



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Landmarks Commission

Wednesday, August 7, 2024

6:00 PM

Council Chambers, City Hall

I. Call to Order

II. Roll Call

Present 7 - Marty Larson, Jennifer Wall, Julie Scarpace, Carmen De La Paz, Matt Retzak, Aaron Spencer, and Cassandra Rodriguez

III. Public Comment

IV. Approval of Minutes

[ID#24-10326](#) Minutes of July 10, 2024

A motion was made by Member Marty Larson, seconded by Member Matt Retzak, that the Minutes be approved. The motion carried by the following vote:

Aye: 6 - Marty Larson, Jennifer Wall, Carmen De La Paz, Matt Retzak, Aaron Spencer and Cassandra Rodriguez

Absent: 1 - Julie Scarpace

V. Landmark's Commission Paint and Repair Grant Funds

VI. New Business

[ID#24-10308](#) Landmarks Commission Certificate of Appropriateness for 292-294 W. Main Street. Review a request to remove a standpipe and fire escape ladder (Five Points Downtown Historic District).

A motion was made by Member Jennifer Wall, seconded by Member Matt Retzak, to approve this item with the note that the cut off ends will be grouted and painted to match the building colors. The motion carried by the following vote:

Aye: 6 - Marty Larson, Jennifer Wall, Carmen De La Paz, Matt Retzak, Aaron Spencer and Cassandra Rodriguez

Absent: 1 - Julie Scarpace

[ID#24-10309](#) Landmarks Commission Certificate of Appropriateness for 710-712 N. East Ave. Review a request to repair the front porch (Joseph Jackson Hadfield House).

A motion was made by Member Marty Larson, seconded by Member Carmen De La Paz, that this item be approved. The motion carried by the following vote:

Aye: 6 - Marty Larson, Jennifer Wall, Carmen De La Paz, Matt Retzak, Aaron Spencer and Cassandra Rodriguez

Absent: 1 - Julie Scarpace

[ID#24-10314](#) Landmarks Commission Certificate of Appropriateness for 101 W. Main St. Review a request to add new light fixtures (Old Waukesha County Courthouse).

A motion was made by Member Matt Retzak, seconded by Member Jennifer Wall, to approve this item, with the condition that the lights will be centered vertically on the transom as shown and horizontally on the pilaster column over the date plaque, and symmetrically placed on the west side. The motion carried by the following vote:

Aye: 6 - Marty Larson, Jennifer Wall, Carmen De La Paz, Matt Retzak, Aaron Spencer and Cassandra Rodriguez

Absent: 1 - Julie Scarpace

[ID#24-10323](#) Landmarks Commission Certificate of Appropriateness for 323-327 W. Main St. Review a request to replace the roof and gutters, tuckpoint the masonry siding, paint wood trim, and repair copings and finials (Five Points Downtown Historic District).

A motion was made by Member Jennifer Wall, seconded by Member Aaron Spencer, that this item be approved. The motion carried by the following vote:

Aye: 6 - Marty Larson, Jennifer Wall, Carmen De La Paz, Matt Retzak, Aaron Spencer and Cassandra Rodriguez

Absent: 1 - Julie Scarpace

[ID#24-10325](#) Discussion of the City's pending application to the Wisconsin Historic Preservation Review Board to decrease the boundaries of the individual National Register of Historic Places listing for 434 Madison Street, the Senator William Blair House.

VII. Alderman's Report

VIII. Springs Report

IX. Communications and Publications

Charlie noted that Waukesha Unlocked will happen on October 13th and 14th, that a springs cleanup will be scheduled for late September, and that the Wisconsin Local History and Historic Preservation Conference is scheduled for October 17th and 18th.

Marty asked if any Landmarks Commissioner terms are up.

X. Adjournment