



COMMUNITY DEVELOPMENT

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Jennifer Andrews, Director

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MEMO

To: Common Council

From: Jeff Fortin, Community Development Specialist

Date: January 30, 2015

Re: Memorandum of Understanding between City and UW-Extension

In the fall of 2013 the Community Development Department applied for, and received a \$250,000 out-of-cycle Community Development Block Grant (CDBG) for an exterior home improvement targeted for the Main Street and White Rock Neighborhood, east of downtown. The grant funds were approved by the Common Council on July 17, 2014.

The grant was submitted by the City with Waukesha County UW-Extension as a grant partner who would be providing energy efficiency outreach and education in the neighborhood. The services provided by UW-Extension are limited to \$15,000 of the total \$250,000 grant award.

The memorandum of understanding is needed to authorize the City to reimburse UW-Extension for their work on the grant program. All payments and expenses are covered by the 2013 Out-Of-Cycle Grant so this has no impact on the City's budget.

