



# City of Waukesha

1900 Aviation Drive  
Waukesha, WI 53188

## Meeting Minutes - Final

### Parks, Recreation and Forestry Board

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Monday, August 16, 2021

6:00 PM

City Hall, Room 162  
201 Delafield St.  
Waukesha, WI 53188

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#### 1. Call to Order

**Present** 7 - Schmitz, Wallner, Huemmer, Vehlow, Riebel, Johnson, and Wells

#### 2. Public Comment

*No Action Required*

#### 3. Approval of Minutes

- A. [ID#21-2728](#) Approve the Minutes for the Parks, Recreation & Forestry Board meeting of July 26, 2021.

**Attachments:** [prmn210726 \(PRF Board Minutes for July 26, 2021\) DRAFT](#)

**A motion was made by Alderman Johnson, seconded by Alderman Wells, that the Minutes for the Parks, Recreation & Forestry Board meeting of July 26, 2021 be approved. The motion carried by the following vote:**

**Aye:** 7 - Vehlow, Schmitz, Riebel, Wallner, Huemmer, Johnson and Wells

#### 4. Discussion/Decision Items

- A. [ID#21-2729](#) Review and act on recommended Site Development Plan for new park site (known as Oaks) located at Madison Street and Prairie Song Drive.

**Attachments:** [Oaks Park -Plan Commission-Site Plan 7.28.2021](#)

**A motion was made by Alderman Wells, seconded by Vehlow, that the recommended Site Development Plan for new park site (known as Oaks) located at Madison Street and Prairie Song Drive be approved. The motion carried by the following vote:**

**Aye:** 7 - Vehlow, Schmitz, Riebel, Wallner, Huemmer, Johnson and Wells

- B. [ID#21-2731](#) Review and act on proposed naming of the new park site located at Madison Street and Prairie Song Drive to "Oaks Park".

**Attachments:** [Park Naming Policy](#)

**A motion was made by Alderman Johnson, seconded by Huemmer, that the proposed naming of the new park site located at Madison Street and Prairie**

**Song Drive to "Oaks Park" be approved. The motion carried by the following vote:**

**Aye:** 7 - Vehlow, Schmitz, Riebel, Wallner, Huemmer, Johnson and Wells

- C. [ID#21-2732](#) Review and act on proposed vendor agreement with Ray Stelzer, d.b.a. Kleines Bayern Gourmet Roasted Nuts to sell non-competing food items at 2021 Oktoberfest event.

**Attachments:** [Council Agenda Cover Sheet-Oktoberfest 2021](#)  
[2021 Kleines Bayern Agreement](#)

**A motion was made by Wallner, seconded by Vehlow, that a recommendation to Common Council to approve the proposed vendor agreement with Ray Stelzer, d.b.a. Kleines Bayern Gourmet Roasted Nuts to sell non-competing food items at 2021 Oktoberfest event be approved. The motion carried by the following vote:**

**Aye:** 7 - Vehlow, Schmitz, Riebel, Wallner, Huemmer, Johnson and Wells

- D. [ID#21-2733](#) Review and act on proposed easement with We Energies to convert overhead power lines along the south side of W. St. Paul Ave to underground in Grede Park.

**Attachments:** [Council Cover Sheet - 2021 Grede Park We Energies Underground Easement](#)  
[We Energies Easement Packet Grede Park St. Paul Ave](#)

**A motion was made by Alderman Wells, seconded by Riebel, that the proposed easement with We Energies to convert overhead power lines along the south side of W. St. Paul Ave to underground in Grede Park be approved. The motion carried by the following vote:**

**Aye:** 7 - Vehlow, Schmitz, Riebel, Wallner, Huemmer, Johnson and Wells

- E. [ID#21-2734](#) Review and act on consideration to move the regular September Parks, Recreation & Forestry Board meeting from September 20 to September 13, 2021.

**A motion was made by Wallner, seconded by Schmitz, that the regular September Parks, Recreation & Forestry Board meeting move from September 20 to September 13, 2021 be approved. The motion carried by the following vote:**

**Aye:** 7 - Vehlow, Schmitz, Riebel, Wallner, Huemmer, Johnson and Wells

## 5. Board President Report

*No Action Required*

## 6. Director and Staff Report

*No Action Required*

## 7. Adjournment

**A motion was made by Alderman Jack Wells, seconded by Joan Vehlow, that this meeting be adjourned. The motion carried by the following vote:**

**Aye:** 7 - Vehlow, Schmitz, Riebel, Wallner, Huemmer, Johnson and Wells

" A majority of the Common Council members may be in attendance."

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in accessible format, please contact Ron Grall, Director of Parks, Recreation & Forestry, at least 48 hours prior to the meeting at 262-524-3737, FAX 262-524-3713, or Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.