



LANDMARKS COMMISSION APPLICATION

Monthly meeting is scheduled the first Wednesday of every month.

Application Deadline is 4:30 p.m. on the Monday of the week before the Landmarks Commission meeting (ten days before the meeting date).

Date Received: 7/13/22

Paid: _____ Rec'd. By _____
Trakit #: _____

I am applying for a:

- ☒ Certificate of Appropriateness (COA) - **\$15 application fee required.**
☐ Paint and Repair Grant (no fee)

A. General Information:

Applicant Name: Todd and Lisa Heipp
Phone-Home: 262 853 1780
Phone-Work: 262 389 5659
E-mail: lisaheipp@aol.com
Mailing Address: 305 E. College Ave, Waukesha, 53186

PLEASE READ AND SIGN: The information in this application is accurate to the best of my knowledge. I agree to supply any relevant documentation that is required for the proper review of this application and I understand that any missing or incomplete information may delay the review process. By signing this I also authorize the City of Waukesha or its agents to enter upon my property for the purpose of reviewing this application.

Signed: [Signature] Date: 12 July 22

B. Income Level Information: (Required only for those applying for a LCP & R Grant.)

Based on the following chart, CHECK ONE OF THE BOXES BELOW to INDICATE WHETHER YOUR FAMILY INCOME IS ABOVE OR BELOW THE GUIDELINE amount for your household:

No. in Family	Income Level (Up to:)	No. in Family	Income Level (Up to:)
1.....	\$37,650	5.....	\$58,050
2.....	\$43,000	6.....	\$62,350
3.....	\$48,400	7.....	\$66,650
4.....	\$53,750	8.....	\$70,950

☐ Income is **Above** Guidelines

☐ Income is **Below** Guidelines

Please note: income information is for CBDG reporting only and is not used to determine whether applicants qualify for grant money.

C. Architectural Information on Property (if unknown you may leave this section blank):

Historic Name of Building: _____
Address of Historic Property: 305 E. College Ave, Waukesha, WI 53186
Construction Date/Era: 1920
Architectural Style: Arts-Craft style home
Historic Background (Brief): _____

We recommend reading the Landmarks Commission Design Policies and/or discussing your plans with staff before submitting your application. The Design Policies are available here: <https://www.waukesha-wi.gov/government/departments/landmarks.php>

D. Nature of Intended Repair(s)/Proposed Work:

Briefly and accurately describe type and location of proposed work on the primary building, carriage house, and any other outbuildings (i.e.: garage). Attach extra sheets and supplemental material as requested in the criteria checklist found in Section E. Be sure to reference the attached Exhibit A, which summarizes the guidelines from the Secretary of Interior's Standards for Historic Preservation Projects. Your narrative must address any of the following elements related to your project:

Roof: Repair or replacement? _____ **Chimney(s):** Repair or replacement? _____
 Soffits, Fascia, Downspouts _____ Flashing _____
 Eaves, Gutters _____ Tuckpointing _____
 Shingle type/style/color _____

Siding: Repair or replacement? _____ **Windows:** Repair or replacement? _____
 Paint Colors, Materials _____ Materials, Other _____
 Shingling and Ornamentation/Stickwork _____

Other Exterior Repairs: _____ **Foundation:** Extent of repair _____
 Awnings _____ Tuckpointing _____
 Brickwork/Stonework _____ Other _____
 Cresting _____
 Doors _____

Porch: Repair or replacement? _____ **Miscellaneous:** _____
 Front or Side, Rear _____ Landscaping _____
 Ornamentation _____ Fences _____
 Finials, Other _____ Paving/Brick Pavers _____

Details: *Garage - tear down due to disrepair. Concrete is cracked, broken, and uneven. Wood garage is broken, rotted, and deteriorating daily.*

New Garage to be built on same site.

Estimated start date: Aug 4, 2022

Estimated completion date: Aug 31, 2022

I/We intend/have already applied for the state's preservation tax credits: ___ Yes ☒ No

Status: _____

Have you done any previous restoration or repair work on this property?

☒ No ___ Yes If yes, what has been done?

Are you aware of any significant alterations or restoration done by previous owners?

☒ No ___ Yes If yes, what has been done?

Are any further repairs or alterations planned for this building for the future?

☒ No ___ Yes If yes, please describe:

E. Criteria Checklist:

REQUIRED FOR ALL PROJECTS

- ___ Photographs of affected areas and existing conditions from all sides
- ___ Historic plans, elevations or photographs (if available)
- ___ Material and design specifications, including samples and/or product brochures/literature when appropriate

REQUIRED FOR ALL PROPOSED NEW CONSTRUCTION, ADDITIONS, EXTERIOR ALTERATIONS, FENCING AND LANDSCAPING

- ___ Site and/or elevation plan – to scale

REQUIRED FOR EXTERIOR PAINT WORK

- ___ Color samples (including brand of paint and product ID number) and placement on the structure

REQUIRED FOR ALL LCP&R APPLICATIONS

Provide a detailed cost estimate for these repair(s), based on the number of gallons of paint, the amount of lumber, or the number of panes of glass, etc. Be certain to separate material costs from labor. Include a written estimate(s) if available:
