



# City of Waukesha

Waukesha City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Building and Grounds

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Monday, October 6, 2025

5:30 PM

Council Chambers, City Hall

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#### 1. Call to Order

**Present** 4 - Eric Payne, Dean D. Lemke, Rick R. Lemke, and Mike Anderson

**Absent** 1 - Dale Matthews

#### 2. Pledge of Allegiance

#### 3. Public Comment

*John Thomas, 134 Douglass Ave.*

#### 4. Approval of Minutes

##### A. [ID#25-01717](#) Approve the June 30, 2025, Building and Grounds meeting Minutes.

**Attachments:** [B&G Meeting Minutes 6-30-25 - FINAL](#)

A motion was made by Ald. Rick Lemke, seconded by Ald. Mike Anderson, to approve the Minutes of June 30, 2025. The motion carried by the following vote:

**Aye:** 4 - Eric Payne, Dean D. Lemke, Rick R. Lemke and Mike Anderson

**Absent:** 1 - Dale Matthews

#### 5. Discussion and Recommendation re:

##### A. [ID#25-01712](#) Review and possible action on pedestrian safety improvements at the intersection of Hartwell Avenue and Linden Street.

**Attachments:** [B&G\\_25-01712 - Hartwell & Linden Pedestrian Safety Study](#)

A motion was made by Ald. Rick Lemke, seconded by Ald. Mike Anderson, to install signage and pavement markings for pedestrian safety improvements at the intersection of Hartwell Avenue and Linden Street. The motion carried by the following vote:

**Aye:** 4 - Eric Payne, Dean D. Lemke, Rick R. Lemke and Mike Anderson

**Absent:** 1 - Dale Matthews

##### B. [ID#25-01713](#) Review and possible action on converting the intersection of Hine Avenue and Dopp Street to a 4-way stop.

**Attachments:** [B&G 25-01713 - Hine & Dopp Intersection Review](#)

Discussion ended when no motion was made. No action was taken on the item.

- C. [ID#25-01714](#) Review and possible action on adding one 25 mph sign and moving two speed limit signs on Pebble Valley Rd. near Pebble Valley Park.

**Attachments:** [B&G 25-01714 - Pebble Valley Rd Speed Limit Signs](#)

*Ald. Steve Van Trieste, 5th Aldermanic District, spoke in favor of the Item.*

A motion was made by Ald. Rick Lemke, seconded by Ald. Mike Anderson, that install one 25 mph sign and moving two speed limit signs on Pebble Valley Rd. near Pebble Valley Park. The motion carried by the following vote:

**Aye:** 4 - Eric Payne, Dean D. Lemke, Rick R. Lemke and Mike Anderson

**Absent:** 1 - Dale Matthews

- D. [ID#25-01715](#) Review and possible action on adding one DEAD END sign at the intersection of Parkton Dr. and Rickert Dr.

**Attachments:** [B&G 25-01715 - Install a Dead End Sign on EB Parkton Dr at Rickert Dr](#)

*Ald. Dan Manion, 7th Aldermanic District, spoke in favor of the signage.*

A motion was made by Ald. Dean D. Lemke, seconded by Ald. Mike Anderson, that install one DEAD END sign at the intersection of Parkton Dr. and Rickert Dr. The motion carried by the following vote:

**Aye:** 4 - Eric Payne, Dean D. Lemke, Rick R. Lemke and Mike Anderson

**Absent:** 1 - Dale Matthews

- E. [ID#25-01716](#) Review and possible action on the intersection safety study at the intersection of Arcadian Avenue and Oakland Avenue.

**Attachments:** [B&G 25-01716 - Arcadian & Oakland Intersection Review](#)

*Daniel Melendes  
929 Oakland Ave  
Signatures were given to Craig*

Discussion ended when no motion was made. No action was taken on the item.

- F. [ID#25-01719](#) Review and possible action on removing the parking restrictions on Sunkist Ave., West End Rd., Cherrywood Dr., Royal Ct., Emerald Ct., and Cherrywood Ct.

**Attachments:** [B&G 25-01719 - Review Parking Restrictions Around UW Waukesha](#)

*Ald. Rick Lemke, 14th Aldermanic District, spoke in favor of the parking restrictions.*

A motion was made by Ald. Rick Lemke, seconded by Ald. Mike Anderson, to remove the parking restrictions on Sunkist Ave., West End Rd., Cherrywood Dr.,

Royal Ct., Emerald Ct., and Cherrywood Ct. The motion carried by the following vote:

**Aye:** 4 - Eric Payne, Dean D. Lemke, Rick R. Lemke and Mike Anderson

**Absent:** 1 - Dale Matthews

- G. [ID#25-01795](#) Review and possible action on adding pedestrian crossing signs and a cross walk on Manhattan Drive at Niagara Street.

**Attachments:** [B&G 25-01795 - Review Pedestrian Crossing at Niagara and Manhattan](#)

*Ald. Mike Chrisien, #1 Aldermanic District, spoke in favor this Item.*

*Katie Forstr, 1134 Ridge Creek Cir., #102, spoke in favor of safety improvements.*

**A motion was made by Ald. Eric Payne, seconded by Ald. Mike Anderson, that install pedestrian crossing signs and pedestrian crossing ahead signs on Manhattan Drive at Niagara Street. The motion carried by the following vote:**

**Aye:** 4 - Eric Payne, Dean D. Lemke, Rick R. Lemke and Mike Anderson

**Absent:** 1 - Dale Matthews

- H. [ID#25-02163](#) Review and act on Street Closing & Special Event Permit Application submitted by Waukesha Downtown Business Association for the Scarecrow Stroll Event on Saturday October 11, 2025, from 11:00am until 5:00pm requesting to utilize parking spaces in Municipal Lot 1.

**Attachments:** [WDBA Scarecrow Stroll](#)

*Sarah Risser, 131 S. James St., spoke on behalf of the WDBA regarding the event.*

**A motion was made by Ald. Rick Lemke, seconded by Ald. Mike Anderson, the Street Closing and Special Event Permit Application submitted by Waukesha Downtown Business Association for the Scarecrow Stroll Event on Saturday October 11, 2025, from 11:00am until 5:00pm requesting to utilize parking spaces in Municipal Lot 1. The motion carried by the following vote:**

**Aye:** 4 - Eric Payne, Dean D. Lemke, Rick R. Lemke and Mike Anderson

**Absent:** 1 - Dale Matthews

- I. [ID#25-02209](#) Review and possible action on the pedestrian safety improvements at the intersections around Buchner Park.

**Attachments:** [B&G 25-02209 - Buchner Park Pedestrian Safety Study](#)  
[B&G Meeting Minutes Item #25-02209 Signatures](#)

*Ald. Elizabeth Moltzan, #8 Aldermanic District, spoke in favor safety improvements.*

**A motion was made by Ald. Rick Lemke, seconded by Ald. Mike Anderson, to install the pedestrian safety improvements on the four corners around Buchner Park as presented. The motion carried by the following vote:**

**Aye:** 4 - Eric Payne, Dean D. Lemke, Rick R. Lemke and Mike Anderson

**Absent:** 1 - Dale Matthews

- J. [ID#25-02210](#) Review and possible action on the installation of a No Parking Sign Here to Corner on Moreland Blvd. at Madison Street.

**Attachments:** [B&G\\_25-02210 - No Parking Here to Corner on Moreland Blvd](#)

A motion was made by Ald. Rick Lemke, seconded by Ald. Mike Anderson, to install a No Parking Sign Here to Corner on Moreland Blvd. at Madison Street. The motion carried by the following vote:

**Aye:** 4 - Eric Payne, Dean D. Lemke, Rick R. Lemke and Mike Anderson

**Absent:** 1 - Dale Matthews

- K. [ID#25-02211](#) Review and possible action on revising the No Parking Signs along N. Hine Avenue near Butler Middle School to No Parking 8:30AM-3:00PM Sept 1-June 15 Except Sat Sun Hol.

**Attachments:** [B&G\\_25-02211 - Hine Ave No Parking Sept 1-June 15 Except Sat Sun Hol](#)

A motion was made by Ald. Rick Lemke, seconded by Ald. Mike Anderson, to revise the No Parking Signs along N. Hine Avenue near Butler Middle School to No Parking 8:30AM-3:00PM Sept 1-June 15 Except Sat Sun Hol. The motion carried by the following vote:

**Aye:** 4 - Eric Payne, Dean D. Lemke, Rick R. Lemke and Mike Anderson

**Absent:** 1 - Dale Matthews

- L. [ID#25-02212](#) Review and possible action on the installation of No Parking in Alley signs in Alley 71 (Porter Avenue, E. Broadway, Frederick Street).

**Attachments:** [B&G\\_25-02212 - Alley 71 No Parking in Alley](#)

*Ald. Doreen Wigederson, #3 Aldermanic District, spoke in favor for the no parking in alley signs parking signs.*

A motion was made by Ald. Rick Lemke, seconded by Ald. Mike Anderson, to install No Parking in Alley signs in Alley 71 (Porter Avenue, E. Broadway, Frederick Street). The motion carried by the following vote:

**Aye:** 4 - Eric Payne, Dean D. Lemke, Rick R. Lemke and Mike Anderson

**Absent:** 1 - Dale Matthews

- M. [ID#25-02213](#) Review and possible action on the installation of speed limit signs on Perkins Avenue and pedestrian crossing signs at the intersection of Perkins Avenue and National Avenue.

**Attachments:** [B&G\\_25-02213 - Perkins Ave Speed Limit and Ped Crossing Signs](#)

*Ald. Doreen Wigederson, #3 Aldermanic District, spoke in favor of this item.*

Held.

- N. [ID#25-02214](#) Review and possible action on the installation of a painted cross walk at the intersection of Madison Street and N. Comanche Lane.

**Attachments:** [B&G 25-02214 - Madison St and Comanche Ln](#)

Discussion ended when no motion was made. No action was taken on the item.

- O. [ID#25-02216](#) Review and possible action on the installation of No Parking signs on Oxbridge Court, Ramshead Court, Cobblestone Court, and Grayfox Court.

**Attachments:** [B&G 25-02216 - No Parking Oxbridge, Ramshead, Cobblestone, Grayfox](#)

Discussion ended when no motion was made. No action was taken on the item.

- P. [ID#25-02217](#) Review and possible action on removing the parking restrictions at 337 Palmer Street.

**Attachments:** [B&G 25-02217 - Parking Restrictions on Palmer St](#)

**A motion was made by Ald. Rick Lemke, seconded by Ald. Eric Payne, to remove the parking restrictions on Palmer Street and Morey Lane. The motion carried by the following vote:**

**Aye:** 4 - Eric Payne, Dean D. Lemke, Rick R. Lemke and Mike Anderson

**Absent:** 1 - Dale Matthews

## 6. Communications and Referrals

- A. [ID#25-01718](#) Current Building and Grounds Budget.

## 7. Adjournment

**Meeting was adjourned by unanimous consent.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).