details:**  
 This item is to seek the approval of change order #1 of the bus purchase from Gillig, LLC. The change order is to add items that were discussed during the pre-production meeting in late September. The items include: the pre-wiring for the AVL system, an antenna and a bike rack for a total change order \$7,687.00 bringing the new total cost of the bus to \$471,154.89 which is still \$3,845.11 below the \$475,000 authorized for the bus purchase in the recently adopted CIP budget for 2022. The vast majority of the cost, \$6,214, is for the pre-wiring for the AVL system which is being added now because when the original purchase order was issued in March 2021, Transit was still in the process of selecting its new AVL vendor. Having the antenna and AVL wiring installed during the bus build allows for these elements to be incorporated into the build vs. cutting into the bus post-production.

Bike racks on the bus has become a very frequent request for passengers and bus drivers. Currently passengers with bikes need to bring bikes with them on the bus which is cumbersome and takes up extra space on the bus. The past concern with adding bike racks has been that it would add too much length to the bus and not allow for all 3 buses to fit per row at the bus garage as the spacing is tight. In working with Gillig, this particular bike rack would only require an additional foot of space per bus when stored which allows for ample room for all 3 buses per row to fit at the bus garage. The plan would be to add bike racks to buses when the buses are replaced.

**Options & Alternatives:**  
 The only viable alternative is to reject the change order, however, that would mean that the AVL wiring, etc. would need to be added post production causing staff/vendors to be opening up and cutting into a brand new bus vs. incorporating into the bus build.

**Financial Remarks:**  
 As stated in the detail, the total cost of the change order is \$7,687.00 bringing the new total cost of the bus to \$471,154.89 which is below the \$475,000 authorized in the approved 2022 CIP. Federal grants will pay for \$376,923.91 of the purchase (80%) with the remaining \$94,230.98 from 0430-4350-68390.



**Executive Recommendation:**

Recommend approval.