



Waukesha Water Utility

SERVING WAUKESHA SINCE 1886

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MEMORANDUM

Date: May 8, 2024

To: Dan Duchniak, P.E.

From: Kelly L. Zylstra, P.E.

Re: Request for Approval of an Amendment to the PSA with Kueny Architects, LLC for the design and bidding services associated with the new Operations Center.

We are requesting approval of an amendment to the Facility Needs Study Professional Services Agreement (PSA) dated January 2022, with Kueny Architects, LLC. As you recall, we requested proposals from seven firms, and entered into the PSA with Kueny following our quality-based selection review.

We authorized one addition to the original PSA for performing environmental work and PSC Construction Authority (CA) assistance in the amount of \$12,600.

The Water Commission and Common Council have both approved the purchase of the Chapman Site.

This second amendment, being above our authorization limits, requires Water Commission approval.

The proposed amendment covers the design and bidding services for the construction of a new Operations Center at the Chapman Site. This amendment totals \$708,750.

The approved 2024 budget includes \$1,473,505 for the design and potential start of construction for the new facility. Accordingly, we are recommending an amendment to the PSA in the amount of \$708,750.

Please contact me if you have any questions or concerns.

Recommended Motion: Move to approve the amendment to the PSA with Kueny Architects, LLC for the design and bidding services associated with a new Operations Center for Waukesha Water Utility for an amount not to exceed \$708,750.