



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final Finance Committee

Tuesday, June 17, 2014

6:00 PM

Council Chambers, City Hall
Use lower level glass door.

1. Call To Order

2. Approval of Minutes

3. Business Items

- A. ID#14-0525 Review and make a recommendation to the Common Council regarding Enterprise Fund carryovers from 2013.

Sponsors: Finance

Attachments: fund 602 carryovers
Fund 603 carryovers
Fund 607 carryovers

- D. ID#14-0536 Review and make a recommendation to the Common Council to approve acceptance of a 21st Century Community Learning Center Grant to expand the Before/Afterschool Programs at Banting Elementary School for the 2014-2015 school year.

Sponsors: Parks and Recreation & Forestry

Attachments: 21st Century Community Learning Center Grant

- B. ID#14-0559 Review and make a recommendation to the Common Council regarding a Resolution Authorizing the Issuance and Sale of Up to \$28,893,000 Sewer System Revenue Bonds, Series 2014B, and Providing for Other Details and Covenants With Respect Thereto.

Sponsors: Public Works

- C. ID#14-0560 Review and make a recommendation to the Common Council regarding a Resolution Authorizing the Issuance and Sale of Up to \$4,107,000 General Obligation Sewer System Promissory Notes, Series 2014B, and Providing for Other Details and Covenants With Respect Thereto.

Sponsors: Public Works

4. Communications and Referrals:

5. Adjournment

Fund 602 - Parking Utility
Org 7790 - Capital Improvement

Object	Description	2010		2011		2012		2013		
		Original Bud	Revised Bud	Actual	Original Bud	Revised Bud	Actual	Budget	Revised Bud	Actual
49990	Appropriated Fund Bal	-	-	-	-	-	-	-	24,051	-
68110	Vehicles	-	-	-	-	-	-	-	24,051	-
68190	Other Capital	-	6,480.10	-	-	-	-	-	-	-
68220	Buildings	-	51,083.22	139.15	40,000	19,337.85	40,000	80,000	100,662	66,370.52
68290	Other Cap Imprmnts	-	59,990.10	15,000.00	15,000	51,471.78	15,000	-	3,389	3,896.50
		-	117,553.42	15,139.15	55,000	70,809.63	55,000	80,000	104,051	70,267.02
	Carryovers									
49990	Appropriated Fund Bal	-	-	-	-	(39,861.00)	-	-	(24,051)	-
68190	Other Capital	-	-	-	-	-	-	-	20,662	-
68220	Buildings	-	-	-	-	39,861	-	-	3,389	-
68290	Other Cap Imprmnts	-	-	-	-	-	-	-	-	-

Notes:

Code:	Carryover of Bonds, Authorized, NOT previously borrowed
	Carryover of Unspent funds (Typically bond proceeds)

Total Available for spending:	
2012 Unspent	(0.00)
2013 Unspent	33,783.98
	<u>33,783.98</u>

Total Authorized Borrow	-
Total Borrowed	-
Total authorized but not Borrowed	-

City of Waukesha
 Parking Utility Carryovers
 13 to 14

Org	Object	Description	Last Year Revised Budget	Last Year Actuals	Available
7790	49990	Appropriated Fund Balance Ap	-24,051	0.00	-24,051.00
7790	55410	Provision For Depreciation	234,000	155,605.92	78,394.08
7790	68110	Automotive Equipment	0	0.00	0.00
7790	68190	Other Capital	100,662	66,370.52	34,291.48
7790	68220	Buildings	3,389	3,896.50	-507.50
7790	68290	Other Capital Improvements	0	0.00	0.00
			338,051	225,872.94	112,178.06

Amount Requested: \$54,811 *See Eng. Memo
 20,520.00 Add back item paid for on 1/24/14
34,291.48 Left over in Other Capital
 54,811.48 Engs Request

Amount Available
 34,291.48
 (507.50)
33,783.98

BUA Entry Req'd

		Dr	Cr
7790	49990	Appropriated Fund Balance Ap	33,783.98
7790	68190	Other Capital	33,783.98

Fund 0603 - Equipment Replacement - 2013-2014 Carryover Request

	Pump Rebuilds	CWFL	Final Clarifier Rehab	
2013 Budget	520,000.00	1,000,000.00	710,000.00	2,230,000.00
2012-2013 Carryover	-	-	18,657.60	18,657.60
Total Available	520,000.00	1,000,000.00	728,657.60	2,248,657.60
Capitalized		(1,000,000.00)	(214,594.15)	(1,214,594.15)
Expensed		12,555.56	(51,718.03)	(39,162.47)
	520,000.00	12,555.56	462,345.42	994,900.98



The CWFL is excluded for purposes of Eq Replace C/O
Trilogy (12,555.56) should be part of the CWFL.

7388.52510 Carryover request is for \$994,900

Transit - Fund 607

MEMORANDUM

To: Rich Abbott
From: Brian Engelking, Transit Manager
Date: January 8, 2014

Subject: Carry-over Request

The Transit Commission requests that the City carry over funds to FY2014 used as local share to match outstanding multi-year federal capital, CMAQ grants, and Local share approved without matching federal funding. The tables below include spending history of each grant through 12/31/13. These grants are still active.

WI-90-X545 (2009)

This grant is for tire lease, van, accounting software, security cameras, preventative maintenance, and enhancement projects.

Total budget	= \$1,385,457*
Federal share of budget	= \$1,108,365*
Total local funds budget	= \$ 277,092*
County share of local budget	= \$ 138,546*
City share of local budget	= \$ 138,546
Total funds spent to date	= \$ 269,506* (local share)
County funds spent to date	= \$ 138,546*
City funds spent to date	= \$ 130,960
Amount to be carried over	= \$ 7,586 (\$0 county funds and \$7,586 city funds)

*Includes Waukesha County projects

WI-90-X568 (2010)

This grant is for tire lease, lawn mower, preventative maintenance, and enhancement projects.

Total budget	= \$1,319,276*
Federal share of budget	= \$1,055,421*
Total local funds budget	= \$ 263,855*
County share of local budget	= \$ 131,928*
City share of local budget	= \$ 131,927
Total funds spent to date	= \$ 262,919* (local share)
County funds spent to date	= \$ 131,928*
City funds spent to date	= \$ 130,991
Amount to be carried over	= \$ 936* (\$0 county funds and \$936 city funds)

*Includes Waukesha County projects

WI-90-X649 (2011)

This grant is for tire lease, lawn mower, preventative maintenance, and enhancement projects.

Total budget	= \$1,209,455*
Federal share of budget	= \$ 967,563*
Total local funds budget	= \$ 241,892*
County share of local budget	= \$ 120,946*
City share of local budget	= \$ 120,946
Total funds spent to date	= \$ 239,428* (local share)
County funds spent to date	= \$ 120,946*
City funds spent to date	= \$ 118,482
Amount to be carried over	= \$ 2,464* (\$0 county funds and \$2,464 city funds)

*Includes Waukesha County projects

WI-90-X589 (2012)

This grant is for tire lease, lawn mower, preventative maintenance, and enhancement projects.

Total budget	= \$1,242,712*
Federal share of budget	= \$ 994,169*
Total local funds budget	= \$ 248,543*
County share of local budget	= \$ 124,272*
City share of local budget	= \$ 124,271
Total funds spent to date	= \$ 245,695* (local share)
County funds spent to date	= \$ 124,272*
City funds spent to date	= \$ 121,423
Amount to be carried over	= \$ 2,848* (\$0 county funds and \$2,848 city funds)

*Includes Waukesha County projects

WI-90-X749 (2013)

This grant is for tire lease, floor scrubber, support vehicle, ADP hardware, preventative maintenance, and enhancement projects.

Total budget	= \$1,284,888*
Federal share of budget	= \$1,027,910*
Total local funds budget	= \$ 256,978*
County share of local budget	= \$ 128,489*
City share of local budget	= \$ 128,489
Total funds spent to date	= \$ 244,545* (local share)
County funds spent to date	= \$ 128,489*
City funds spent to date	= \$ 116,056
Amount to be carried over	= \$ 12,433* (\$0 county funds and \$12,433 city funds)

*Includes Waukesha County projects

WI-95-X035 (2012)

This grant is for CMAQ Marketing projects.

Total budget	= \$ 89,375
Federal share of budget	= \$ 71,500
Total local funds budget	= \$ 17,875
City share of local budget	= \$ 17,875
Total funds spent to date	= \$ 8,941 (local share)
Amount to be carried over	= \$ 8,934 (city funds)

WI-95-X040 (2013)

This grant is for CMAQ Marketing projects.

Total budget	= \$ 55,000
Federal share of budget	= \$ 44,000
Total local funds budget	= \$ 11,000
City share of local budget	= \$ 11,000
Total funds spent to date	= \$ 0 (local share)
Amount to be carried over	= \$ 11,000 (city funds)

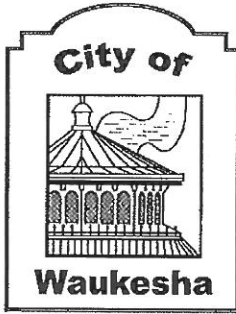
WI-05-0052 (2013)

This grant is for bus purchase and rehab/rebuild buses.

Total budget	= \$1,397,006
Federal share of budget	= \$1,117,605
Total local funds budget	= \$ 279,401
City share of local budget	= \$ 279,401
Total funds spent to date	= \$ 0 (local share)
Amount to be carried over	= \$ 279,401 (city funds)

All of the above are multi-year capital or CMAQ transit grants with local share in the city budget. There are no operating funds involved. If you have any questions, please call.

cc: Fred Abadi, Director of Public Works
Kari Bloedow, Waukesha Metro Transit



PARKS, RECREATION & FORESTRY

1900 AVIATION DRIVE
WAUKESHA, WISCONSIN 53188-2471
TELEPHONE 262/524-3737 FAX 262/524-3713

Ron Grall, Director

rgrall@ci.waukesha.wi.us

MEMORANDUM

DATE: June 10, 2014
TO: Rich Abbott, Finance Director
FROM: Pat Grulke, Recreation Services Manager
RE: 21st Century Community Learning Center Grant
2014 – 2015 Banting Elementary School

The following accounts are needed to facilitate the 21st Century Community Learning Center (CLC) Grant received from Department of Public Instruction (DPI). The grant dollars will be utilized to expand the Before/Afterschool Programs at Banting Elementary School for the 2014 – 2015 school year.

Grant account to be entered into **Fund: 5990 Special Revenue PRF Programs.**

- 1) Revenue Account:
CLC Grant Total: \$80,000

- 2) Expenditure Accounts:
51250 – Temp Wages - \$59,770
51510 – Social Security - \$4,529
53950 – Recreation Program Expenses - \$15,701
Total Expenditures: \$80,000

All claims will be made by WPRF staff on a quarterly basis to DPI. Final claims will be made by September 30, 2015, for all expenditures incurred between July 1, 2014 and June 30, 2015. Attached, please find the DPI Grant Award letter and Parks, Recreation & Forestry Board June 2nd agenda when board approved acceptance of the grant (minutes pending).

cc. Ed Henschel, City Administrator
Ron Grall, Director
Kristin Serpe, Recreation Programmer
Mary Berg, Recreation Supervisor
Laura Szecsy, Finance Department



April 28, 2014

Kristin Serpe
Recreation Programmer
Waukesha Parks and Recreation
1900 Aviation Drive
Waukesha, WI 53188

Dear Ms. Serpe:

The Department of Public Instruction recently completed an external and internal review of the 21st Century Community Learning Center (CLC) grant applications. I am pleased to share that we intend to award funds for Waukesha Parks and Recreation to support CLC programming in at least one after-school program for which a proposal was received. This grant will assist you in providing programs and services that can lead to improved academic student achievement, youth development, and greater family and community connections to school. If you submitted a proposal for more than one center, note that funding may not have been awarded for all of the proposals received. The following information indicates the status of all of your submitted proposals.

The status of your application for funding is as follows:

<u>Center</u>	<u>Status</u>	<u>Funding Amount</u>
Banting Elementary	Funded	\$80,000

The total amount of grant funds reflected above represents your projected award for the 2014-15 school year. This summary reflects the status of projects requested through the proposals submitted in the most recent competition. Previous grants, funding centers that are still in their ongoing funding cycles, are renewed through a separate process; therefore, additional grants may not be reflected here. We intend to issue annual awards, with evidence of satisfactory implementation of the project, for five years per center.

Please note that due to the significant number of high quality proposals received during the recent competition, we are reducing the award for programs beginning their first cycle (years 1-5) to \$80,000. This is below the standard award for cycle 1 grants of \$100,000 per year. This allocation may be restored to the \$100,000 annual standard in the years to come, depending upon the availability of funds. Funding for the second (years 6-10) and third (years 11-15) cycles will remain at the previously set levels. Until final notification and verification of our projected state

Kristin Serpe
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April 28, 2014

award is received from the U.S. Department of Education, this intent to fund letter should be considered non-binding.

If you have questions related to your grant, please contact Gary Sumnicht at gary.sumnicht@dpi.wi.gov, 608-267-5078, or Alison Wineberg at alison.wineberg@dpi.wi.gov, 608-267-3751.

Sincerely,

A handwritten signature in black ink, appearing to read "Tony Evers". The signature is fluid and cursive, with a long horizontal stroke at the end.

Tony Evers, PhD
State Superintendent

TE: afw

c: Kristin Serpe



MEETING AGENDA

Monday, June 2, 2014

City of Waukesha PARKS, RECREATION AND FORESTRY BOARD

TIME: 6:00 p.m.

PLACE: Parks, Recreation & Forestry
Administration & Service Center
1900 Aviation Drive

1. Public Commentary
2. Discussion/decision regarding an offer to purchase and related development plans received from Five Diamonds, Inc. to acquire and develop approximately five (5) acres of the City of Waukesha Cardinal Ridge undeveloped park site.
3. Discussion/decision to accept Community Learning Center Grant associated with Banting Elementary School (Waukesha School District).
4. Discussion/decision to approve dogs on leash within designated areas in Rivers Crossing Park.
5. Discussion/recommendation to approve the vacant land purchase contract with the Waukesha School District to acquire land for public park purposes in the River Hills Estates subdivision.
6. Discussion/recommendation to approve intergovernmental cooperation contract with Waukesha County to provide design/engineering services associated with the New Berlin Recreation Trail extension project.
7. Discussion/recommendation to approve farming lease associated with the Cardinal Ridge undeveloped park site contingent upon City Attorney's Office review.
8. A motion may be made to go into closed session pursuant to sec. 19.85(1)(g), Wis. Stats., to confer with legal counsel concerning strategy to be adopted with respect to potential litigation related to unpaid 2012 Saratoga Complex concession payments due from the vendor.

Upon conclusion of the closed session, a motion shall be made to reconvene to open session.

9. Board President Report
10. Director/Staff Report
11. Adjournment

Notices:

Published: 5/30/14

1) A majority of the Common Council members may be in attendance.

2) Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in accessible format, please contact Ron Grall, Director of Parks, Recreation & Forestry, at least 48 hours prior to the meeting at 262-524-3737, FAX 262-524-3713, or Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.

