



Meeting Minutes - Final

Waukesha Water Commission

Thursday, April 17, 2025

6:00 PM

Water Utility Conference Room
115 Delafield St. Waukesha, WI 53188

1. Call to Order

2. Roll Call

Present 5 - Paul Ybarra, Joan Francoeur, Jeff Fowle, Joe Piatt, and Shawn Reilly

Absent 2 - Gerald Couri, and Dale Matthews

3. Public Comment

4. Approval of Minutes

A. [ID#25-00638](#) Approve Minutes of March 20, 2025 Meeting

Attachments: [03 2025 Meeting Minutes](#)

approved

Aye: 5 - Paul Ybarra, Joan Francoeur, Jeff Fowle, Joe Piatt and Shawn Reilly

Absent: 2 - Gerald Couri and Dale Matthews

5. Action Items

A. [ID#25-00639](#) Approve Payments from the General Fund and the Improvement Fund

Attachments: [March Vouchers](#)

approved

Aye: 5 - Paul Ybarra, Joan Francoeur, Jeff Fowle, Joe Piatt and Shawn Reilly

Absent: 2 - Gerald Couri and Dale Matthews

B. [ID#25-00640](#) Ratify the water main replacement unit price contract and 1% city administration fee totaling \$1,604,732.52 for the Waukesha Water Utility's portion of the City of Waukesha Public Works contract with LaLonde Contractors, Inc. for the Gascoigne Utility & Street Improvements.

Attachments: [Post Bid Memo_Gascoigne](#)

approved

Aye: 5 - Paul Ybarra, Joan Francoeur, Jeff Fowle, Joe Piatt and Shawn Reilly

Absent: 2 - Gerald Couri and Dale Matthews

- C. [ID#25-00641](#) Approve the water main replacement unit price contract and 1% city administration fee totaling \$943,141.21 for the Waukesha Water Utility's portion of the City of Waukesha Public Works contract with Wandel Contractors, Inc. for the Green Meadow, Michigan to Summit, Utility & Street Improvements.

Attachments: [Post Bid Memo Green Meadow](#)

approved

Aye: 5 - Paul Ybarra, Joan Francoeur, Jeff Fowle, Joe Piatt and Shawn Reilly

Absent: 2 - Gerald Couri and Dale Matthews

- D. [ID#25-00642](#) Replace and Approve Revised Easement with WE Energies at the Crestwood Pump Station Site

Attachments: [Memo to Approve Easement](#)

approved

Aye: 4 - Paul Ybarra, Joan Francoeur, Joe Piatt and Shawn Reilly

Absent: 2 - Gerald Couri and Dale Matthews

Abstain: 1 - Jeff Fowle

- E. [ID#25-00643](#) Approve the Developer's Agreement for Phase 1 of the Winterberry Reserve Development at no cost the Utility, contingent upon receiving DNR water supply approval and VH Winterberry Reserve, LLC closing on the purchase of the land.

Attachments: [Memo to Approve DA](#)

approved

Aye: 5 - Paul Ybarra, Joan Francoeur, Jeff Fowle, Joe Piatt and Shawn Reilly

Absent: 2 - Gerald Couri and Dale Matthews

6. Discussion Items

7. Information Items

- A. [ID#25-00645](#) Utility Performance Report/Administrative Activities

Attachments: [2025 performance report](#)

B. [ID#25-00646](#) Financial Report

Attachments: [March 2025 Financials](#)

8. Adjourn